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EXTRAORDINARY

The Government of the Republic of Liberia announces that the National Fisheries and Aquaculture Authority (NAFAA), pursuant to its mandate under the Fisheries and Aquaculture Management and Development Law of 2019, and specifically consistent with Section 17.1, Chapter 17 hereby issues its new Regulation N0. NAFAA/001/2020, revising the 2010 Fisheries Regulation:

**REGULATION CONCERNING FISHERIES AND
AQUACULTURE**

BY ORDER OF THE PRESIDENT

**DEE-MAXWELL SAAH KEMEYAH SR.,(AMB.)
MINISTER OF FOREIGN AFFAIRS**

**MINISTRY OF FOREIGN AFFAIRS
MONROVIA, LIBERIA**

A new regulation for the marine, inland and aquaculture sectors

National Fisheries and Aquaculture Authority

By virtue of the powers conferred on the office of the Director General in accordance with section 17.1 of Chapter 17, of the Fisheries and Aquaculture Management and Development Law of 2019 the 2010 Fisheries Regulations is hereby revised and having effect from this 21st day of August A.D. 2020.

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**PART I
PRELIMINARY**

1. Definitions

- 1) The definitions in Chapter 1, Section 1.3 of the Fisheries and Aquaculture Management and Development Law of 2019 shall apply to these Regulations, except that where there may be a conflict or inconsistency with the definitions in these Regulations, the latter shall prevail.

2) In these Regulations, unless the context otherwise requires:

“Act” means the National Fisheries and Aquaculture Act of 2017;

“artisanal fish processing establishments” means relatively small commercial establishments that process fish caught mainly by means of artisanal fishing;

“fish and aquaculture product” means fish product and aquaculture product;

“fish maw” means the air bladder of a fish;

“fish seed” includes the eggs, spawn, offspring, progeny or brood of the fish being cultured;

“illegal, unreported and unregulated fishing”, or “IUU fishing” has the same definition given in the FAO International Plan of Action to Prevent, Deter and Eliminate Illegal, Unreported and Unregulated Fishing;

“Law” means the Fisheries and Aquaculture Management and Development Law of 2019 and any subsidiary legislation, including these Regulations;

“Liberian Owned and Flagged Vessels” means:

- (a) Liberian national should have more than 50% ownership or interest in the vessel;
- (b) 70% of all operational cost should be done in Liberia with Liberian commercial banks; and
- (c) repatriation of export proceeds within Liberia’s local banking sector;
- (d) exemption from all export charges.

“NGO” refers to a non-government organization;

“serious violation” includes:

- (a) conducting any activity under the Law that requires a license, authorization, other permission or registration under the Law without the requisite license, authorization, permission or registration;
- (b) any repeated offence under the Law, including by operators of licensed or unlicensed vessels;
- (c) unauthorized or unlicensed fishing or related activities, or illegal presence in the Inshore Exclusion Zone (IEZ);
- (d) any offence that has a significant impact on the fisheries resources, the environment and the economy; and
- (e) any violation of this Law, the Laws of the Republic of Liberia or of any agreement for fisheries access, that is considered serious based on national and international best practices and applicable international fisheries instruments.

PART II INSTITUTIONAL ARRANGEMENTS

2. Committees – General membership

- 1) Criteria for appointment of members to any Committee established under the Law, these Regulations, or section 3.2.2 of the Act, shall include, unless otherwise provided in these Regulations, that the member must:

- a) have skills, knowledge and experience in relation to the activity for which the Committee is established;
 - b) not have been convicted of an offence;
 - c) not have a conflict of interest or a direct or indirect personal interest in any aspect of the activities to be licensed or authorised or accredited within the scope of the Law, the Act or these Regulations;
 - d) meet such other criteria as may be notified in writing by the Director General, and
- any member that does not meet criteria required in subparagraphs (b), (c) or (d) at any time after his or her appointment shall be immediately disqualified from further membership.
- 2) Unless otherwise provided in the relevant Law or Act or where there is no provision as may be recommended by the Director General and approved by the Board of Directors, there shall be no less than five and no more than nine members of any Committee, who shall be appointed from relevant Department of the Authority with responsibilities related to fisheries management, and as appropriate from other government agencies.
 - 3) The appointment and term of office of any member of a Committee established under these Regulations shall be made by the Director General in writing.

3. Committees – General procedure

- 1) Any Committee established under these Regulations, including any Committee established pursuant to the Law or section 3.2.2 of the Act, shall, unless otherwise provided in these Regulations or by agreement of the Committee and Director General:
 - a) meet at such times as may be needed to conduct its business or agreed or required by the Chair or the Director General;
 - b) have as its quorum 50% or a majority of the members as appropriate;
 - c) take decisions by consensus, or if consensus cannot be reached by majority vote; and
 - d) entitle each member to one vote.
- 2) The Director General shall make the minutes of each meeting publicly available to any person on request, provided that the cost associated with reproducing such minutes is borne by the requester and the information is not confidential as provided in the Law or Act.
- 3) A Chair and Vice-Chair for each Committee, where not designated under these Regulations, shall be elected by the membership of the Committee or appointed by the Director General, and the Chair shall be responsible for:
 - a) convening meetings;
 - b) preparing and circulating an agenda;
 - c) designating a secretary and an alternate secretary;
 - d) presiding at all meetings unless he/she is absent, in which case the Vice-Chair shall preside or if the Vice-Chair is not available the Chair shall designate a proxy Chairperson;

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- e) deciding the procedure for the meeting;
 - f) ensuring the preparation of a written report of the meeting and submitting it to all members of the committee and the Director General promptly after each meeting; and
 - g) as appropriate, facilitating communications between meetings.
- 4) Meetings may be held by teleconference or video conference or by any other means that enables all parties to communicate with one another at the same time.
- 5) Any Committee may invite external experts or observers to participate as non-voting members in meetings where their expertise or presence is relevant, or may otherwise seek their advice.

4. Fisheries Management Committee

- 1) A Fisheries Management Committee is hereby established pursuant to section 3.2.2 of the Act, which shall be composed of but not limited to the Chairs of the various committee and have functions and responsibilities to:
- a) assess fisheries data and information;
 - b) evaluate all fisheries and aquaculture projects;
 - c) develop fisheries management plans and measures;
 - d) monitor and review the results of fisheries management plans and measures;
 - e) review and evaluate all cases of illegal, unregulated and unreported fishing and make recommendations as appropriate;
 - f) submit recommendations for fisheries management plans and measures to the Director General for approval as may be required under the Law;
 - g) review the recommendations of the Licensing Committee, Fish Pricing Committee and Import and Export Committee for submission to the Director General in accordance with the Law for approval and issuance of licenses, authorizations, accreditations or other permissions; and
 - h) perform such other functions and responsibilities in relation to fisheries management as may be approved by the Board.

5. Licensing Committee

- 1) A Licensing Committee is hereby established pursuant to section 3.2.2 of the Act, which shall have the functions and responsibilities to:
- a) review and conduct due diligence on applications for licenses, authorizations, accreditations or registrations made pursuant to the Law and ensure that the applicants and applications and as appropriate the fishing vessels and gear meet all relevant requirements;

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- b) make reports and recommendations to the Fisheries Management Committee on the grant, renewal, suspension and revocation of licenses, authorisations and accreditations pursuant to the Law, and any fees, levies or other charges that may be payable in each case; and
 - c) perform such other functions and responsibilities in relation to licensing as may be approved by the Board.
- 2) The Licensing Committee may, where it deems appropriate, recommend that an application for a license, authorization, accreditation or registration be returned to the applicant and further information be requested, with details of the reasons for returning the application, and the applicant may submit a revised application within ten (10) working days of receipt of the returned application with such additional evidence or information as may be appropriate.
 - 3) If the information on an application is found to be false, misleading or inaccurate the Committee may recommend that the license or authorization not be granted, or if such information is discovered to be false, misleading or inaccurate after the grant of the license or authorization, the Committee shall recommend suspension or cancellation of the license or authorization.
 - 4) In making its recommendations, the Committee shall, as appropriate, take into account *inter alia*:
 - a) standards for approval or renewal of licenses and authorizations provided in section 10.4 of the Law;
 - b) preference for employment of citizens of the Republic of Liberia provided in section 10.5 of the Law;
 - c) conditions for license issuance to foreign fishing vessels provided in section 10.16 of the Law;
 - d) requirements for denial of licenses or authorizations provided in section 10.6 of the Law;
 - e) terms and conditions of licenses and authorizations provided in section 10.8 of the Law; and
 - f) any available scientific or technical advice.
 - 5) The Director General shall, as appropriate, implement the recommendations of the Licensing Committee, except that the Director General may, where he or she deems appropriate and in accordance with the objective and principles of the Law, request the Licensing Committee to reconsider any matter.

6. Monitoring, Control and Surveillance Coordination Committee (MCSCC)

- 1) A Monitoring, Control and Surveillance Coordination Committee (MCSCC) is hereby established pursuant to section 3.2.2 of the Act under the lead authority of the Authority with the objective of ensuring interagency cooperation at policy, strategic and operational levels in the monitoring, control and surveillance of activities within the scope of the Law.
- 2) The Director General shall conclude a memorandum of understanding with relevant agencies that provides for, *inter alia*:
 - a) membership of the MCSCC;
 - b) functions and responsibilities of the MCSCC;
 - c) responsibilities and functions of each agency;
 - d) forms and coordination and cooperation by each agency with NaFAA;
 - e) mechanisms and procedures for coordination and cooperation;

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- f) development of a work plan and strategy;
- g) responsibility for costs of cooperative operations; and
- h) officers and procedures of the MCSCC.

7. Fish Pricing Committee

A Fish Pricing Committee is hereby established pursuant to section 3.2.2 of the National Fisheries and Aquaculture Act of 2017, which shall have the following functions and responsibilities:

- a) recommending fish prices for import and export to the Fisheries Management Committee for consideration and transmission to the Director General based on research conducted;
- b) advising the Fisheries Management Committee on licensing for fish import and export with a view to ensuring a steady supply of fish and associated government revenue;
- c) inviting external experts from relevant government agencies or ministries to offer their expertise to the committee's work; and
- d) consulting with the private sector as appropriate to inform recommendations.

8. Import and Export Committee

- 1) An Import and Export Committee is hereby established pursuant to section 3.2.2 of the Act, which shall have the functions and responsibilities of due diligence and oversight of imports and exports of fish and fish products.
- 2) The Board shall approve the membership, procedures and specific terms of reference.

9. Fish Hygiene Compliance Inspection Committee

- 1) A Fish Hygiene Compliance Inspection Committee is hereby established pursuant to section 3.2.2 of the National Fisheries and Aquaculture Act of 2017, which shall have the responsibilities of due diligence and oversight of the inspection of all cold facilities and the whole quality assurance procedures.
- 2) The Board shall approve the membership, procedures and specific terms of reference.

10. Fisheries and Aquaculture Compliance Committee

- 1) A Fisheries and Aquaculture Compliance Committee is hereby established pursuant to section 3.2.2 of the National Fisheries and Aquaculture Act of 2017.
- 2) The Committee shall be composed of all of the directors from the Technical Services arm the Authority as well as relevant staff.
- 3) The Committee shall have the following functions and responsibilities:
 - a) develop an inspection plan for each of marine and inland fisheries as well as aquaculture and submit it to the office of the Director General for approval;
 - b) provide oversight over all fisheries enforcement including inspections at sea and on land;
 - c) develop and maintain case files on non-compliance issues and activities;
 - d) ensure the collection of revenue for the Authority in conformity with these Regulations and other laws or regulations that the Director General may require;

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- e) identify entry and exit points for fish and fish products that were subject to illegal, unreported and/or unregulated fishing activities;
- f) in consultation with the Deputy Director General for Technical Services, investigate, negotiate and settle cases of minor violations under the Act in accordance with its requirements and procedures;
- g) make recommendations on the findings of serious violations under the Act and forward them to the Administrative Hearing Committee for its action;
- h) submit quarterly and annual reports to the office of the Director General; and
- i) such other responsibilities as may be approved by the Board of the Authority.

11. Investment and International Cooperation Committee

An Investment and International Cooperation Committee is hereby established pursuant to section 3.2.2 of the Act, and shall have the following functions and responsibilities:

- a) review all international agreements relating to investment in the fisheries and aquaculture sector and where necessary make recommendations on their requirements and implementation to the Director General;
- b) develop investment incentives for the fisheries and aquaculture sectors;
- c) serve as a fisheries investment intelligence unit, including by providing analyses of economic investment values for any potential investment program;
- d) conduct due diligence on all investment opportunities;
- e) advise the management of the Authority on the socio-economic impacts and implications of existing and new international instruments and laws; and
- f) where necessary, liaise with the Fisheries Management Committee on technical matters.

12. Project Management Committee

1) A Project Management Committee is hereby established pursuant to section 3.2.2 of the National Fisheries and Aquaculture Act of 2017, which shall have the following functions and responsibilities:

- a) monitor and evaluate all fisheries and aquaculture projects;
- b) prepare quarterly and annual monitoring and evaluation reports and submit them to the office of the Director General;
- c) set standards and criteria in accordance with the national development agenda for all fisheries and aquaculture projects;
- d) participate in the planning and execution of all fisheries and aquaculture projects, including identification of potential projects, development and/or review of project proposals and as appropriate advice the Director General; and
- e) provide direction and guidance to national and international non-government organizations and local fisheries bodies in implementing fisheries and aquaculture projects to ensure coordination and cooperation.

PART III LICENSES, AUTHORIZATIONS, ACCREDITATION AND REGISTRATION – APPLICATIONS AND FEES

13. Applications for licenses, authorizations, accreditations and registration

1) Except where otherwise prescribed, an application for:

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- a) a license, authorization or accreditation required under section 10.1 or 10.2 of the Law;
- b) a registration made pursuant to section 10.19 of the Law for semi-industrial vessels;
- c) a registration made pursuant to section 10.22.1 of the Law for artisanal vessels,

shall be in the relevant form set out in the First Schedule or such other form as may be approved in writing by the Director General.

14. Requirements for importation and exportation of fish and fish products

- 1) This Regulation applies to all fish and fish products, including aquaculture products.
- 2) Any person that imports or exports fish and fish products into and from Liberia by any means, including in containers, aircraft, vessels or vehicles, shall be required, pursuant to section 10.1 (j) of the Law, to submit to the following requirements and process unless otherwise prescribed or required in a written notice by the Director General:
 - a) each person shall submit a completed license application form for the import or export of fish and fish products to NaFAA together with the following documentation in case of import and any other documents that may be required by the Director General:
 - i. a certificate or attestation from the fisheries directorate of the country(ies) of origin of the supply, approving the export of fish from that country; and
 - ii. an invoice from the consigner detailing the quantities in tons and cartons (or bags) of the individual species to be imported;
 - b) all applications shall be reviewed by the Fish Import and Export Committee which shall make recommendations to the Director General;
 - c) no permit shall be valid unless signed by the Director General or his/her designee;
 - d) where import applications are denied, and if the consignment is already in the Fisheries Waters, the consignment shall be transported out of the Fisheries Waters at the importer's expense or be confiscated by NaFAA in collaboration with relevant authorities.
- 3) Any person who imports or exports fish or fish products without a valid permit issued in accordance with subregulation (1) (a), (b) and (c), or imports or attempts to import any fish or fish products where an application was denied in contravention of subregulation (d) commits an offence and shall be liable for a maximum fine of five hundred thousand (500,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law and in addition all fish and fish products shall be confiscated and forfeit.

15. Fees for licenses, authorizations, accreditation, permits and registration

- 1) The fees for licenses, authorizations, accreditation, permit and registration are payable pursuant to the requirements of section 10.10 of the Law and are set out in the Second Schedule.
- 2) No license, authorisation, accreditation or registration shall be issued subject to payment of fees as required.

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**PART IV
VESSEL AND GEAR REQUIREMENTS**

16. Semi-industrial vessels classifications and categories

- 1) Semi-industrial fishing vessels as defined under the Law shall, for the purposes of these Regulations, be classified in one of three categories in accordance with the following specifications:
 - a) “artisanal semi-industrial vessels” means any semi-industrial vessel that does not carry deck machinery or that are not equipped with trawl gear;
 - b) “inshore semi-industrial vessels” means any semi-industrial vessel below twenty (20) meters in length and not more than 200 horsepower that carries deck machinery; and
 - c) “semi-inshore semi-industrial vessels” means any semi industrial vessel that conducts its fishing activities using trawl gear, carries deck machinery, is not above 27 meters in length overall and not more than 200 GRT.
- 2) Artisanal semi-industrial vessels and inshore semi-industrial vessels shall be permitted to engage in fishing in the IEZ.
- 3) All inshore semi-industrial vessels shall carry on-board an AIS transponder and land 100% of their catch in Liberia.
- 4) All semi-industrial vessels must obtain an authorization from the Office of the Director General before supplying live baits to any bait boat.
- 5) Semi-inshore semi-industrial vessels shall not engage in fishing less than four (4) nautical miles from the shoreline of Liberia and shall have mandatory VMS and 100% observer coverage.
- 6) All bycatch must be declared and not less than 70% must be sold on the domestic market.
- 7) The operator of any vessel that contravenes sub regulations (3), (4), (5) or (6) commits an offence and shall be liable for a maximum fine of fifty thousand (50,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law and in addition all fish and fish and aquaculture products on board shall be confiscated and forfeit.

17. Vessel and gear marking as a condition of license or authorization

- 1) As a condition of the applicable license or authorization required pursuant to section 10.8.1(a) of the Law, the operator of each industrial, semi-industrial, artisanal or recreational fishing vessel shall be responsible for ensuring that:
 - a) the vessel displays the markings required in the Third Schedule, pursuant to section 10.14(a) of the Law; and
 - b) the gear on the fishing vessel is marked as required in the Third Schedule, pursuant to section 10.14 (d) of the Law.

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- 2) An operator that does not comply with subregulation (1) (a) or (b) commits an offence and is liable for the penalty provided in section 10.8.7 of the Law.

18. Requirements for trawling gear

- 1) The operator of a vessel shall not carry onboard or use in the Fisheries Waters or, in respect of vessels authorised to fish in areas beyond national jurisdiction in any waters, trawling gear that does not comply with the requirements of the Fourth Schedule, pursuant to section 4.5.1 (d) of the Law.
- 2) An operator that does not comply with subregulation (1) commits an offence and is liable for the penalty provided in section 4.5.2 of the Law.

19. Maximum dimensions for fishing nets

- 1) The operator of a fishing vessel and any person engaging in fishing in the Fisheries Waters shall comply with requirements on the maximum dimensions for fishing nets set out in the Fifth Schedule, pursuant to section 4.5.1(d) of the Law.
- 2) An operator that does not comply with subregulation (1) commits an offence and is liable for the penalty provided in section 4.5.2 of the Law.

PART V MONITORING, CONTROL AND SURVEILLANCE

20. Observer work space

- 1) The operator of an industrial fishing vessel upon which an observer has been deployed shall, pursuant to section 11.23.1(b) of the Law, provide the observer a safe work area adjacent to the sample collection site for sampling and storage of fish to be sampled, including where reasonably possible a sampling table, and is of reasonable depth, permits the observer to stand upright and has a work area of at least 0.9 m deep in the area in front of the table and scale.
- 2) An operator that does not comply with subregulation (1) commits an offence and is liable for the penalty provided in section 11.23.2 of the Law.

21. Entry and exit reports

- 1) The operator of each fishing vessel shall make reports 24 hours prior to entry into and exit from the Fisheries Waters as required in the Sixth Schedule, pursuant to section 9.4.1 of the Law.
- 2) An operator that does not comply with subregulation (1) commits an offence and is liable for the penalty provided in section 9.4.3 of the Law.

22. Request for permission to enter port

- 1) The operator of a foreign fishing vessel or industrial fishing vessel shall provide to the Director General the information in the First Schedule, Form VIII when requesting entry into a port in the Republic of Liberia pursuant to section 11.28.1(c) of the Law.

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- 2) An operator that does not comply with subregulation (1) commits an offence and is liable for the fine and penalty provided in the Second Schedule of the Law in relation to section 11.28.3 of the Law.

23. Procedures for inspection of fishing vessels in port

Inspection of fishing vessels in port pursuant to section 11.30.3 of the Law shall conform with procedures described in the Seventh Schedule.

24. Report of the results of port inspections

A report of the results of any inspection at port pursuant to section 11.30.3 of the Law shall be made to the Director General promptly after the conclusion of each inspection in the form set out in the Eighth Schedule.

25. Authorization and declaration of transshipment

- 1) The Director General shall charge such fee for each transshipment authorization issued to a vessel operating within and/or beyond national jurisdiction as described in the Second Schedule.
- 2) An operator of each of the fishing vessel and receiving vessel shall be provided a completed transshipment declaration form in the Ninth Schedule within such time as the Director General may require after each transshipment has been completed, pursuant to section 10.25.1 (a) through (e) of the Law.
- 3) An operator that does not comply with subregulation (2) commits an offence and is liable for the penalty provided in the Second Schedule of the Law in relation to section 10.25.5 of the Law.

26. Declaration and report on the boarding and inspection of a fishing vessel

- 1) Each fisheries inspector, observer and other person that boards a fishing vessel for purposes of inspection shall complete and sign the Declaration of Boarding and Inspection form in the Tenth Schedule.
- 2) A fisheries inspector that has boarded a fishing vessel for purposes of inspection shall complete a Boarding and Inspection Report in the form in the Eleventh Schedule, and submit all forms completed in accordance with this regulation to the Director General promptly after boarding and inspection is completed, in accordance with section 11.6 of the Law.

27. Pre-licensing inspection reports

- 1) Pre-licensing inspection reports required pursuant to section 10.4.3 of the Law shall be submitted to the Licensing Committee promptly after such inspection takes place.
- 2) In considering the reports, the Licensing Committee shall consider the following requirements and as appropriate determine license issuance or attach conditions to a license:
 - a) the type of vessel monitoring system equipment to be used;
 - b) installation procedures;
 - c) operational requirements;
 - d) information requirements;
 - e) confidentiality; and
 - f) declaration reports.

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28. Vessel monitoring system requirements

- 1) The operator of any fishing vessel that holds a valid and applicable license or authorization pursuant to the Law, exceeds 20 meters length overall and, in the assessment of the Authority is built and designed to install and operate a vessel monitoring system shall comply at all times with the following minimum requirements:
 - a) an autonomous INMARSAT system shall be installed and used, which automatically transmits a message to the National Fisheries and Aquaculture Authority that provides continuous tracking of the position of the fishing vessel;
 - b) the operator shall install the system in accordance with such procedures as the Director General may direct;
 - c) the mobile transceiver unit fitted on board the fishing vessels shall continuously collect and transmit, at all times, to the National Fisheries and Aquaculture Authority the following data:
 - i. the vessel's identification;
 - ii. the most recent geographical position of the vessel (longitude, latitude) with a margin of error lower than 500 metres and with a confidence interval of 99%; and
 - iii. the date and time of the position fixing of the vessel;
 - d) notwithstanding any requirement under the Law, the information identified in subparagraph (c) shall be transmitted at least every 2 hours on a daily basis or at more frequent intervals as the Director General may require;
 - e) the operator shall ensure that the mobile transceiver unit is permanently operational;
 - f) in the event of a technical failure or non-operation of a mobile transceiver unit fitted on board a Liberian fishing vessel, the device shall be repaired or replaced within one month and after this period, the master of a fishing vessel shall not be authorized to commence a fishing trip with a defective mobile transceiver unit;
 - g) where a mobile transceiver unit on a Liberian fishing vessel stops functioning or has a technical failure during a fishing trip lasting more than one month, the operator shall repair or replace the unit as soon as the vessel enters a port and the fishing vessel shall not be authorized to commence a fishing trip without the mobile transceiver unit having been repaired or replaced; and
 - h) in addition to any other requirements in the Act, the operator of a Liberian fishing vessel with a defective satellite tracking device shall communicate, at least daily, reports containing the information in subparagraph (c) to the National Fisheries and Aquaculture Authority by other means of communication (radio, telefax or telex).
- 1) An operator that does not comply with subregulation (1) (a), (b), (c), (d), (e), (f), (g) or (h) commits an offence and is liable for the penalty provided in section 11.25.6 of the Law.

29. Vessels sighting report

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- 1) Vessel operators, including masters, are they encouraged to report to the NaFAA Fisheries Monitoring Center any vessel activity in Liberian Waters, or of Liberian flag vessels in areas beyond national jurisdiction, that appears to indicate illegal, unreported or unregulated fishing or related activity including activity carried out by Stateless vessels.
- 2) In making reports encouraged under subregulation (1), vessels should use the Vessels Sighting Report form in the First Schedule, Form XIII.

30. Bycatch and discard limits

- 1) An operator of a fishing vessel shall not exceed the following bycatch and discard limits that are set pursuant to Section 17.1.2(c) of the Law:
 - a) the bycatch for vessels targeting shrimps and using trawl gears shall not exceed 75% of the total catch per each fishing trip, and the discards shall not exceed 20% of the catch retained per haul and 15% of the total retained catch per each fishing trip;
 - b) the bycatch for vessels targeting tuna shall not exceed 25% of the total retained catch per each fishing trip, and the discard shall not exceed 5% of the total retained catch per each fishing trip; and
 - c) demersal trawl vessels targeting fish shall not discard more than 15% of the catch per each haul and the total discards per each fishing trip shall not exceed 10% of the total retained catch.
- 2) Any operator who exceeds the bycatch or discard limits required under subregulation (1) (a), (b) or (c) shall be liable for a maximum fine of one hundred thousand (100,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law.

PART VI QUALITY ASSURANCE OF FISH AND FISH PRODUCTS

31. Application, plan and approval of fish processing establishments

- 1) A person shall, before constructing, reconstructing or adapting a fish processing establishment, submit to the Director General for approval an application letter together with the plan for the establishment and a list of activities to be carried out at the establishment in accordance with such specifications as may be approved and required by the Director General.
- 2) The Director General, in considering an application and plan for fish safety and quality assurance in relation to a fish processing establishment pursuant to authority in section 7.1.2 (k) and 17.1 (2) (p) of the Law:
 - a) may approve an application and plan submitted under subregulation (1);
 - b) shall, where approval of the application and plan is not given, communicate the reasons in writing to the applicant;
 - c) may provisionally approve the plan and activities of an establishment submitted under subregulation (a) which meet such requirements as may be determined by the Director General, and such provisional approval shall be valid for a period not exceeding three months;

- d) may, after the expiration of any applicable provisional approval and where satisfied as a result of inspection reports that the fish processing establishment complies with all requirements of the Law and these Regulations, grant the establishment a full approval for export and issue certificate of approval and an Establishment Approval Identification Number (EAIN).
- 3) The certificate of approval of a fish processing establishment shall be valid for one year and may be renewed subject to continued compliance with these Regulations.
- 4) Where a fish processing establishment ceases operation for any reason, the operator of the establishment shall notify the Director General in writing immediately and in any case not more than three months after the operations ceased.
- 5) The Director General shall terminate approval for an establishment that has not operated for a period of six months or more by written notification to the operator that the establishment has been delisted and approval will not be renewed.
- 6) The Director General may reinstate an establishment where approval has been terminated under subregulation (4) upon satisfactory inspection by Fish Quality Inspectors.
- 7) Any person who constructs, reconstructs or adapts a fish processing establishment without approval given pursuant to subregulation (2), or who does not notify the Director General in accordance with subregulation (4) commits an offence and shall be liable for a maximum fine of one hundred thousand (100,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law.

32. Certificate of Inspection and Approval for Vehicle/Vessel (CIA) required

- 1) No person shall transport or cause to be transported any fish or fish product in a vessel or vehicle unless:
 - a) such a person holds a valid and applicable Certificate of Inspection and Approval for the Vehicle/Vessel (CIA);
 - b) the vehicle or vessel is operating in accordance with the Fifteenth Schedule; and
 - c) the carrier or container in which the fish is transported is:
 - i durable, easy to clean and sanitize, with food grade internal lining, and proper sealing to protect fish products from contamination, sunlight and physical damage; and
 - ii regularly inspected by a fish quality inspector to ensure that the approved conditions are maintained.
- 2) A person who contravenes subregulations (a), (b) or (c) commits an offence and shall be liable for a maximum fine of fifty thousand (50,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law.

33. Approval and use of authorized fish landing sites

- 1) No person shall land fish except at an authorized fish landing site approved in accordance with subregulation (2).
- 2) The Director General may approve an authorized fish landing site provided if it has been inspected and found to meet the following minimum sanitary requirements:

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- a) there are adequate space and facilities for hygienic fish handling;
 - b) there is safe water facility;
 - c) it is easily accessible;
 - d) it is enclosed to prevent unauthorized entry by persons and entry by animals;
 - e) it is maintained to prevent harbourage and proliferation of pests and vermin;
 - f) free from pollution risk from adjacent areas and activities,
 - g) where there is an established Collaborative Management Association (CMA), the Director General may empower the CMA to share in the responsibility of ensuring compliance with these Regulations.
- 3) A person who contravenes subregulation (1) of this regulation commits an offence and shall be liable for a maximum fine of ten thousand (10,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law.

34. Approval of artisanal fish processing establishments

- 1) The Director General may approve an artisanal fish processing establishment where an inspection report verifies that it meets the approved minimum criteria.
- 2) Where an artisanal fish processing establishment has been approved in accordance with subregulation (1), it may be licensed and registered in accordance with the Law and these Regulations.
- 3) No person associated with an artisanal fish processing establishment shall handle fish or fish products in a manner that compromises the quality and safety of the fish, including placing fish or fish products on the bare ground.
- 4) An operator of an artisanal fish processing establishment shall comply with such minimum hygiene requirements as may be required as a condition of license.
- 5) A person who operates an artisanal fish processing establishment without approval, a license and registration issued in accordance with subregulation (1) or (2) or contravenes subregulation (3) or (4) commits an offence and shall be liable for a maximum fine of ten thousand (10,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law.

35. Approval of independent ice producers for the fishing industry

- 1) The Director General may approve a supplier of ice to the fishing industry, including for use on board artisanal and semi-industrial fishing vessels, where an inspection report verifies that it meets minimum criteria approved by the Director General.
- 2) The approval of ice supplier in subregulation (1) is only mandatory for the purpose of preservation.
- 3) Without prejudice to subregulation (2), all artisanal and semi-industrial fishing vessels are encouraged to carry on board ice from a recognized supplier certified by the relevant authorities.
- 4) Any person who supplies ice to the fishing industry without approval or a license issued in accordance with subregulation (1) or (2) or contravenes subregulation (3) commits an offence and shall be liable for a maximum fine of five thousand (5,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law.

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36. Requirements of fish maw and fish by-product processors and exporters

- 1) No person shall process fish maws and fish by-products except at fish processing establishments that meet all requirements under these regulations, including holding the requisite approvals, licences, certifications and/or registrations.
- 2) The operator of any fish processing establishment or any other enterprise that handles and/or exports fish maws and fish by-products shall ensure that they are handled and processed hygienically to ensure compliance with:
 - a) the quality standards and conditions required by the Authority;
 - b) these regulations; and
 - c) the environmental and public health requirements.
- 3) The conditions for storage and transport of fish maws shall be in accordance with such requirements as the Authority may adopt.
- 4) Any person who contravenes subregulation (1), (2)(a), (b) and/or (c) or does not comply with the conditions required under subregulation (3) commits an offence and shall be liable for a maximum fine of five thousand (5,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law.

37. Fish Sanitary Certificate

- 1) For the purposes of these Regulations, a "Fish Sanitary Certificate" is a certificate issued by the Authority for the export of fish, or aquaculture products from Liberia, and issued in the form set out in the Thirteenth Schedule.
- 2) A person shall not sell, place on the market or export out of Liberia a batch or consignment of fish or fish products without a Fish Sanitary Certificate issued by the Authority in respect of the batch or consignment.
- 3) The fees to be charged for a Fish Sanitary Certificate in respect of each batch or consignment of fish, fishery or aquaculture products are in the Second Schedule, and a Certificate shall not be issued unless the required fees are paid.
- 4) A person shall not import a batch or consignment of fish or fish products into Liberia without a Fish Sanitary Certificate or its equivalent issued by the Competent Authority of the exporting country, in respect of the batch or consignment.
- 5) Any person who contravenes subregulation (2) or (4) commits an offence and shall be liable for a maximum fine of fifty thousand (50,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law.

38. Procedures for suspension of activities or withdrawal of a license or Quality Control Certificate of a fish processing establishment

- 1) The Director General may suspend the activities or withdraw the Quality Control Certificate of a fish processing establishment under the following procedures and conditions:
 - a) the Director General may temporarily suspend the establishment's activities, and in doing so shall, based on verified reports by Fish Quality Inspectors:
 - i. notify the establishment in writing of any non-compliance with the Law or these Regulations, and provide the full reports of the Fish Quality Inspectors;
 - ii. provide the establishment a grace period of two weeks for correcting or clarifying its situation or for submitting a plan on correcting the situation at the earliest possible time;
 - iii. promptly accept or reject any plan submitted by the establishment under (ii), and give reasons for rejection;
 - iv. suspend the establishment's activities for a period not exceeding 30 days if it fails to carry out the required correction within another week after the first grace period or as stated in its plan as accepted by the Director General;
 - v. forward the case to the Board for consideration of extension of the suspension period an additional 30 days if the establishment fails to execute the correction during the suspension period without effective justification and does not respond to the directives issued to it, and notify the establishment of consideration by the Board.
 - b) The Director General may withdraw the establishment's license or Quality Control Certificate on a temporary basis, and in doing so shall:
 - i. withdraw such license or Certificate on a temporary basis for a period not exceeding 6 months;
 - ii. withdraw such license or Certificate for a period not exceeding 12 months where there has been repetition of the activity for which suspension was effected more than three times, and
 - iii. the Director General may return the license or Certificate during the period of temporary suspension in accordance with a recommendation made by the Authority.
 - c) The Director General may withdraw the establishment's licence or certificate where the temporary suspension period has elapsed and the establishment has not corrected its situation or has not given an acceptable justification for its failure to do so.
- 2) Where there is an imminent risk to public health based on assessments and other reports in accordance with international standards, any license and Quality Control Certificate granted in accordance with these Regulations may be suspended under a written order of the Director General at any time and notified to the fish processing establishment.
- 3) Where the Director General notified the establishment that its license or Quality Control Certificate has been suspended or withdrawn, the establishment may appeal to the Director General within 15 days from the receipt of the decision and the Director General may decide to confirm withdrawal or extend the period of suspension to enable compliance by the establishment, or make such other decision he/she sees fit based on inspection reports and other independent evidence, and the Director General's decision shall be final.

39. Fish Quality Inspectors – appointment, functions, powers and duties

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- 1) The Director General may, in writing, appoint any trained and qualified person as fish quality inspector for the purposes of the Law, including these Regulations, and may designate that the exercise of any powers and functions of a fish quality inspector shall be carried out in a specific area or period of time.
- 2) Fish quality inspectors shall exercise monitoring, control, inspection and compliance functions in relation to fish quality assurance pursuant to the Law and these Regulations.
- 3) Fish quality inspectors shall have powers to:
 - a) enter, inspect and search any business premises, fish processing establishment, export facility, ice plant, vehicle, vessel or conveyance, cold store, fish habitat, fish landing site, fish market, auction halls, stores for processed fish products and such other places where fish or fish products are or are likely to be located in order to perform his or her functions and ensure compliance with these Regulations;
 - b) stop and board any vehicle or vessel used in transporting fish or fish products;
 - c) take samples of any fish or fish product for verifying standards and specifications;
 - d) require any person associated or apparently associated with a vessel, vehicle, aircraft, premises, facility, or other place or activity falling within the scope of these regulations, to provide such information and documentation as may be reasonably required for the enforcement of these regulations;
 - e) examine any fish, equipment, record or other document that is found in or on any vessel, vehicle, aircraft, premises, facility or place, that he/she has reason to believe has been used, is being used or is intended to be used for or in relation to any activity subject to the fish quality requirements provided in the Law or these Regulations; and
 - f) enter, inspect and search any aquaculture facility for compliance with hygiene requirements and other requirements under these Regulations.
- 4) where the fish quality inspector has reasonable ground to believe that an offence has been committed in contravention of the Law or these regulations, he or she may:
 - a) seize and condemn any fish or fish or aquaculture product that is unfit for human consumption, diseased or otherwise contaminated;
 - b) destroy or otherwise render harmless any fish or fish or aquaculture product which he or she has reasonable grounds to believe is unfit for human consumption, diseased or otherwise contaminated;
 - c) temporarily withdraw an approval number or certificate to an establishment, facility, ice plant, vehicle, vessel or cold store until the defects are rectified;
 - d) where an approval number is withdrawn under sub-paragraph (iii), order the establishment or other to which it relates to cease all operations and close, pending rectification of the non-conformities;

- e) detain any person in coordination with the police whom he or she reasonably suspects of having committed or is about to commit an offence under the Law or these Regulations;
 - f) enter and search any residential premise, building or any place used or reasonably suspected of being used, either wholly or in part, for the manufacture of any fish product or any product of aquatic flora in respect of which he has reason to believe an offence under these Regulations has been committed or is about to be committed;
1. carry out regular inspections, auditing and monitoring of the activities carried out in the fish establishment, fish landing sites, fish transportation vehicles and vessels, fish market and auction halls; and
 2. recommend the issuance of certificates as provided in these Regulations, including the Certificate of Inspection and Approval for Vehicles/Vessels, Quality Control Certificates and Fish Sanitary Certificates.
- 5) Fish quality inspectors shall be considered "authorized persons" under section 11.24 of the Law and sections 11.25 and 11.26 shall apply to them *mutatis mutandis*,
- 6) The duties of fish quality inspectors shall include preparing and submitting inspection reports to the Director General and respective establishments and advising the Director General on:
- a) the approval of fish processing establishments, aquaculture facilities, fish landing sites and fish transportation vehicles and vessels as provided under these Regulations;
 - b) temporary or permanent closure of any establishment which does not comply with standards provided under these Regulations; and
 - c) any other matter necessary for the purpose of carrying into effect the provisions of these Regulations.

40. Identification of Fish Quality Inspector

Section 11.5 of the Law providing for the identification of fisheries inspectors shall apply *mutatis mutandis* to fish quality inspectors.

41. Refusal to issue, withdrawal and replacement of a Fish Sanitary Certificate

- 1) The Director General may refuse to issue a Fish Sanitary Certificate in respect of any consignment or batch of fish or fish products from a fish processing establishment where:
- a) the consignment or batch in respect of which the certificate is sought is contaminated with micro-organisms, undesirable chemicals or substances that are potentially injurious to human health;
 - b) the establishment has not complied with the sanitary requirements prescribed or otherwise required under these Regulations;
 - c) the establishment has not complied with its safety and quality management program;
 - d) the contamination level in the consignment exceeds the prescribed national or international standard;

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- e) the packaging and labelling of the consignment does not comply with these Regulations; or
 - f) the establishment has not complied with any other condition prescribed and approved by the Director General.
- 2) Where the Director General refuses to issue a Fish Sanitary Certificate, he/she shall communicate to the applicant, in writing, the reasons for the refusal.
 - 3) A Fish Sanitary Certificate issued under these regulations, may be withdrawn or replaced where:
 - a) the certificate is misplaced or lost;
 - b) the certificate is damaged; or
 - c) the product has not been shipped.
 - 4) Where a certificate is withdrawn or replaced under subregulation (3), the Director General shall, where the applicant qualifies, issue a new certificate.
 - 5) The establishment shall meet the cost of replacement of a certificate under subregulation (4).

42. Analysis of samples

- 1) A fish quality inspector, fisheries inspector or other authorized person under these regulations and the Law may, for the purpose of establishing the safety and quality of fish and aquaculture products, take samples to an approved laboratory for analysis at the cost of the fish processing establishment or aquaculture facility from which the samples were taken or owner of the fish or aquaculture product.
- 2) The NaFAA Quality Assurance Laboratory shall be responsible for analysing official samples, testing and analysis of fish or aquaculture products and other related substances or materials.
- 3) Where the Quality Assurance Laboratory is not competent to test certain parameters, the Director General may identify and sign a Memorandum of Understanding with an approved laboratory for purposes of obtaining a specialized analysis.
- 4) The laboratories approved under subregulation (3) shall submit their accreditation certificate annually to the Director General.
- 5) The Quality Assurance Laboratory shall verify sensory assessment of the quality of fish and fish products to evaluate their freshness in accordance with Standards issued by the Liberia Standards Laboratory.
- 6) The Director General shall implement environmental monitoring plans relating to residues in fish and water for both aquaculture and wild fishery and as appropriate shall require persons to provide information in accordance with section 8.1 of the Law.

43. Standards for Designated Laboratories

Any laboratories designated under this regulation shall comply with the standards in International Organization for Standardization (ISO) Standard 17025 or its updated versions, or with such standards as the Director General may from time to time require or as may be prescribed.

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- 2) The testing laboratories designated by the Director General under these Regulation shall from time to time participate in appropriate proficiency testing programs.
- 3) The designated testing laboratories shall use methods of analysis and performance criteria specified by the Director General from time to time.
- 4) The Director General may terminate a testing laboratory's designation if it does not meet the standards in this section.

44. Conditions for placing fish and fish products on the market

- 1) Placing fish or fish products on the market shall be subject to the conditions that the fish or fish products shall:
 - a) where the fish is caught in its natural environment using a fishing vessel or canoe, it should be immediately placed on ice and remain on ice or at temperature of melting ice before having been brought to the landing site;
 - b) be stored in ice or at temperatures of melting ice in appropriate containers before placing on the market;
 - c) have been transported at temperatures of melting ice from the landing site to an establishment or market in accordance with the FAO Code of Practice for Production and Marketing of Chilled Fresh and Frozen Fish and Fish Products;
 - d) have been handled, and where appropriate, packaged, prepared, processed, frozen, defrosted and stored, hygienically in an approved establishment;
 - e) have undergone health and sanitary checks in accordance with the relevant national standards; and
 - f) have been appropriately packaged, stored, and transported under sanitary conditions meeting the requirements set out in the Fifteen and the Sixteen Schedules.
- 2) Fish to be placed on the market alive shall be kept under such conditions as may be recommended by the Authority and the FAO Code of Practice for Fish and Fish Products and prescribed or otherwise required under the law.
- 3) The operator or manager of any open market, supermarket, chain store and hotel shall ensure that all fish and fish products sold thereon or therein meet the requirements prescribed under subregulation (1) and (2).
- 4) Any person who contravenes subregulation (1) (a), (b), (c), (d) (e), (f) or (g), or (3) commits an offence and shall be liable for a maximum fine of ten thousand (10,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law and in addition all fish and fish and aquaculture products shall be confiscated and forfeit.

45. Fish product traceability

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- 1) All steps in the supply chain shall, for each batch or consignment, identify the suppliers of fish and fish products or raw materials and their customers for each specific batch or consignment.
- 2) Every processing establishment shall identify the supplier and batch numbers of all ingredients, packaging materials and food contact cleaning chemicals used in the establishment.
- 3) Fish landed at an authorized landing site intended for fish processing establishment shall, in compliance with the requirements of the Law and these Regulations be issued with a fish movement permit issued by a fish quality inspector, fisheries inspector or Collaborative Management Authority (CMA) as proof of origin for traceability.
- 4) All products landed at authorized landing sites intended for fish processing establishment shall be assessed and in compliance with the prescribed standards, be issued with a local sanitary certificate by the authorized Fisheries Inspector.
- 5) An export processing establishment shall only accept fish, fishery or aquaculture products that are accompanied by a signed local sanitary certificate.
- 6) Every processing establishment shall keep traceability records for a period of at least two years from the date of issue.
- 7) Traceability records kept under subregulation (f) shall be available to the Director General upon request.

46. Import and export of live fish

- 1) No person shall import live fish, including ornamental fish, without a valid and applicable authorization required pursuant to section 10.1.2.h of the Law and a Fish Sanitary Certificate issued by the Competent Authority of the exporting country in respect of the live fish.
- 2) The application for an authorization for importing live fish in the First Schedule, Form XXI, shall be submitted to the Director General and the required fee for importing live fish is in the Second Schedule.
- 3) The duration for processing an application for live fish imports shall not exceed thirty working days from the date of receipt of the application.
- 4) All imported live fish shall be placed under quarantine for not less than 21 days at the cost of the importer and thereafter shall not be released without such laboratory diagnosis tests as may be required by the Director General to confirm that they are free from disease and parasites.
- 5) No person shall:
 - a) avoid or attempt to avoid requirements in subregulation (4); or
 - b) release live fish from such quarantine.
- 6) Any person who contravenes subregulations (1) or (5)(a) or (b) commits an offence and shall be liable for a maximum fine of fifty thousand (50,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law and in addition all fish products and aquaculture products shall be confiscated and forfeit.

47. Export of fish products and aquaculture products

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- 1) No person who exports, or attempts or engages others to export any fish product or aquaculture product shall do so unless a valid and applicable:
 - a) fish processing license required under section 10.1.1.i of the Law;
 - b) in the case of fishing vessels, the relevant license and flag State authorization;
 - c) sanitary certificate; and
 - d) export authorization,

have been issued pursuant to the Law and these Regulations.

- 2) All companies, corporations, associations, enterprises or other entities that engage in business in Liberia and are owned by any Liberian person, natural or legal, shall repatriate all of the proceeds from export within Liberia local banking sectors.
- 3) Any person who contravenes subregulation (1) or (2) commits an offence and shall be liable for a maximum fine of one hundred thousand (100,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law and in addition all fish products and aquaculture products shall be confiscated and forfeit.

48. Issuance of import and export authorizations

Section 10.3 of the Law shall apply to the issuance by the Director General of authorizations for import and export authorizations and sanitary certificates.

49. Conditions of import and export authorizations

- 1) The Director General may specify the conditions for the import and export of live fish and aquaculture products in addition to those provided in this Regulations with due regard to:
 - a) the provisions of the Law, including section 10.1(2)(h) and section 17.1.2.i;
 - b) the actual health conditions for the fish and aquaculture products during production, storage and dispatch of products intended for export;
 - c) compliance with the standards for aquaculture establishments required in the Fourteenth Schedule;
 - d) labelling of the fish and aquaculture products, the reference number of the fishery enterprise of origin, including imported fish and fish products and aquaculture products, for further processing and accompanied by the certificate provided from the country of origin; and
 - e) the criteria and granting of an export or import authorization.
- 2) The applicant for import or export authorization of live fish, fish products or aquaculture products shall submit the application form in the First Schedule Form XII.

- 3) Any person who contravenes subregulation (1) or any part thereof commits an offence and shall be liable for a maximum fine of fifty thousand (50,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law and in addition all fish products and aquaculture products shall be confiscated and forfeit.

50. Use of Food Additives

- 1) Food additives in fish products may not be used unless they have been approved by the Liberia Standards Laboratory.
- 2) The operator of a fish processing or aquaculture establishment shall not:
 - a) possess or use food additives in fish or aquaculture products without the approval of the Director General;
 - b) use food additives in fish or aquaculture products that the amounts exceed the level as may be prescribed or required by public notice by the Director General or approved by the Liberia Standards Laboratory;
 - c) import fish or aquaculture products containing excess levels of food additives or prohibited food additives as may be prescribed or required by public notice by the Director General; or
 - d) use food additives without indicating indelibly on the packaging of the relevant fish or aquaculture product the type and name of the additive used.
- 3) Any person who contravenes subregulation (1) or (2) or any part thereof commits an offence and shall be liable for a maximum fine of fifty thousand (50,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law and in addition all fish and fish and aquaculture products shall be confiscated and forfeit.

51. Inspection of fish and fish products for export

- 1) The operator of a fish processing establishment shall, before dispatch of a batch or consignment of fish or fish products for export, notify a fisheries Inspector or fish quality inspector:
 - a) at least twenty-four hours prior to the dispatch, in case of chilled fresh products; or
 - b) at least seven days prior to the dispatch, in case of frozen, processed and cured products.
- 2) The operator of a fish processing establishment shall make available each batch or consignment of fish or fish products to be exported for inspection at the establishment or port of exit.
- 3) Any person who contravenes subregulation (1) or (2) commits an offence and shall be liable for a maximum fine of fifty thousand (50,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law and in addition all fish and fish and aquaculture products shall be confiscated and forfeit.

52. Submission of Safety and Quality Management Program

- 1) The Director General may require, in accordance with approved criteria in the quality assurance manual, the operator of a fish processing establishment that falls within such criteria to submit a

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Safety and Quality Management Program based on an internationally accepted Good Manufacturing Practice Guidelines approved by the Director General.

- 2) The Director General may issue guidelines to stakeholders for the preparation of their Safety and Quality Management Program.
- 3) Any operator who does not draw up a Program as required under subregulation (1) in the time required commits an offence and shall be liable for a maximum fine of five thousand (5,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law.

53. Hazard Analysis Critical Control Points

- 1) The Director General may require, in accordance with criteria approved by him/her, the operator of a fish processing establishment to develop a plan to implement a quality assurance system based on the following Hazard Analysis Critical Control Points (HACCP) principles:
 - a) identification of relevant hazards and their means of control using a risk analysis approach;
 - b) identification of critical control points in the establishment on the basis of the manufacturing processes and the intended use of the products;
 - c) establishment and implementation of monitoring procedures for critical control points;
 - d) establishment of the critical limits by which the safety of the process can be determined as safe or potentially unsafe;
 - e) establishment of appropriate corrective action procedures for when critical limits are exceeded;
 - f) establishment of procedures to be regularly undertaken in order to verify that measures outlined in subparagraphs (a) to (d) are effectively conducted;
 - g) keeping documentation of procedures and records to demonstrate that the system is operating within the set standard limits; and
 - h) keeping the results of the different checks, tests and analysis for a period of at least two years.
- 2) The operator of a fish processing establishment shall submit the plan prepared in accordance with subregulation (1) to the Director General for approval.
- 3) The operator of a fish processing establishment shall take samples for analysis in an approved laboratory for the purpose of checking, cleaning and disinfection methods and for the purpose of own checks for compliance with relevant national standards.
- 4) Any operator who does not draw up a plan as required under subregulation (1), submit to the Director General under subregulation (2) in the time required or take samples as required under subregulation (3) commits an offence and shall be liable for a maximum fine of five thousand (5,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law.

54. Licensed vessels to meet hygienic criteria

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- 1) The operator of a vessel licensed under these Regulations shall comply with the required hygienic criteria set out in the Fifteenth Schedule and the appropriate checklists for Fish and Aquaculture Inspection and Quality Assurance.
- 2) A Fisheries Inspector shall conduct quarterly verifications of licensed vessels to ensure continuous compliance with the criteria set out under these Regulations.
- 3) The Director General may suspend a vessel license where standards are not maintained or there is a violation of the Act, these Regulations and any other applicable law until such time that it can be demonstrated that the vessel is compliant.

PART VII
CERTIFICATION, DURATION AND GUIDELINES FOR OPERATIONS OF NGOS

55. Certification of local and international NGOs

- 1) All local and international NGOs wishing to implement fisheries and aquaculture project shall obtain certification from the office of the Director General.
- 2) All local and international NGOs shall:
 - a) write a letter of intent to the office of the Director General;
 - b) submit the profile of the NGOs and all legal documents;
 - c) plan and execute their projects and work in line with the national development agenda and the management plan of the fisheries sector;
 - d) obtain accreditation from the requisite ministry or agency in Liberia.
- 3) Output or outcome, including project assets, of implemented projects shall be the property of the community and/or the Government of Liberia, as agreed prior to implementation;
- 4) All international NGOs implementing fisheries and aquaculture projects in Liberia shall employ Liberian in accordance with the Liberian Decent Work Act, 2015;
- 5) All fisheries and aquaculture projects must be implemented in collaboration with the appropriate community, national federation and/or fisheries base organization/cooperative;
- 6) Before a donor contract is awarded to an NGO or a consultancy firm, NaFAA and the donor partner(s) must be in agreement with the selection of such NGO or consultancy firm.
- 7) Any person who contravenes subregulation (1), (2), (3), (4) or (5) commits an offence and shall be liable for a maximum fine of fifty thousand (50,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law.

56. Duration of projects

- 1) The maximum duration for fisheries and aquaculture project implementation shall not exceed five (5) years and it subject to renewal.
- 2) In the case of *force majeure*, the period of non-implementation will be added *pro rata temporis*.

57. Reasons for denial of certification of an NGO

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The Director General shall deny certification of an NGO where:

- a) there is failure to provide the legal documents required in sub-section 2(b); or
- b) the proposed project is not consistent with the national development agenda of Liberia.

PART VIII AQUACULTURE

58. License required for commercial aquaculture activities

- 1) No person shall engage in the following activities in relation to commercial aquaculture without a license or authorization issued by the Director General:
 - a) construct or operate a commercial aquaculture establishment;
 - b) place or, by act of omission or otherwise, cause to be placed any species of live fish in any place in the Fisheries Waters, except where:
 - i) the fish species being so placed previously occurred in the same body of water prior to being fished therefrom; or
 - ii) a fish farmer is stocking his/her pond with fish obtained from another fish farmer with whom he/she shares the same water catchment area;
 - c) introduce or cause to be introduced into Liberia or the Fisheries Waters any species of fish;
 - d) transfer any eggs, fingerlings or seed of exotic or genetically modified species or such adult species of fish from one aquaculture establishment in Liberia to another or from any location in Liberia to another;
 - e) release into the Fisheries Waters any fish except for indigenous wild fish caught in Liberia; or
 - f) engage in any other activity for which a license or authorisation is required pursuant to the Law and these Regulations, including the import and export of live fish and aquaculture products.
- 2) The activities described in subregulation (1) may also be applicable more generally to the Fisheries Waters where required by public notice.
- 3) A person, institution, organization, including the or owner or operator of a commercial aquaculture facility, who contravenes subregulation (1) commits an offence and shall be liable on conviction to a fine not exceeding the maximum amount described in the Second Schedule of the Law in relation to section 6.1.2.a or a term of imprisonment not exceeding five years or both.

59. Applications for licenses, other permissions for commercial aquaculture activities

- 1) Applications for licenses or other permissions required for commercial aquaculture establishment, fish seed production, fish seed or live fish transfer in Liberia, fish breeding and importation of live fish are provided in the First Schedule, forms XIV, XV, XVII, XIX and XI respectively.
- 2) The Director General, in reviewing applications for licenses for commercial aquaculture activities which shall be submitted in accordance with the Law and as submitted in the form in the First

Schedule, Form 14, shall ensure that the requirements under the Environment Protection Law are met as required in accordance with Section 10.31 of the Law.

- 3) The Director General shall not allow exotic or non-native species which may pose a risk to endemic species to be introduced in commercial aquaculture operations without adequate scientific assessment and information on the biology and life history of such species indicating there will be no or a low risk to other species and the environment.

60. Licenses required for subsistence aquaculture

- 1) No person shall engage in subsistence aquaculture operations without a license issued pursuant to these Regulations.
- 2) There shall be no license fee for subsistence aquaculture operations;
- 3) All licenses shall be subject to the conditions that:
 - a) fingerlings or broodstock shall be acquired from a hatchery certified by the Authority;
 - b) the composition and source of the fish feed used shall require approval by the Authority;
- 4) Any person that contravenes sub-section (1), (3) (a) or (b) commits an offence and shall be liable to a maximum fine of five hundred (500.00) United State Dollars and a minimum fine prescribed in the Second Schedule B of the Law.

61. Commercial aquaculture establishment

- 1) A person who intends to operate an intensive or semi-intensive production type of aquaculture establishment shall not construct, reconstruct or adapt any aquaculture facility without the approval of the Director General.
- 2) An application for an authorization to construct and operate a commercial aquaculture establishment shall be submitted in the form in the Fourteenth Schedule to the office of the Director General and shall be accompanied with the following:
 - a) a plan of the establishment in accordance with such requirements as may be prescribed or required by the Director General; and
 - b) a list of the activities to be carried out by the establishment.
- 3) The Director General may approve the plan if it meets the requirements given any applicable national Aquaculture Guidelines that may be adopted or other relevant guidelines that he/she may approve, and issue an Aquaculture Establishment License.
- 4) The fees to be paid for licenses and other aquaculture services based on the type and scale of production are set out in the Sixth Schedule.

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- 5) A person who seeks to carry out activities other than those for which approval is given shall apply in writing to the office of the Director General for further consideration and endorsement, and shall be subject to applicable fees.
- 6) The owner and operator of a commercial aquaculture establishment which carries out activities other than those approved by the Director General commit an offence and are liable on summary conviction to a maximum and minimum fine prescribed in the Second Schedule B of the 2019 Law.

62. Monitoring and inspection of aquaculture establishment

The Authority shall have the authority to enter any aquaculture facility for the purposes of monitoring and ensuring compliance in accordance with section 6.7.1 and 6.7.2 of the Law.

63. Fish seed production certificate and live fish transfer license

- 1) A person shall not produce, distribute or sell fish seed without a fish seed production certificate issued by the Director General in accordance with the First Schedule, Form XVI.
- 2) An application form for fish seed production certificate is set out in the First Schedule, Form XV and addressed to the Director General.
- 3) A fish seed production certificate shall be issued in the form in the First Schedule, Form XVI.
- 4) For the purposes of avoiding transmission of diseases and parasites or pathogens in a hatchery that deals with fish seed production, the Director General shall, prior to the departure of the fish from the hatchery, issue a sanitary certificate in the form of the Thirteenth Schedule upon the recommendation of the responsible Competent Authority.

64. Applications for fish seed production license and live fish transfer authorization

- 1) Applications for a fish seed production license and live fish transfer authorization within Liberia in forms XV and XVII in the First Schedule shall be submitted to the office of the Director General for approval in accordance with the Law.
- 2) The Director General may refuse to issue a licence for the transfer of live fish if the live fish to be transferred comes from:
 - a. an infested facility; or
 - b. a District that has an outbreak of disease.
- 3) The Director General shall, for each application approved, issue a license for every transfer of fish seed or live fish within Liberia in form XVIII in the First Schedule.
- 4) A fish seed production certificate shall be issued on payment of the prescribed fee in the Second Schedule.

65. Withdrawal of fish seed production certificate

The Director General upon the recommendation of an Aquaculture Technician shall withdraw a fish seed production certificate if the production of fish seed, the hatchery or breeding facilities and the brood stock are not in accordance with the established Guidelines and other aquaculture best practices.

66. Reasons for refusal to issue a fish seed production certificate

- 1) Where the Director General refuses to issue a fish seed production certificate, he/she shall communicate in writing the reasons for the refusal to the establishment or applicant within thirty days from the date of receipt of the application.
- 2) A person aggrieved by the refusal of the Director General may appeal to the License Appeal Committee within thirty days from the date of receipt of the refusal for redress.

67. Reasons for refusal to issue a permit for transfer of fish and fish seed

- 1) Where the Director General refuses to issue a permit for transfer of fish and fish seed, it shall communicate in writing to the applicant the reasons for the refusal, within thirty days from the date of receipt of the application.
- 2) A person aggrieved by the refusal of the Director General may appeal to the License Appeal Committee within thirty days from the date of receipt of the refusal for redress.

68. Fish breeding license

- 1) A person, institution, organization or the owner or operator of an establishment shall not engage in fish breeding without a license issued by the Director General.
- 2) A fish breeding license shall be issued upon payment of the prescribed fees in the Second Schedule.
- 4) Any person who contravenes subregulation (1) commits an offence and shall be liable for a maximum fine of fifty thousand (50,000) United States dollars and a minimum fine in accordance with the Second Schedule B of the Law and in addition all fish products and aquaculture products shall be confiscated and forfeit.

69. Prohibited aquaculture practices

- 1) A person, including the or owner or operator of a subsistence or commercial or aquaculture establishment shall not carry out aquaculture activities in a manner that:
 - (a) degrades or has adverse impacts on the environment or ecosystem;
 - (b) introduces new species apart from those approved for that area; or
 - (c) compromises the safety of food fish,where such activities are not addressed under sections 6.6, 6.8, 6.9 or 6.10 of the Law.
- 2) A person that contravenes subregulation (1)(a), (b) or (c) commits an offence and shall be liable to a maximum fine of ten thousand (10,000.00) United State Dollars and a minimum fine as required in the Second Schedule B of the Law.

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70. Products of aquaculture research

- 1) Where aquaculture research conducted in Liberia has produced modifications to a living organism or has developed technology for purposes of aquaculture production, no person shall buy, sell, trade in or otherwise use such organism or technology for purposes of aquaculture unless it has been approved by the relevant regulatory institution and certified or approved by the Director General.
- 2) The Director General shall not certify or approve a living organism or technology for purposes of aquaculture production unless a certification or approval has been approved by the relevant regulatory institution.
- 3) The Director General may require that any living organism that has been modified by research in Liberia and not yet approved by the relevant institution be subjected to a period of quarantine, and no person shall buy, sell, trade in or otherwise use such living organism until the period of quarantine has expired.
- 4) A person who contravenes subregulation (1) or (3) commits an offence and is liable to a maximum fine of fifty thousand (50,000.00) United State Dollars and a minimum fine prescribed in the Second Schedule of the Law.

71. Annual records required for commercial aquaculture establishment

- 1) The owner or operator of a commercial aquaculture establishment shall keep production records and regularly compile an aquaculture establishment data report in the form in the First Schedule, Form XX.
- 2) The data report, which shall also include information on clients engaged in fish seed production as applicable, shall be submitted as part of an annual report to the Director General.
- 3) The Director General may revoke a certificate granted to an aquaculture establishment where the owner or operator of the establishment fails to keep or provide the required records and data.

72. Positioning of pens/cages, water quality and sources

- 4) No person shall position pens or cages, or concentrate them in a manner that hampers navigation, water circulation or water quality.
- 5) The owner or operator of each subsistence aquaculture facility shall declare all sources of water used by the facility to the Authority for inspection and approval.
- 6) The owner or operator of each commercial aquaculture establishment each subsistence aquaculture facility shall declare all sources of water used by the establishment to the Environmental Protection Agency for inspection and certification.
- 7) A person who contravenes subregulation (1), (2) or (3) commit an offence and is liable to a maximum fine of five thousand (5,000.00) United State Dollars and a minimum fine prescribed in the Second Schedule B of the Law.

73. Use of drugs or chemicals

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- 1) A person shall not use a chemical or drug in any commercial aquaculture establishment without a valid prescription by a veterinary officer.
- 2) A person who contravenes subregulation (1) commits an offence and is liable to a fine subject to the severity of the offence.

PART IIX SUMMARY ADMINISTRATIVE PROCEEDINGS

74. Administrative Hearing Committee

- 1) The Director General shall, in accordance with Part 14 of the Law and section 82.2 of the Administrative Procedures Act of the Executive Law 1972, designate the following qualified officers of NaFAA to hold administrative hearings in relation to all matters under the Act and these Regulations:
 - a) Deputy Director General for Technical Services;
 - b) Director of Monitoring, Control and Surveillance as Secretary;
 - c) Comptroller;
 - d) Legal Officer
 - e) Director of Research and Statistics;
 - f) two employees.
- 2) The officers designated under subregulation (1) and the Director General shall:
 - a) form an Administrative Hearing Committee which shall have as officers:
 - i Chair: Director General;
 - ii Co-chair: Deputy Director General for Technical Services;
 - iii Secretary: Director of Monitoring, Control and Surveillance; and
 - b) comply with all relevant requirements in the Administrative Procedures Act.
- 3) The Administrative Hearing Committee shall adopt its own Rules of Procedure consistent with the Administrative Procedures Act, and may designate a minimum number of officers that must be present for each hearing.
- 4) The functions of the Administrative Hearing Committee shall be to:
 - a) conduct administrative hearings where a person admits in writing responsibility for having violated the Law or these Regulations, subject to subregulation (5), and the Director General has referred the matter to the Committee in accordance with section 14.2 (2) of the Law;
 - b) ensure notices have been given and hearings are conducted in accordance with section 82.6 of the Administrative Procedures Act;
 - c) make determinations which shall become the determination of NaFAA in accordance with section 82.5 of the Administrative Procedures Act;
 - d) proceed with reasonable dispatch to conclude any matter presented to it;

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- e) comply with procedures concerning the granting, denial, renewal or revocation of a license as provided in section 82.7 of the Administrative Procedures Act.
- 5) Notwithstanding subregulation (4)(a), the Administrative Hearing Committee shall not have the mandate to hear or determine offences relating to loss of life or obstructing, assaulting or threatening with violence any person including a fisheries inspector or an observer.

75. Requirements for the payment of fixed penalties

Where a person admits in writing to having committed a violation of the Law or these Regulations pursuant to section 14.2(2) or 14.3(1)(b) of the Law and consented in writing to summary administrative proceedings after having been fully informed of the requirements of the Law, and the necessity of a hearing before the Administrative Hearing Committee has been waived by the Director General, he or she may pay into an escrow account designated by NaFAA a fixed penalty set in accordance with Regulation 51.

- 1) A person who opts to make payment under subregulation (1) shall do so within seven (7) working days and shall not undertake any activity in contravention of the Law of these Regulations until such payment is made.
- 2) If the person fails to comply with the conditions under subregulation (2) without prior consent of the Director General, the administrative proceedings shall be deemed to have terminated and the Director General may refer the matter to the judicial system and revoke any applicable license or authorization.

76. Fixed penalties

- 1) The Board may approve fixed penalties for specific offences from time to time to be applied as required under these Regulations.
- 2) If a fixed penalty has not been established under subregulation (2), the penalties shall be calculated as follows:
 - a) in respect of offences for fishing or related activities in relation to industrial, semi-industrial, recreational and artisanal fishing, payment of the applicable minimum fine in the Second Schedule, Part B for the first offence, and double such amount for the second offence;
 - b) in respect of other offences, payment of an amount equivalent to at least ten percent 10% of the maximum fine required for such offence in the Second Schedule or an amount that deprives the person of monetary benefits for the first offence, and double such amount for the second offence,

and payment for subsequent offences shall be made at such higher level as determined by the Administrative Hearings Committee, plus the fair market value of any fish caught illegally.

77. Requirements for appearing before the Administrative Hearings Committee

- 1) Where a person admits in writing to having committed a violation of the Law or these Regulations pursuant to section 14.2(2) or 14.3(1)(b) of the Law and consented in writing to summary administrative proceedings after having been fully informed of the requirements of the Law, and the Director General directs a hearing before the Administrative Hearing Committee, a hearing

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officer shall, upon receipt of a complaint or charge from a fisheries inspector, schedule a hearing and summon relevant parties.

- 2) The summons issued under subregulation (1) shall contain the following information on a document signed and stamped with an official NaFAA emblem:
 - a) a summary of the complaint or charge, including the date and nature of the offence;
 - b) the names and addresses of the party/parties;
 - c) the names of the hearing officer or officers;
 - d) the date and time of the hearing;
 - e) in case of failure to appear, administrative proceedings shall terminate and the case will be handed to the judicial system.
- 3) Where a person who does not comply with the final determination or order of the Administrative Hearings Committee, the administrative proceedings shall be deemed to have terminated and the Director General may refer the matter to the judicial system and revoke any applicable license or authorization.

PART IX REPEAL OF PREVIOUS REGULATIONS

78. Repeal of previous Regulations

The Fisheries Regulations of 2010 are hereby repealed, and where there is any inconsistency with the provisions of the Law, the provisions of this Regulation shall prevail to the extent of such inconsistency if the context requires.

FIRST SCHEDULE

FORMS FOR LICENSE, AUTHORIZATION AND ACCREDITATION APPLICATIONS, and REPORTS

The following forms are in this Schedule:

- I. APPLICATION FOR INDUSTRIAL FISHING LICENSE
- II. APPLICATION FOR SEMI-INDUSTRIAL FISHING VESSEL LICENSE
- III. APPLICATION FOR RECREATIONAL FISHING VESSELS LICENSE
- IV. APPLICATION FOR ARTISANAL FISHING VESSELS LICENSE
- V. APPLICATION FOR FISH PROCESSING ESTABLISHMENT LICENSE

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- VI. APPLICATION FOR COMMERCIAL AQUACULTURE ESTABLISHMENT LICENSE
- VII. APPLICATION FOR AUTHORIZATION FOR LIBERIAN FISHING VESSEL FOR FISHING OR RELATED ACTIVITIES IN AREAS BEYOND NATIONAL JURISDICTION
- VIII. APPLICATION FOR AUTHORIZATION TO ENTER PORT : INFORMATION TO BE PROVIDED IN ADVANCE BY FOREIGN FISHING VESSELS REQUESTING PORT ENTRY
- IX. APPLICATION FOR AUTHORIZATION FOR TRANSHIPMENT
- X. APPLICATION FOR ACCREDITATION AS AN AGENT FOR A FOREIGN FISHING VESSEL
- XI. APPLICATION FOR FISH AGGREGATING DEVICE (FAD) AUTHORIZATION
- XII. APPLICATION FOR FISH IMPORT AND EXPORT LICENSE
- XIII. VESSEL SIGHTING REPORT
- XIV. APPLICATION FOR AUTHORIZATION FOR COMMERCIAL AQUACULTURE ESTABLISHMENT
- XV. APPLICATION FOR FISH SEED PRODUCTION LICENCE
- XVI. APPLICATION FOR FISH SEED PRODUCTION CERTIFICATE
- XVII. APPLICATION FOR FISH SEED OR LIVE FISH TRANSFER IN LIBERIA
- XVIII. LICENCE FOR FISH SEED OR LIVE FISH TRANSFER IN LIBERIA
- XIX. APPLICATION FOR FISH BREEDING LICENSE
- XX. DATA REPORT FOR COMMERCIAL AQUACULTURE ESTABLISHMENTS
- XXI. APPLICATION FOR IMPORTATION OF LIVE FISH LICENSE

I. APPLICATION FOR INDUSTRIAL FISHING LICENSE

**Section 10.1.1.a of the Law
Regulation 13.1.a**

Instructions:

- Fill in one form for each industrial fishing vessel to be licensed
- Where boxes are provided, tick off the box next to the appropriate option.
- Repeat name and international radio call sign (IRCS) of vessel on top of each page.
- When providing names in addresses, underline surnames.
- Attach a copy of the relevant documents to the application where indicated

A. GENERAL

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1. Vessel		
Full Name of Vessel		
International Radio Call Sign (IRCS)		
IMO Number (if available)		
Maritime Mobile Service Identity Number		
Operational base (Country)		
Previous names and IRCS, if known		
2. Registration (a copy of the vessel certificate of registry is to be attached to the		
Port	Country	Registration
3. Owner(s) of Vessel (if multiple owners, please provide information for each)		
Owner Company/Companies		
Date and place of incorporation		
Address/City/Country		
Telephone: E-mail:		
Month and year owner acquired Vessel		
Previous owner		
Beneficial owner		
4. Operator or Charterer of Vessel (if different from owner)		

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Company			
Address/City/Country			
Dates of Operation or Charter: from – to			
Telephone: E-mail:			
5. Agent in Republic of Liberia			
Company			
Address/City/Country			
Business Registry Number			
Accreditation Number			
Telephone: E-mail:			
7. Insurance			
Full Name and Address of Insurer			
Insurance Certificate Number			
Dates of Validity of Insurance Certificate	From: To:		

B. LICENSE SPECIFICATIONS

8. Category of License required (tick box)	
(A 1) Bottom Trawler	
(A 2) Purse Seine	
(A 3) Long Line Vessel	
(A 4) Mid-water Trawler	
(A 5) Pole and Line	
(A 6) Traps and Pots	
(A 7) Other (provide details)	
(B 1) Fisheries Support Vessel ¹	
(B 2) Refrigerated Cargo Vessel	
(B 3) Bunker Vessel	

¹ Any vessel providing support to fishing operations, including but not limited to vessels deploying FADs, assisting deployment of nets and providing supplies.

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13. Construction			
Year	Country	Material of Construction	Date and Location of

14. Registered Length Overall (LOA)				
Meters:				
15. Gross Registered Tonnage (GRT)				
16. Hull				
Wood Aluminum	Fiberglass Steel	Color:		
17. Molded Depth And Beam				
18. Main engine(s)				
Number	Make	Engine Power (combined)	Engine Power Uni	
			HP KW Power	
19. Auxiliary engine(s)				
Number	Make	Engine Power (combined)	Engine Power Uni	
			HP KW	
20. Helicopter, if any, to be carried on the vessel				
Registration Number		Make		
21. Equipment				
Radio channels	Radar	Satellite Navigator	Depth Sounder	Fish Finder
HF	Yes No	Yes No	Yes No	Yes No
VHF	Model	Model	Model	Model
SSB				
22. Vessel communication types and numbers (Inmarsat A, B, and C numbers and satellite telephone				

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number)
23. Identifying code letters and/or numbers used for identification during radio
24. Type of Vessel Monitoring System installed
25. Navigation and position fixing aids

D. CREW DETAILS

26. Vessel Master		
Name	Nationality	Address
27. Fishing Master		
Name	Nationality	Address
28. Chief Engineer		
Name	Nationality	Address
29. Number of Crew		
Republic of Liberia		Foreign

E. STORAGE/PROCESSING CAPACITY

30. Storage Capacity Below Deck				
Refrigeration method	Chilled holds	Freezer holds	Blast freezer capacity	Ice machine Production

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			(Kg/24 hours)	(Kg/24 hours)
Ice	Total Number:	Total Number:		
Refr. Sea Water	Capacity:	Capacity:		
Air (Coil)	Unit	Unit		
Brine (NaCl)	Cubic meter	Cubic meter		
Brine (CaCl)	Cubic feet	Cubic feet		
Other (specify)				
31. Storage Capacity On Deck				
Storage capacity in insulated boxes (in kg):				

F. DETAILS OF FISHING GEAR

Complete Relevant Section according to Gear Type carried on fishing vessel

32. Details of trawl gear (bottom or mid-water)				
	Gear 1	Gear 2	Gear 3	Gear 4
Length foot rope (m)				
Vertical net opening (m)				
Codend mesh size (mm)				
33. Details of Purse Seine				
	Gear 1	Gear 2	Gear 3	Gear 4
Length (m)				
Depth (m)				
Mesh size (mm)				
34. Details of Longline				
Length (m)				
Number of Hooks				
Number of Buoys				
35. Details of Traps/pots				

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Number of Traps	
Trap type	
36. Details of Pole and Line	
Number of poles / hooks	
Bait Type	

G. DETAILS OF SUPPORT AND CARRIER VESSELS

Complete Relevant Section according to vessel type

37. Details of support vessel operations, including storing, transshipping, processing or transporting fish or fish products, refuelling or supplying fishing vessels and deploying fish aggregating devices (FADs).

Purpose of support			
Fishing vessels providing support in Liberian Fisheries Waters	Name:	Flag:	IRCS:
	Name:	Flag:	IRCS:
	Name:	Flag:	IRCS:
	Name:	Flag:	IRCS:

38. Details of vessels supported

Fishing vessels supported in Liberian Fisheries Waters (donor vessels):	Name:	Flag:	IRCS:
	Name:	Flag:	IRCS:
	Name:	Flag:	IRCS:
	Name:	Flag:	IRCS:
	Name:	Flag:	IRCS:
	Name:	Flag:	IRCS:
	Name:	Flag:	IRCS:

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	Name:	Flag:	IRCS:
	Name:	Flag:	IRCS:
	Name:	Flag:	IRCS:

H. MISCELLANEOUS

39. Has this vessel, or its owner, operator or master ever been involved in an offense against fisheries legislation of Liberia?			
Yes No	<u>If</u> <u>yes,</u> <u>specify</u> :	Date	
		Offence	
		Proceedings taken and Outcome	
40. Has this vessel, or its owner, operator or master been involved in an offense against any other legislation of the Republic of Liberia?			
Yes No	<u>If</u> <u>yes,</u> <u>specify</u> :	Date	
		Offence	
		Proceedings taken and Outcome	
41. Has this vessel ever been proposed for, or included on, an RFMO IUU Vessel List?			
Yes No	<u>If</u> <u>yes,</u> <u>specify</u> :	Date	
		RFMO	
		Offence	
		Proceedings taken and Outcome	
42. Is the owner/charterer of this vessel subject to proceedings under the bankruptcy laws of any jurisdiction?			
Yes No	<u>If yes, provide details</u>		
43. Is the owner/charterer insolvent?			
Yes No	<u>If yes, provide details</u>		
44. Are there any joint ventures or other contractual arrangements with or in the Republic of Liberia in connection with the intended operations?			
Yes No	<u>If yes, provide details</u>		

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45. Has the vessel complied with all requirements of the Republic of Liberia Merchant Shipping Act of 2003?		
Yes	No	
46. Has the vessel identified above, under its current name/flag, or any previous names/flags, had any license, authorization or other permission in relation to fishing or related activities suspended or revoked within the past three years in any other country or region?		
Yes No	<u>If yes</u> list and attach on a separate sheet of paper the circumstances surrounding each such instance and include an explanation of the current status of the suspension or revocation	
47. Has the vessel identified above been registered in another State or States within the last three years?		
If yes, provide the following information for each period during which the vessel operated under such other registration(s) (flag or flags)		
a) period	from / / to / / (Day/Month/Year)	
b) vessel name	(Day/Month/Year)	
c) flag		
d) International Radio Call Sign		
e) homeport		
f) owner name, address, phone, fax, email		
g) operator name, address, phone, email (If necessary, provide additional information on a separate sheet of paper.)		
47. Required Accompanying Documents:		
All applications must be accompanied by a true copy of: (tick all boxes to ensure documents are attached)	Vessel Registration Certificate	<input type="checkbox"/>
	International Tonnage Certificate	<input type="checkbox"/>
	Engine Manufacture Certificate	<input type="checkbox"/>
	Flag State authorization for fishing or related activities in areas beyond national	<input type="checkbox"/>

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	jurisdiction	
	A recent side-on photo of the vessel to be licensed with the current name and international call sign of the vessel clearly displayed in the photo and written on the back of the photo	
	Vessel Master Passport	
	All documentation required by the Liberia Maritime Authority for operations in the Fisheries Waters	

If requested, the Director General may waive any of these requirements only if the requested documentation is currently held in the Republic of Liberia and it is current, true, complete and correct in all respects.

48. Statement by the Applicant

I understand that:	<ul style="list-style-type: none"> • I am required to notify any changes in any information contained in this application as soon as practicable, but no later than seven (7) days after such change, to the Director General. • A license will not be issued unless full compliance is demonstrated with all procedures and documentation required by the Liberia Maritime Authority relating to the operation of a fishing vessel in the Fisheries Waters. • A license will not be issued, or a license issued on the basis of this application is liable to cancellation if any of the information given is false, incorrect, or misleading. • The fee required in the Second Schedule of these Regulations must be paid before any license is issued.
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Place and Date:	
-----------------	--

Signature of Applicant:	
-------------------------	--

Print Name of Applicant:	
--------------------------	--

Position of Applicant	Owner Operator / Charterer Agent
-----------------------	-------------------------------------------------------------

For official use only:

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Date Received/...../.....

Date Accepted/...../.....
.....

.....

.....

.....

.....

.....

License Number

Period

License Fee Amount

Royalty Amount

if applicable

Revenue Receipt No.

Signature

of Director General

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II. APPLICATION FOR SEMI-INDUSTRIAL FISHING VESSEL LICENSE

Section 10.1.1.b of the Law Regulation 13.1.a

This application is made in respect of (tick one):

1. License Application Type	
1) artisanal semi-industrial vessel: vessel does not carry deck machinery or is not equipped with trawl gear	
2) inshore semi-industrial vessel: a semi-industrial vessel below twenty (20) meters in length and not more than 200 horsepower that carries deck machinery	
3) semi-inshore semi-industrial vessel: a semi-industrial vessel that uses trawl gear, carries deck machinery, is not above 30 meters in length overall and not more than 250 GRT.	

Instructions:

- Fill in one form for each semi-industrial fishing vessel to be licensed
- Where boxes are provided, tick off the box next to the appropriate option.
- Repeat name of vessel on top of each page.
- When providing names in addresses, underline surnames.

2. Owner(s) of vessel (if multiple owners, please provide information for each)			
Vessel Owner(s) Name:		Nationality of Owner(s):	
Address:			
Name of Master:		Nationality of Master:	
Agent (where applicable)		Number of crew:	
3. Vessel Details			
Vessel name:			
Registration number:			
Material of construction:		Hull colors:	
Method of propulsion:		Engine horsepower:	
Area of fishing: (Tick all that apply)	Marine Inland	Means of fish storage:	
Landing site(s):			
4. Gear and Management Unit			
Gear Type	Purse Seine / Ring Net Hook and Line		

EMG

	Trap Line Set Gill Net Cast Net Trap / Basket Other (list) _____
Target Species Management Unit	Inshore Demersal Inshore Pelagic Offshore Demersal Offshore Pelagics Shrimp Fisheries Tuna Fisheries
5. Statement by the Applicant	
I understand that:	<ul style="list-style-type: none"> • I am required to notify any changes in any information contained in this application as soon as practicable, but no later than seven (7) days after such change, to the Director General of the National Fisheries and Aquaculture Authority. • A license will not be issued unless full compliance is demonstrated with all procedures and documentation required by the Liberia Maritime Authority relating to the operation of a fishing vessel in the Fisheries Waters. • A license will not be issued, or a license issued on the basis of this application is liable to cancellation if any of the information given is false, incorrect, or misleading. • The fee required in the Second Schedule of these Regulations must be paid before any license is issued.
Place and Date:	
Signature of Applicant:	
Print Name of Applicant:	
Position of Applicant	Owner Operator Agent

For official use only:

Date Received/...../.....

EMG

Date Accepted/...../.....
.....

LICENSE Number

Period
.....

LICENSE Fee Amount
.....

Royalty Amount
.....

if applicable

Receipt No
.....

Signature
.....

of Director General

EMG

III. APPLICATION FOR RECREATIONAL FISHING VESSELS LICENSE

Section 10.1.1.f of the Law Regulation 13.1.a

This application is made in respect of (please tick box):

1. License Application Type	
1) a fishing vessel used for recreational fishing only (Recreational License)	
2) a fishing vessel used for recreational fishing, including recreational charters (Recreational Charter License)	
3) a fishing vessel used for recreational fishing, including catch and sale of individual tuna into hotels/restaurants (Recreational Commercial License)	

Instructions:

- Fill in one form for each recreational fishing vessel to be licensed
- Where boxes are provided, tick off the box next to the appropriate option.
- Repeat name of vessel on top of each page.
- When providing names in addresses, underline surnames.

1. Owner(s) of Vessel (if multiple owners, please provide information for each)			
Vessel Owner(s) Name:		Nationality of Owner(s):	
Address:			
Name of Master :		Total Permitted passengers	
2. Vessel Details			
Vessel name:			
Registration number:		Means of Fish Storage:	
Material of construction:		Hull Colors:	
Method of Propulsion:		Total Engine Horsepower:	
Fishing Club:			
Area of Fishing: (Tick all that apply)	Marine Inland	Moorage Location:	
3. Gear and Management Unit			
Gear Type:	Rod and Line	Number of Rods	_____
	Net	Type	_____
	Trap / Pot	Number	_____

EMG

	Other (list) _____
4. Statement by the Applicant	
I understand that:	<ul style="list-style-type: none"> • I am required to notify any changes in any information contained in this application as soon as practicable, but no later than seven (7) days after such change, to the Director General of the National Fisheries and Aquaculture Authority. • A license will not be issued unless full compliance is demonstrated with all procedures and documentation required by the Liberia Maritime Authority relating to the operation of a fishing vessel in the Fisheries Waters. • A license will not be issued, or a license issued on the basis of this application is liable to cancellation if any of the information given is false, incorrect or misleading. • The fee required in the Second Schedule of these Regulations must be paid before any license is issued.
Place and Date:	
Signature of Applicant:	
Print Name of Applicant:	
Position of Applicant	Owner Agent

For official use only:

Date Received/...../.....

Date Accepted/...../..... LICENSE Number

Period

LICENSE Fee Amount

Royalty Amount
if applicable

Receipt No

Signature
of Director General

EMG

IV. APPLICATION FOR ARTISANAL FISHING VESSELS LICENSE

Section 10.1.1.c of the Law Regulation 13.1.a

This application is made in respect of (tick one):

1. License Application Type	
1) an undecked fishing vessel with a length overall of not more than 12 meters and powered by engines of less than 40 horsepower	
2) an undecked fishing vessel with a length overall of not more than 12 meters and powered by paddle and/or sail	

Instructions:

- Fill in one form for each semi-industrial fishing vessel to be licensed.
- Where boxes are provided, tick off the box next to the appropriate option.
- Repeat name of vessel on top of each page.
- When providing names in addresses, underline surnames.

1. Owner(s) of Vessel (if multiple owners, please provide information for each)			
Vessel Owner(s) Name:		Nationality of Owner(s):	
Address:			
Name of Master :		Number of Crew:	
2. Vessel Details			
Vessel name:			
Registration number:			
Material of construction:		Hull Colors:	
Method of Propulsion:		Engine Horsepower:	
Means of Fish Storage:			
Area of Fishing: (Tick all that apply)	Marine Inland	Landing Site:	
3. Gear and Fish Management Unit			
Gear Type:	Purse Seine / Ring Net Hook and Line Trap Line Set Gill Net		

EMG

	Cast Net Trap / Basket Other (list) _____
Target Species Management Unit:	Inshore Demersal Inshore Pelagic Offshore Demersal Offshore Pelagics Shrimp Fisheries Tuna Fisheries
4. Statement by the Applicant	
I understand that:	<ul style="list-style-type: none"> • I am required to notify any changes in any information contained in this application as soon as practicable, but no later than seven (7) days after such change, to the Director General of the National Fisheries and Aquaculture Authority. • A license will not be issued unless full compliance is demonstrated with all procedures and documentation required by the Liberia Maritime Authority relating to the operation of a fishing vessel in the Fisheries Waters. • A license will not be issued, or a license issued on the basis of this application is liable to cancellation if any of the information given is false, incorrect, or misleading. • The fee required in the Second Schedule of these Regulations must be paid before any license is issued.
Place and Date:	
Signature of Applicant:	
Print Name of Applicant:	
Position of Applicant	Owner Operator Agent

For official use only:

Date Received/...../.....
Date Accepted/...../..... LICENSE Number

Period

LICENSE Fee Amount

EMG

Royalty Amount
if applicable

Receipt No

Signature
of Director General

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V. APPLICATION FOR FISH PROCESSING ESTABLISHMENT LICENSE

Section 10.1.1.i of the Law

Regulation 13.1.a

Instructions:

- Fill in one form for each establishment to be licensed.
- Type or print clearly
- Where boxes are provided, tick off the box next to the appropriate option.
- When providing names, underline surnames.

Application for a license to operate a fish processing establishment at the place and in the manner described below

A. GENERAL

1. Applicant			
Name	Position	Address/City/Country	Telephone and Email
	Owner <input type="checkbox"/>		
	Lessee <input type="checkbox"/>		
	Agent <input type="checkbox"/>		
Incorporation Number			
Date of incorporation			
2. Owner(s) of establishment (if different from applicant)			
Name	Address/ City/Country Country	Nationality	Telephone, Fax and Email
Respective Owner Shares			
3. Establishment			
Company	Address/ City	Registered Owner (if different from License)	
Description of establishment			

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Kind of Occupancy Agreement (attach copy)	
4. License Period	
(The period for the requested License must be a minimum of two years and cannot exceed a period of ten years)	
Number of years	
5. Proposed commencement date of license period/of transshipment	
...../...../...../ Day/Month/Year	

B. OPERATIONAL DETAILS

6. Fish species to be processed	
7. Type of fish products to be processed	
8. Source of supply (supplying arrangements) - (Attach full description if space is inadequate)	
9. Raw fish purchase	
10. Activity (Attach full description if space is inadequate)	
Method of processing (attach flow chart)	
Minimum daily processing capacity	
Method of packaging	
Other related activity	
11. Cleanliness and sanitation (Attach full description of construction and maintenance standards)	
12. Processes in place to ensure fish supplies have been caught legally	

STATEMENT BY APPLICANT

I understand:

- I am required to report any changes in any information contained in this application to the Director General as soon as practicable, but no later than seven (7) days after such change.

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- A license will not be issued on the basis of this application, and it is liable to cancellation if any of the information given is false, incorrect, or misleading.
- A license issued on the basis of this application is liable to cancellation if any fish supplies are identified as caught illegally, whether in the Fisheries Waters, areas under the national jurisdiction of another coastal State, or the high seas in contravention of an applicable international conservation and management measure.
- I hereby declare that the premises specified above are constructed, equipped and operated in an efficient and hygienic manner in accordance with all relevant laws of Republic of Liberia. Please attach documentary evidence regarding this information, such as an excerpt from the register of companies or similar evidence. Also provide supportive information of the activity in areas such as occupancy arrangements, marketing and technology.
- All required fees in the Second Schedule to these Regulations must be paid in full before any authorization is issued.

.....

Place & Date

Applicant

Signature of

For official use only:

Date received: /....../.....

Date of Issue: /....../.....

.....

Date of Expiry: /....../.....

.....

.....

Date Rejected: /....../.....

.....

Special conditions, if applicable

License number:

License Fee Amount:

Receipt Number:

Reason for Rejection:

Signature:

.....

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**VI. APPLICATION FOR COMMERCIAL AQUACULTURE ESTABLISHMENT
LICENSE**

Section 10.1.2.f of the Law

Regulation 13.1.a

Republic of Liberia

A. COMPANY DETAILS

1. Name of Company									
2. Registered company number if applicable									
3. Full name and address of applicant									
<i>a)</i> permanent address									
<i>b)</i> temporary address									
<i>c)</i> postal address									
4. Telephone Number									
5. Email address									
6. Location of the enterprise (address)									
7. Type of Investment									
8. Individual/joint venture/any other									
9. Amount of capital investment (local/ foreign)	<table border="0"> <tr> <td>Local</td> <td>Amount (US\$)</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Foreign</td> <td>Amount (US\$)</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> </table>	Local	Amount (US\$)	<hr/>		Foreign	Amount (US\$)	<hr/>	
Local	Amount (US\$)								
<hr/>									
Foreign	Amount (US\$)								
<hr/>									
10. Plan for monitoring the operations									
11. Number of employees at the site	Permanent: _____ Casual: _____ Skilled: _____ Unskilled: _____ Semi-skilled: _____								
12. Land owned (give deed no.)									
13. Land leased (permit no.)									
14. Land use within 0.5 km radius									
15. List of existing aquaculture and other industries within 1 km radius									
16. As applicable, describe plans for expansion of the enterprise									
17. Name of the local government authority									
18. Approval from local government									

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authority where required	
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B. AQUACULTURE DETAILS

19. Type of aquaculture system	
20. Culture methodology	
21. Date of commencement of operation	
22. Scientific name of each species for which an application is made	
23. Origin of the stock	
24. Species of fish that the applicant proposes to farm	
25. Targeted total annual production	
26. Details of holding facilities	

C. ENVIRONMENT DETAILS

27. Source of water (ground/stream/lagoon/river/sea)	
28. Water requirement (volume per year)	
29. Final discharge point of water	
30. Potential sources of pollution in the proposed area of operation	<p>Agriculture</p> <p>Industrial</p> <p>Other Aquaculture</p> <p>Transport</p> <p>Other</p> <p>Provide description:</p>
31. Composition of the feed which may be used	
32. Details of antifoulants	
33. Details of fertilizers	

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34. Details of disinfectants	
35. Details of therapeutants	
36. Details of pesticides	
37. Details of herbicides	
38. Details of hormones	
39. Details of anaesthetics	
40. Details of other chemicals	
41. Methods of application that are being considered for use in the operation	
42. Mitigation methodology against potential environmental impacts	
43. Environment impact assessment initial Environment Examination approval if applicable	

D. ASSOCIATED BUSINESS(S) SPECIALIZING IN THE CONSTRUCTION OF AQUACULTURE FACILITIES

44. Name	
45. Address	
46. Contacts	Email telephone website
47. Business Registration Number	
48. Accreditation Number	

E. ASSOCIATED NON-GOVERNMENT ORGANIZATION

49. Name	
50. Address	
51. Contacts	Email telephone

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	fax
	website
52. Accreditation Number	

D. TO BE ATTACHED

1. Detailed map indicating the site where the proposed aquaculture operations will take place
2. A copy of any environmental impact assessment report and the recommendations of anybody responsible for reviewing the environmental impact assessment report (if the applicant is required to undertake an environmental impact assessment in respect of any law)
3. A written strategy approved by the Director General for minimising the risk of the escape of aquaculture stock into the wild
4. A written escape response plan
5. A written strategy approved by the Director General for minimising adverse interactions with seabirds and large marine vertebrates resulting from aquaculture carried on under the LICENSE

I hereby certify that the particulars furnished by me in this application are true and correct. I am aware that if any particulars herein are found to be false or incorrect, my application will be refused and the LICENSE if issued will be cancelled.

Signature..... Date.....

FOR OFFICE USE ONLY

1. LICENSE application number	
2. Date	
3. Reference plans, reports and other documents received	
4. Details of any additional information requested	
if LICENSE is granted:	
5. LICENSE Number	
6. Date of LICENSE	
7. Validity period	From: To:
8. Conditions attached (if any)	

Signature of the Director General Date

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VII. APPLICATION FOR AUTHORIZATION FOR LIBERIAN FISHING VESSEL FOR FISHING OR RELATED ACTIVITIES IN AREAS BEYOND NATIONAL JURISDICTION

Section 10.1.2.a of the Law

Regulation 13.1.a

An application is required for all Liberian fishing vessels that take part in fishing or fishing related activities in areas beyond national jurisdiction, including fishing, storing, transshipping, processing or transporting fish or fish products and refuelling or supplying fishing vessels.

PART A

1. Vessel	
Full Name of Vessel	
International Radio Call Sign (IRCS)	
IMO Number (if available)	
Maritime Mobile Service Identity (MMSI) Number	
Operational base (Country)	
Previous names and IRCS of vessel, if known	
2. Registration	
Registration number	
3. Owner(s) of Vessel(if multiple owners, please provide information for each)	
Owner(s) Company	
Date and place of incorporation	
Address/City/Country	
Telephone & Email	Tel: E-mail:
4. Operator or Charterer of Vessel (if different from owner)	
Company	
Address/City/Country	
Dates of Operation or Charter from – to	

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5. RFMO Area(s) where fishing will take place	
Will fishing and/or fishing related activities (including those described above) take place in an Area of Competence of any RFMO(s)?	Yes No
If "Yes", please identify the relevant RFMO(s), the activity and relevant RFMO vessel authorisation identification, including listing on the record of authorised vessels.	
6. Duration of requested authorization (maximum 1 year)	
From:/...../.....; (Day/Month/Year)	To:/...../..... (Day/Month/Year)
7. State whether operations at sea of transshipment or other related activities will take place	
Yes	No
8. State port or ports at which catch will be landed	
9. Identify target species, by-catch	
a) target species	
b) by-catch	

PART C

10. Statement by the Applicant	
I understand that:	

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	<ul style="list-style-type: none"> • I am required to notify any changes in any information contained in this application as soon as practicable, but no later than seven (7) days after such change, to the Director General of the National Fisheries and Aquaculture Authority. • I have read and understood the conditions required of Liberian fishing vessels that engage in fishing or related activities in areas beyond national jurisdiction in sections 10.15 of the Fisheries and Aquaculture Management and Development Law of 2019. • A license will not be issued unless full compliance is demonstrated with all procedures and documentation required by the Liberia Maritime Authority relating to the operation of a fishing vessel in the Fisheries Waters. • A license will not be issued, or a license issued on the basis of this application is liable to cancellation if any of the information given is false, incorrect or misleading. • The fee required in the Second Schedule of these Regulations must be paid before any license is issued.
Place and Date:	
Signature of Applicant:	
Print Name of Applicant:	
Position of Applicant	Owner Agent

For official use only:

Date Received/...../.....

Date Accepted/...../..... LICENSE Number

Period

LICENSE Fee Amount

Royalty Amount
if applicable

Receipt No

Signature
of Director General

VIII. APPLICATION FOR AUTHORIZATION TO ENTER PORT:

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**INFORMATION TO BE PROVIDED IN ADVANCE BY FOREIGN FISHING VESSELS
REQUESTING PORT ENTRY**

Section 11.28.1.b of the Law

Regulation 22

1. Intended port of call	
2. Port State	
3. Estimated date and time of arrival	
4. Purpose(s)	
5. Port and date of last port call	
6. Name of the vessel	
7. Flag State	
8. Type of vessel	
9. International Radio Call Sign	
10. Vessel contact information	

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11. Vessel owner(s)									
12. Certificate of registry ID									
13. IMO ship ID, if available									
14. External ID, if available									
15. ICCAT Authorisation									
16. Maritime Mobile Service Identity (MMSI) Number									
16. VMS		No		Yes: National		Yes: RFMO(s)		Type:	
17. Vessel dimensions		Length		Beam		Draft			
18. Vessel master name and nationality									
19. Relevant fishing authorization(s)									
<i>Identifier</i>	<i>Issued by</i>	<i>Validity</i>	<i>Fishing area(s)</i>	<i>Species</i>	<i>Gear</i>				

20.Relevant transshipment authorization(s)								
<i>Identifier</i>		<i>Issued by</i>		<i>Validity</i>				
<i>Identifier</i>		<i>Issued by</i>		<i>Validity</i>				
21.Transshipment information concerning donor vessels								
<i>Date</i>	<i>Location</i>	<i>Name</i>	<i>Flag State</i>	<i>ID</i>	<i>Species</i>	<i>Product</i>	<i>Catch area</i>	<i>Quantity</i>
22.Total catch on board						23.Catch to be off loaded		
<i>Species</i>	<i>Product form</i>	<i>Catch area</i>	<i>Quantity</i>	<i>Quantity</i>				

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IX. APPLICATION FOR AUTHORIZATION FOR TRANSHIPMENT

Section 10.25.1 (a, b, and/or c) of the Law

Regulation 25

Republic of Liberia

APPLICATION FOR TRANSHIPMENT AUTHORIZATION

Instructions:

- Fill in one form for each vessel/transshipment to be licensed.
- Type or print clearly
- Where boxes are provided, tick off the box next to the appropriate option.
- Repeat name and international radio call sign of vessel on top of each page.
- When providing names, underline surnames

A. GENERAL

1. Vessel			
Name of Vessel	Length Overall (in m)	International Radio Call Sign	GRT
2. Registration			
Port	Country	Registration Number	
3. Owner of Vessel			
Owner Company	Representative	Address/City/Country	Telephone, Fax and Email
			Tel: Fax: e-mail
4. Charterer of Vessel (if different from owner)			
Company	Representative	Address/City/Country	Telephone, Fax and Email
			Tel: Fax: e-mail
5. Agent in Republic of Liberia			
Company	Representative	Address/City/Country	Telephone, Fax and Email

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			Tel: Fax: e-mail
6. Transhipping to			
Carrier vessel	Name:		
	Type:		
	Registration number:		
	International Radio Call Sign:		
7. Loading from			
Shore-based facility	Name:		
	Address:		
8. Proposed commencement date of transhipment			
...../...../...../ Day/Month/Year			

B. TRANSHIPMENT DETAILS

9. Activity		
Transhipment <input type="checkbox"/>	Export <input type="checkbox"/>	Both <input type="checkbox"/>
10. Place of transhipment/loading operation		
11. Fish Species to be transhipped	Weight	Value (weight x species value)
TOTAL VALUE =		

C. NATIONAL OWNERSHIP DECLARATION

12. Statement of National ownership (if applicable)
13.1 The vessel described above is wholly owned by:

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- a) A public corporation established by or under the law of Republic of Liberia
- b) One or more persons who are citizens of Republic of Liberia
- c) A cooperative, company society or other association of persons
incorporated or established under the laws of Republic of Liberia
- d) none of the above

D. APPLICANT

13. Applicant					
Name	Position	Address/City/Country	Business Registration Number	Accreditation Number (Agent)	Telephone, Fax and Email
	Owner <input type="checkbox"/>				
	Charterer <input type="checkbox"/>				
	Agent <input type="checkbox"/>				

STATEMENT BY APPLICANT

I understand:

- I am required to report any changes in any information contained in this application to the Director General as soon as practicable, but no later than seven (7) days after such change.
- An authorization will not be issued, or an authorization issued on the basis of this application is liable to cancellation if any of the information given is false, incorrect, or misleading.
- The fees required in the Second Schedule of these Regulations must be paid in full before any authorization is issued.

.....

Place & Date

.....

Signature of Applicant

For official use only:

Date received:/...../.....

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Date of Issue: .../.../...
.....

LICENSE number:

Date of Expiry: .../.../...
.....

LICENSE Fee Amount:

Receipt No.

Date Rejected: .../.../...
.....

Reason for Rejection:

Special conditions, if applicable

Signature:
.....

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X. APPLICATION FOR ACCREDITATION AS AN AGENT FOR A FOREIGN FISHING VESSEL

Sections 10.2.3 and 10.16.1 of the Law

Regulation 13.1.a

A. PERSON AS AGENT OR COMPANY REPRESENTATIVE

Please complete this part where the proposed agent is:

- an independent person; or
- in the case of a company, a representative who is authorised to accept on behalf of the company service of process and any notices required to be served on the company and to provide such information as may be required under this Act with respect to the vessel and its activities, operator, master and crew members.

Please attach a copy of:

- for a person as agent, proof of Liberian nationality/continuous residency;
- for a company representative designated under section 10 to receive service of process and notices, proof of continuous residency;
- for the company, a copy of its registration in Liberia.

1. Full surname and name		
2. Address in Liberia		
3. Occupation		
4. Is the person continuously resident in Liberia	Yes	No
5. Does the person have a record of conviction?	Yes	No

B. COMPANY AS AGENT

Please complete this part where the proposed agent is a company.

6. The full address of the registered or principal office of the company	
7. Principal place of business in Liberia	
8. Information on the person authorised to manage the company in the Republic of	Present name

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Liberia	Former forename, surname Address Occupation
9. A list of the directors of the company, containing such particulars with respect to the directors as are required to be furnished in the register of the directors of a company	(may be submitted on a separate sheet attached to this application)
10. The names and addresses of one or more persons continuously resident in the Republic of Liberia authorised to accept on behalf of the company service of process and any notices required to be served on the company and to provide such information as may be required under this Act with respect to the vessel and its activities, operator, master and crew members	Name Address Position in the Company

C. NATURAL PERSON OR COMPANY AS AGENT

Please complete this part where the applicant is either a natural person or a company.

11. Does the person or company have a record of association with illegal, unreported or unregulated fishing activities that have taken place within or beyond areas under the national jurisdiction of the Republic of Liberia?	Yes	No
12. If "Yes", please provide details of the association and any applicable action taken.		

D. CATEGORY OF AGENT (Tick as appropriate)

Fish Importer	<input type="checkbox"/>
Industrial Fishing Agent (non-tuna vessels)	<input type="checkbox"/>
Industrial Fishing Agent (tuna vessels)	<input type="checkbox"/>

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**XI. APPLICATION FOR FISH AGGREGATING DEVICE (FAD)
AUTHORIZATION**

Section 10.1.2.e and 10.26.1 of the Law

Regulation 13.1.a

This application is made in respect of the use of FADs in support of Industrial Tropical Tuna Fisheries and any other fishery or fisheries that may be designated by the Director General.

Instructions:

- Fill in one form for each fishing vessel requesting permission to fish on, deploy and/or retrieve FADs. This includes both fishing and support vessels
- Where boxes are provided, tick off the box next to the appropriate option.
- Repeat name of vessel on top of each page.
- When providing names in addresses, underline surnames.
- Attach a copy of an applicable ICCAT FAD management plan.

1. Vessel		
Full Name of Vessel		
International Radio Call Sign (IRCS)		
IMO Number (if available)		
Maritime Mobile Service Identity (MMSI) Number		
Operational base (Country)		
Previous names and IRCS, if known		
2. Registration (a copy of the vessel certificate of registry is to be attached to the		
Port	Country	Registration number
3. Owner(s) of Vessel (if multiple owners, please provide information for each)		
Owner Company/Companies		
Date and place of incorporation		
Address/City/Country		
Telephone: E-mail:		

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Month and year owner acquired Vessel	
Previous owner	
Beneficial owner	
4. Operator or Charterer of Vessel (if different from owner)	
Company	
Address/City/Country	
Dates of Operation or Charter: from – to	
Telephone:	
E-mail:	
5. Agent in the Republic of Liberia	
Company	
Address/City/Country	
Business Registry Number	
Accreditation Number	
Telephone:	
E-mail:	

Permission Specifications

5. FADs to be Deployed	
Total Number	
FAD Type (list all types used)	

5. Associated Vessels	
Provide the name and IMO of all other vessels who may also operate on FADs that are deployed by the application vessel	

ENIG

For official use only:

Date Received/...../.....

Signature
of Director General

Date Accepted/...../.....

Period of Validity From:/...../..... To:/...../.....

XII. APPLICATION FOR FISH IMPORT AND EXPORT LICENSE
Sections 10(1) and 17.1.2.i of the Law

Regulation 46

Date

Application

COMPLETE THIS FORM IN CLEAR PRINT

I/We hereby apply for a licence to import fish and fishery product by reefer/container/vehicle under the Fisheries Act and its Regulations

Name of Applicant/consignee/Recipient/Buyer _____

Address: _____

Email: _____ Phone _____

Origin of Consignment: _____

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Method used to capture fish:

Vessel used for fish capture:

DETAIL OF CONSIGNMENT

S/N	SCIENTIFIC NAME	FAO ENGLISH NAME	QUANTITY (CNTs/ Bag/Pcs)	QUANTITY (tons)	VALUE (US\$)
TOTAL					

****Scientific Name **English Name**
NOTE: PLESAE USE ADDITIONAL SHEET IF NECESSARY

Note: All applications must be accompanied by copies of the following documents in ENGLISH or where applicable, translated with the Official Stamp of the company:

<p><u>FOR REEFER/CARRIER</u></p> <ol style="list-style-type: none"> 1. Complete Application Form 2. Business registration 3. Tax Clearance 4. Transshipment Authorization 5. Certificate of Origin 6. Catch Certificate 7. Proforma Invoice 8. License of Supply Vessel 9. License of Carrier 10. Bill of Landing 11. Health Certificate. 	<p><u>FOR FISHING VESSEL</u></p> <ol style="list-style-type: none"> 1. Complete Application Form 2. Business registration 3. Tax Clearance 4. Export Permit* 5. Certificate of Origin 6. Catch Certificate 7. Proforma Invoice 8. Fishing Vessel License 9. Bill of Landing 10. Health Certificate 11. Liberian Observer Onboard Fishing Vessel 	<p><u>FOR CONTAINER</u></p> <ol style="list-style-type: none"> 1. Complete Application Form 2. Business registration 3. Tax Clearance 4. Export Permit* 5. Certificate of Origin 6. Proforma Invoice 7. Receipt Invoice 8. Bill of Landing 9. Health Certificate.
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NOTE: Application SHALL be completed in 7 days before arrival of consignment. Incorrect, incomplete or missing document (s) could DELAY the process.

I hereby certify that I have read and am familiar with the **Fisheries Management Regulations 2020** and certify that the information submitted in this application for Permit is accurate to the best of my knowledge and belief

Signature (**IN BLUE INK**) of applicant/person responsible for permit (No photocopied or stamped signatures) Date of signature (mm/dd/yyyy)

Remarks/ Recommendation:	OFFICIAL USE ONLY	Date: _____
Approved:		

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3 Pole & line	9 Helicopter	3 Not fishing	8 Set sharing	12 Set sharing
4 Trawler	10 Other: specify in comment	4 Dumping fish	9 Bunkering	13 Bunkering
5 Troll		5 Transiting	10 Other (specify)	14 Other (specify)
6 Gillnet		6 Other (specify)		

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**XIV. APPLICATION FOR AUTHORIZATION FOR COMMERCIAL
AQUACULTURE ESTABLISHMENT**

**Section 10.1.2.f of the Law
Regulation 58**

Name of Facility	
Address of Facility	
Postal Code	
Establishment Type	(hatchery, feed mill, grow-out etc)
Size of Facility	(No. of ponds, cages and other structures , for hatchery
Facility Capacity	
Species to be Produced (where applicable)	
Location	District _____ County _____
Date	
For Official Use only	
Assessment Report	
Recommendations	
Name of Inspection Officer	Signature _____

XV. APPLICATION FOR FISH SEED PRODUCTION LICENCE

Regulation 59

Applicant Name/Facility	
Size of Facility	(No. of ponds, hatcheries)
Year of Facility establishment	
Location	District _____ County _____
Species Type	
Brood stock Origin	
Capacity (number per annum)	
Production facility of Fish seed	Ponds tanks other (specify)
Applicant Name	Signature _____
Date	
Official Use only	
Results of Inspection	
Aquaculture Inspector recommendation	
Name of Aquaculture Inspector	Signature of Aquaculture

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	Inspector
Date	

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XVI. APPLICATION FOR FISH SEED PRODUCTION CERTIFICATE

Regulations 59, 60

Name of Facility	
Location of Facility	
Fish Seed Origin	
Fish Seed Type	
Fish Seed Quantity	
Fish Seed Destination	
Name of authorising Aquaculture officer	Signature _____ of _____ authorising _____ Aquaculture officer
Date	

XVII. APPLICATION FOR FISH SEED OR LIVE FISH TRANSFER IN LIBERIA

Regulations 59, 63

Applicant Name	
Facility	
District/County	
Fish Species to be Transfer	
Number of Fish Species	
Fish Species Origin	
Final destination	
Purpose for fish transferred	
Proof of health status	
Applicant Signature _____	Date _____

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XVIII. LICENCE FOR FISH SEED OR LIVE FISH TRANSFER IN LIBERIA

Regulation 64

NaFAA Aquaculture Licence number	
Name and Address of Source of Batch	
Name and Address of Destination of Batch	
Transportation Mode	
Details of Quarantine Procedures	
Proposed length of Quarantine	
Purpose of transfer	
Quantity and Species of Fish Transferred, including size(s) of fish	
Expiration date of License	
Name of authorising Aquaculture Officer	Signature of authorising Aquaculture officer
Date	

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XIX. APPLICATION FOR FISH BREEDING LICENSE

Regulation 59.

Name of Facility	
NaFAA Aquaculture Licence Number	
Year of Establishment of Facility	
District	County
Species Type	
Characteristics of intended breed (fast growing, disease resistant, bright colours, taste and others specify)	
Reason of new breed (food, ornamental, research, bait and others specify)	
Proposed Numbers/volume of output, by season	
Facilities at breeding station	
Previous experience if any in breeding	
Signature of applicant(s)	
Date	
Fees LD/USD	

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XX. DATA REPORT FOR COMMERCIAL AQUACULTURE ESTABLISHMENTS

Regulation 71

Name of Establishment	
NaFAA Aquaculture Licence number	
Date of submission	
Individual Sex: Male / Female	
If group: Number of males /Number of females	
Location	District _____ County _____
Type of Initiative: Fry Producer/Nursery/Grow out/Breeder/Bait/ Ornamental	
Species Cultured	
Sources	

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Type of Systems: (ponds, Cages, Tanks, Raceways, Others specify)	
Number	
Square (M ³)	
Number of Fish Stocked	
Species and Number stocked: Monoculture	
Polyculture	
Production Annual (Kg)	
Name	
Signature(s)	
Destination	

XXI. APPLICATION FOR IMPORTATION OF LIVE FISH LICENSE

Section 10.1.2.h of the Law

Regulation 59

Name of Establishment	
Address of Establishment	
NaFAA Aquaculture Licence number	

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Address of the Supplier	
Farm Location in Liberia	
Quantities and Species of Fish	
Country of Origin of Import	
Full details of hygiene certification:	
Applicant Name	
Applicant Signature	
Date	

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SECOND SCHEDULE

FEEES FOR LICENSES, AUTHORIZATION AND ACCREDITATION

1. INDUSTRIAL FISHING LICENSES; SEMI-INSHORE, SEMI INDUSTRIAL LICENCES;									
CATEGORY	TARGET SPECIES	PERIOD	PRE-LICENSE INSPECTION & PROCESSING FEE	OBSERVER FEE	SECTORAL SUPPORT FEE	SEAMEN UNION FEE	LICENSE FEE/ ACCESS FEE FOR FOREIGN VESSELS	LICENSE FEES FOR LIBERIAN FLAGGED VESSELS	Liberian Owned and Flagged Vessels
Industrial Bottom Trawlers	Shrimps	12 months	US\$1,250	US\$30/day	N/A	N/A	10% of the ex-vessel's value of the reference tonnage in the fishing plan	10% of the ex-vessel's value of the catch in the fishing plan	6% of the ex-vessel's value of the catch in the fishing plan
	Demersal Fish	12 months	US\$1,250	US\$30/day	N/A	N/A	10% of ex-vessel's value of the reference tonnage in the fishing plan	10% of ex-vessel's value of the reference tonnage in the fishing plan	6% of the ex-vessel's value of the catch in the fishing plan
A2: Purse Seiners	Tuna (YFT, BET, SKJ)	3-6 month	US\$1,250	US\$30/day per person	US\$3,000 per vessel for 3-6 month	US\$3,000 flat fee for 3-6 month per agreement	10% of ex-vessel's value of the reference tonnage in the fishing plan and as per Access Agreement. Negotiable	10% of ex-vessel's value of the reference tonnage in the fishing plan and negotiable. This include catches on the high seas and in third party EEZ.	6% of the ex-vessel's value of the catch in the fishing plan
		12 months	US\$1,250	US\$30/day per person	US\$6,000 annually per vessel	US\$6,000 flat fee annually per agreement	10% of ex-vessel's value of the reference tonnage in the fishing plan and as per Access Agreement.	8% of ex-vessel's value of the reference tonnage in the fishing plan and	6% of the ex-vessel's value of the catch in the fishing plan

							Negotiable	negotiable. This include catches on the high seas and in third party EEZ.	
A3: Long liners	Tuna	3-6 months	US\$1,250	US\$30/ day per person	US\$3,000 annually per vessel	US\$3,000 flat fee annually per agreement	10% of ex-vessel's value of the reference tonnage in the fishing plan and as per Access Agreement. Negotiable	8% of ex-vessel's value of the reference tonnage in the fishing plan and as per Access Agreement. Negotiable. This include catches on the high seas and in third party EEZ.	6% of the ex-vessel's value of the catch in the fishing plan
		12 months	US\$1,250	US\$30/day per person	US\$6,000 annually per vessel	US\$6,000 flat fee annually per agreement	10% of ex-vessel's value of the reference tonnage in the fishing plan and as per Access Agreement. Negotiable	10% of ex-vessel's value of the reference tonnage in the fishing plan and negotiable. This include catches on the high seas and in third party EEZ.	6% of the ex-vessel's value of the catch in the fishing plan
A4: Pole and Line	Tuna	3-6 month	US\$1,250	US\$30/day per person	US\$6,000 annually per vessel	US\$6,000 flat fee annually per agreement	10% of ex-vessel's value of the reference tonnage in the fishing plan and as per Access Agreement. Negotiable	10% of ex-vessel's value of the reference tonnage in the fishing plan and Negotiable. This include catches on the high seas and in third party EEZ.	6% of the ex-vessel's value of the catch in the fishing plan
	Tuna	12 months	US\$1,250	US\$30/day per			US\$ 10% of ex-	10% of ex-	

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A4: Pole and Line				person	US\$6,000 annually per vessel	US\$6,000 flat fee annually per agreement	vessel's value of the reference tonnage in the fishing plan and as per Access Agreement. Negotiable	vessel's value of the reference tonnage in the fishing plan and as per Access Agreement. Negotiable. This include catches on the high seas and in third party EEZ.	
A5: Pelagic Trawl	Small Pelagic	3-6months	US\$1,250	US\$30/day per person	N/A	N/A	10% of ex-vessel's value of the reference tonnage in the fishing plan	10% of ex-vessel's value of the reference tonnage in the fishing plan	6% of the ex-vessel's value of the catch in the fishing plan
A5: Pelagic Trawl	Small Pelagic	12months	US\$1,250	US\$30/day per person	N/A	N/A	10% of ex-vessel's value of the reference tonnage in the fishing plan	10% of ex-vessel's value of the reference tonnage in the fishing plan	6% of the ex-vessel's value of the catch in the fishing plan
A6: Traps and Pots	Crustaceans	3-6 months	US\$1,250	US\$30/day per person	N/A	N/A	10% of ex-vessel's value of the reference tonnage in the fishing plan	10% of ex-vessel's value of the reference tonnage in the fishing plan	6% of the ex-vessel's value of the catch in the fishing plan
A6: Traps and Pots	Crustaceans	12 months	US\$1,250	US\$30/day per person	N/A	N/A	10% of ex-vessel's value of the reference tonnage in the fishing plan	10% of ex-vessel's value of the reference tonnage in the fishing plan	6% of the ex-vessel's value of the catch in the fishing plan
2. AUTHORIZATIONS FOR ALL FOREIGN SUPPORT FISHING VESSELS TO ENGAGE IN FISHING RELATED ACTIVITIES INCLUDING REFRIDGERATED CARGO VESSELS (B1, B2, B3)									
CATEGORY	PERIOD					PRE-LICENSE INSPECTION AND PROCESSING FEE	LICENSE FEE		

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B1: Support Vessels B2: Refrigerated Cargo Vessel (Carriers) B3: Bunker Vessels	12 months				US\$1,250.00	US\$ 3,000.00	
3. AUTHORIZATIONS FOR ALL LIBERIAN SUPPORT FISHING VESSELS TO ENGAGE IN FISHING RELATED ACTIVITIES INCLUDING REFRIDGERATED CARGO VESSELS (C1, C2, C3)							
C1: Support Vessels C2: Refrigerated Cargo Vessel (Carriers) C3: Bunker Vessels	12 months	US\$1000.00			US\$1500.00	US\$15,000	
3. RECREATIONAL FISHING VESSEL LICENSES							
CATEGORY	PERIOD	PROCESSING FEE			INSPECTION FEE	LICENSE FEE	
Recreational fishing	12 months	US\$50.00			N/A	US\$300.00	
4. ARTISANAL AND SEMI-INDUSTRIAL FISHING VESSEL LICENSES							
CATEGORY	PERIOD	PROCESSING FEE			LICENSE FEE		
D1: Coastal Artisanal Canoe (peddling with no engine)	12 months	Liberian Dollars 500.00			Liberian Dollars 4,500.00		
D2: Inland Artisanal Canoe (peddling with no engine)	12 months	Liberian Dollars 500.00			Liberian Dollars 4,500.00		
D3: Artisanal	12	United States Dollars 50.00			United States Dollars 200.00		

Canoe with 1-15 HP engine	months					
Semi-Industrial Canoe with 16-40 HP engine (Local)	12 months	United States Dollars 75.00			United States Dollars 400.00	
Semi-Industrial Canoe with 41-100 HP engine	12 months	United States Dollars 100.00			United States Dollars 2,000.00	
Semi-Industrial Canoe with 41-100 HP engine (Migrant or Seasonal Canoes)	12 months	United States Dollars 100.00			United States Dollars 2,250.00	
Semi-Industrial Canoe with 100-200 HP engine (Migrant or Seasonal Canoes)	12 months	United States Dollars 100.00			5 % of the ex-vessel value of the catch	
5. FISH PROCESSING ESTABLISHMENT LICENSES/PERMITS						
CATEGORY	PERIOD	REGISTRATION/PROCESSING FEE			INSPECTION FEE (annual)	PERMIT FEE
Fish processing establishment – land-based industrial (capacity of 75 tons and above)	12 months	US\$250.00			US\$750.00	US\$14,000.00
Fish processing establishment on vessel or floating platform	12 months	US\$ 250.00			US\$ 750.00	US\$14000.00
6. AQUACULTURE LICENSES, AUTHORIZATIONS AND CERTIFICATES						

CATEGORY	PERIOD	REGISTRATION/ PROCESSING FEE			INSPECTION FEE	Certificate Fee	
Live fish import authorization						US\$ 25.00	
Fish Seed Production Certificate: a. Large scale (more than 45,000 fingerlings per year) b. small scale (up to 45,000 fingerlings per year)						a. US\$ 100.00 b. US\$ 20.00	
Live fish export authorization						5% of the value of the consignment	
Commercial aquaculture establishment license						US\$ 100.00	
Live fish import license						5% of the value of the consignment	
Aquaculture feed production license						To be determined	
Extension Services for pond construction	12 months				5% of overall cost	N/A	
Extension Services for pond development and management	12 months				5% of overall cost	N/A	
7. AGENT ACCREDITATION							

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		Where any agent registered as an Industrial Fishing Agent (non-tuna) becomes an agent for tuna vessel, relevant fees shall be paid for the new status.					
CATEGORY	PERIOD	REGISTRATION FEE			foreign owned	Liberian flagged	
Import Permit Fees	Per consignment	N/A			10% of the ex-vessel value	US\$ 4.00 per ton	
Export Permit Fees	Per consignment	N/A			10% of the ex-vessel value	10% ex-vessel value subject to negotiation.	
Sanitary Certificate	Per consignment	N/A			N/A	US\$100 for the first 20 ton and US\$1.00 per ton after the first 20 ton.	
Fish Importer certificate	12 months	N/A			N/A	US\$1,000.00	
Fish Exporter certificate	12 months	N/A			N/A	US\$1,000.00	
Agency Certification for Industrial Trawler	12 months	N/A			N/A	US\$2,000.00	
Agency Certification for Crustacean & Cephalopods	12 months	N/A			N/A	US\$2,500.00	
Agency Certification for Tuna Vessels	12 months	N/A			N/A	US\$5,000.00	
Cold-store certificate (Large establishment)	12 months	N/A			US\$1000.00	US\$750.00	
Cold-store certificate (Medium establishment above 40ft containerized)	12 months	N/A			US\$400.00	US\$300.00	
Cold-store certificate (Branches 20-40ft container)	12 months	N/A			US\$200	US\$150.00	
Local NGO in	12 months	N/A			N/A		

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Fisheries						US\$250.00	
International NGO in Fisheries	12 months	N/A			N/A	US\$1,000.00	
Transshipment Authorization for carrier vessel	Per Consignment	0			0	To be determine	

THIRD SCHEDULE
MARKING OF FISHING VESSELS AND GEAR

Section 10.14.a of the Law

Regulation 17

REPUBLIC OF LIBERIA

- I. MARKING OF FISHING VESSELS
- II. MARKING OF REGISTRATION NUMBER ON ARTISANAL, SEMI-INDUSTRIAL AND RECREATIONAL FISHING VESSELS
- III. MARKING OF FISHING GEAR

I. MARKING OF FISHING VESSELS

PART A GENERAL PROVISIONS

1. Definitions

For the purpose of this Schedule:

- a) the word "vessel" includes a fishing vessel and refers to any vessel intending to fish or engaged in fishing or ancillary activities, operating, or likely to operate, in the Fisheries Waters or as a Liberian vessel in areas beyond national jurisdiction and includes a boat, skiff or craft (excluding aircraft) carried on board another vessel and required for fishing operations;
- b) a deck is any surface lying in the horizontal plane, including the top of the wheelhouse; and
- c) a radio station is one that is assigned an International Telecommunication Union Radio Call Sign.

PART B BASIC SYSTEM AND APPLICATION

2. Basic System

- 1) These standard specifications are based on:
 - a) the International Telecommunication Union's system for the allocation of call signs to countries for ship stations; and
 - b) generally accepted design standards for lettering and numbering.
- 2) Vessels shall be marked with their International Telecommunication Union Radio Call Signs (IRCS).
- 3) Vessels to which an IRCS has not been assigned shall be marked with the characters allocated by the International Telecommunication Union (ITU) to the flag State followed by the license or registration number assigned by the flag State. In such cases, a hyphen shall be placed between the nationality identification characters and the license or registration number identifying the vessel.

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- 4) In order to avoid confusion with the letters I and O, it is recommended that the numbers 1 and 0, which are specifically excluded from the ITU call signs, be avoided by national authorities when allocating license or registration numbers.
- 5) Apart from the vessel's name or identification mark and the port of registry as required by international practice or national legislation, the marking system as specified shall be the only other vessel identification mark consisting of letters and numbers to be painted on the hull or superstructure.

3. Application

- 1) The markings shall be prominently displayed at all times:
 - a) on the vessel's side or superstructure, port and starboard; fixtures inclined at an angle to the vessel's side or superstructure would be considered as suitable provided that the angle of inclination does not prevent sighting of the sign from another vessel or from the air; and
 - b) on a deck, except as provided for in paragraph 3.2.4 below. Should an awning or other temporary cover be placed so as to obscure the mark on a deck, the awning or cover shall also be marked. These marks should be placed at hardships with the top of the numbers or letters towards the bow.
- 2) Marks should be placed as high as possible above the waterline on both sides. The bow and the stern of the hull shall be avoided.
- 3) The marks shall:
 - a) be so placed that they are not obscured by the fishing gear whether it is stowed or in use;
 - b) be clear of flow from scuppers or overboard discharges including areas which might be prone to damage or discoloration from the catch of certain types of species; and
 - c) not extend below the waterline.
- 4) Undecked vessels shall not be required to display the markings on a horizontal surface. However, owners should be encouraged, where practical, to fit a board on which the markings may be clearly seen from the air.
- 5) Vessels fitted with sails may display the markings on the sail in addition to the hull.
- 6) Boats, skiffs and craft carried by the vessel for fishing operations shall bear the same mark as the vessel concerned.

PART C TECHNICAL SPECIFICATIONS

4. Specifications of letters and numbers

- 1) Block lettering and numbering shall be used throughout.
- 2) The width of the letters and numbers shall be in proportion to the height.
- 3) The height (h) of the letters and numbers shall be in proportion to the size of the vessel in accordance with the following:
 - a) for marks to be placed on the hull, superstructure and/or inclined surfaces:

<u>Length of vessel overall (LO) in meters (m)</u>	<u>Height of letters and numbers in meters (m) to be not less than</u>
25 m and over	1.0 m
20 m but less than 25 m	0.8 m
15 m but less than 20 m	0.6 m
12 m but less than 15 m	0.4 m
5 m but less than 12 m	0.3 m
under 5 m	0.1 m

b) for marks to be placed on deck: the height shall not be less than 0.3 m for all classes of vessels of 5 m and over.

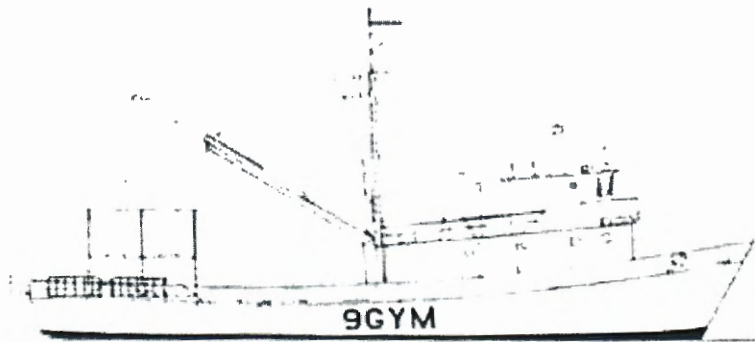
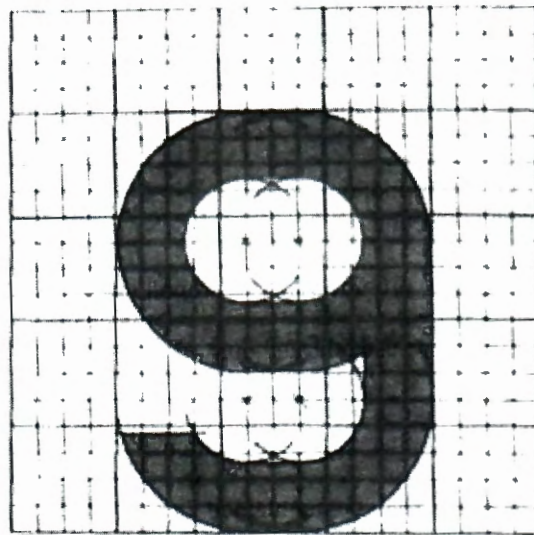
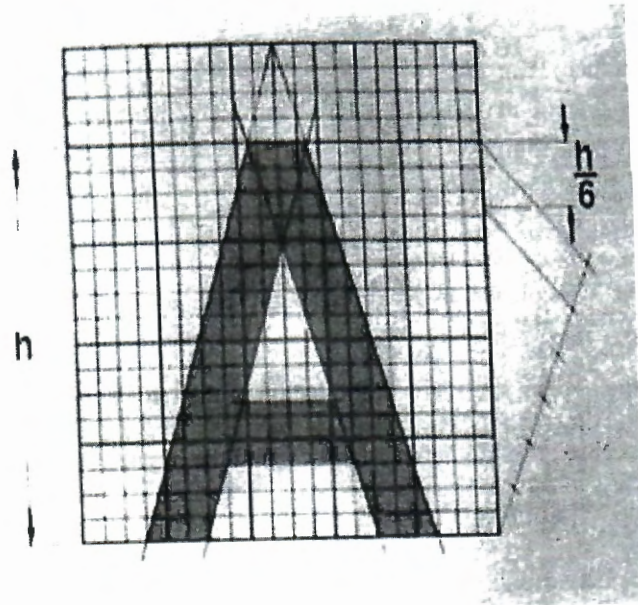
- 4) The length of the hyphen shall be half the height of the letters and numbers.
- 5) The width of the stroke for all letters, numbers and the hyphen shall be $h/6$.
- 6) Spacing:
 - a) the space between letters and/or numbers shall not exceed $h/4$ nor be less than $h/6$;
 - b) the space between adjacent letters having sloping sides shall not exceed $h/8$ nor be less than $h/10$, for example A V.

5. Painting

- 1) The marks shall be:
 - a) white on a black background; or
 - b) black on a white background.
- 2) The background shall extend to provide a border around the mark of not less than $h/6$.
- 3) Good quality marine paints to be used throughout.
- 4) The use of retro-reflective or heat generating substances shall be accepted, provided that the mark meets the requirements of these Standard Specifications.
- 5) The marks and the background shall be maintained in good condition at all times.

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SAMPLES

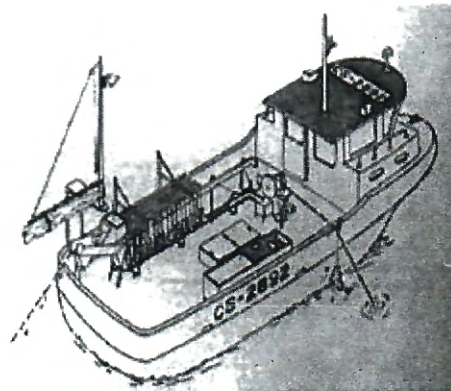


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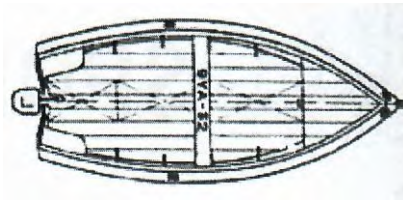
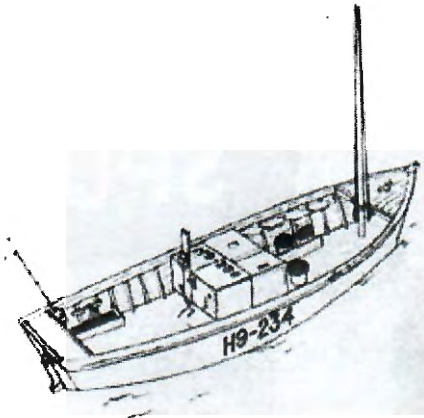
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II. MARKING OF REGISTRATION NUMBER ON SEMI-INDUSTRIAL, ARTISANAL, AND RECREATIONAL FISHING VESSELS

- 1) Apart from the vessel's name or identification mark, the markings showing the registration number as required under these Regulations shall be the only other vessel identification mark consisting of letters and numbers to be painted on the hull.
- 2) The markings shall be prominently displayed at all times on the vessel's starboard side, but not on the bow or stern of the hull; and
- 3) Markings should be placed as high as possible above the waterline.
- 4) The markings shall:
 - a) be so placed that they are not obscured by the fishing gear whether it is stowed or in use;
 - b) be clear of flow from scuppers or overboard discharges including areas which might be prone to damage or discoloration from the catch of certain types of species; and
 - c) not extend below the waterline.
- 5) Vessels fitted with sails may display the markings on the sail in addition to the hull.
- 6) The markings shall meet the following specifications:
 - a) Block lettering and numbering shall be used throughout.
 - b) The width of the letters and numbers shall be in proportion to the height.
 - c) The height (h) of the letters and numbers shall be in proportion to the size of the vessel in accordance with the following requirements:

<u>Length of vessel overall in meters (m)</u>	<u>Height of letters and numbers in meters (m)</u> Not less than
over 5 m	0.3 m
under 5 m	0.1 m

- d) The width of the stroke for all letters and numbers shall be one-sixth of the height
 - e) Spacing:
 - i. the space between letters and/or numbers shall not exceed one-fourth of the height nor be less than one-sixth of the height;
 - ii. the space between adjacent letters having sloping sides shall not exceed one-eighth of the height nor be less than one-tenth of the height.
- 7) The painting of the registration shall meet the following specifications:
- a) The marks shall be white on a black background.
 - b) The background shall extend to provide a border around the mark of not less than one-sixth of the height.
 - c) The use of retro-reflective or heat generating substances shall be accepted, provided that the mark meets the requirements of this Schedule.

III. MARKING OF FISHING GEAR

Fishing gear set in the water and not attached to a fishing vessel shall be marked as follows:

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1) Gill nets, set nets, drift nets, longlines, drifting longlines:

- a. each and every buoy used for setting any such gear shall be marked with the license number assigned to the vessel using the gear;
- b. the identification mark must be in block lettering and numbering throughout;
- c. letters and numbers shall be as large as the surface of the buoy permits;
- d. the identification marks shall be in either white or black, whichever colour gives the higher contrast to the colour of the buoy;
- e. good quality paints must be used for applying the identification marks; and
- f. the identification marks and the surrounding background shall be maintained in good condition at all times.

2) Traps:

Each trap used in either rock lobster or crab fishing must have firmly clipped onto it a non-removable tag of a minimum size of 30 by 60 mm made of non-corrodible material into which either the name or an abbreviation of the name of the person or company using the trap has been stamped.

FOURTH SCHEDULE
REQUIREMENTS FOR TRAWLING GEAR

Section 10.14.e of the Law

Regulation 18

Republic of Liberia

All trawls shall meet the following specifications:

- a) no person shall use twine or a combination of nets that results in a reduction of the minimum mesh size required pursuant to these Regulations;
- b) within the IEZ the total length of the net (the length of head line between the first and last hanging) shall not exceed 120 meters;
- c) any net or combination of nets attached to trawl nets shall:
 - i. only cover the bottom half of the cod end;
 - ii. not exceed a width of half the circumference of the net; and
 - iii. not reduce in any way or form the minimum mesh size required pursuant to these Regulations;
- d) the minimum dimensions of the stretched diagonal length of mesh shall be, in respect of:
 - i. Shrimp trawl Wings not less than 60mm Nets not less than 45mm
 Cod end not less than 40mm;
 - ii. Demersal trawl Wings not less than 100mm Nets not less than 60mm
 Cod end not less than 60mm;
- e) It shall be prohibited to construct any cod end or attach any device that obstructs or otherwise effectively diminishes the mesh size of the cod end or any part of a towed gear. This provision shall not exclude the use of specified devices used to reduce wear and tear, or to strengthen the cod end;
- f) within the IEZ the length of a cod end shall not be less than 1 meter nor more than 3 meters and the circumference shall not exceed 3.2 meters;
- g) within the IEZ, except where the use of a V-bridle is permitted, sweeps shall be secured to the head line and the otter board so that the distance between the point of attachment to the otter boards and the first hanging of the net does not exceed 5 meters or the distance from the trawl gallows to the stern of the boat, whichever is the greater.

FIFTH SCHEDULE

MAXIMUM DIMENSIONS OF FISHING NETS

Section 10.14.e of the Law

Regulation 19

Republic of Liberia

1. The dimensions of fishing nets used for fishing from artisanal and artisanal semi-industrial vessels shall not exceed:
 - a. **Ringnets (bonga, herring)**

Maximum length of fishing net	1 000 meters
Maximum depth of fishing net	60 meters
Minimum mesh size	45 mm
 - b. **Couta nets**

Maximum length of fishing net	2 000 meters
Maximum depth of fishing net	10 meters
Minimum mesh size	100 mm
 - c. **Shark nets**

Maximum length of fishing net	2 000 meters
Maximum depth of fishing net	10 meters
Minimum mesh size	200 mm
 - d. **Bottom set nets (mixed, demersal)**

Maximum length of fishing net	1 000 meters
Maximum depth of fishing net	5 meters
Minimum mesh size	45 mm
2. Bycatch of Shark or Ray , shall not exceed 5% where nets of smaller mesh size than 200mm are being used, and of Couta where nets of less than 100mm are being used

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SIXTH SCHEDULE

REQUIREMENTS FOR ENTRY AND EXIT REPORTS INTO AND FROM THE FISHERIES WATERS

Sections 10.17, 10.18 and 10.20

Regulation 21

Republic of Liberia

- I. ADVANCE REPORT OF ENTRY INTO TO THE FISHERIES WATERS
- II. ADVANCE REPORT OF EXIT FROM THE FISHERIES WATERS
 - I. ADVANCE REPORT OF ENTRY INTO THE FISHERIES WATERS

From: Vessel Name

To: Liberia Fisheries Monitoring Center

Date:

Action: REPORT OF ENTRY INTO LIBERIAN FISHERIES WATERS

This report shall be made no later than 24 hours prior to entry into the Fisheries Waters.

1. Vessel Name					
2. Vessel International Call Sign					
3. Vessel IMO ID(if available)					
4. Vessel Flag State					
5. Liberia Fishing License Number (if applicable)					
6. Proposed date and time of entry					
7. Position of entry					
8. Port and date of last port call					
9. Port and date of next port call					
10. Type of vessel					
11. Gear Type					
12. Vessel owner(s)					
13. Vessel master name and nationality					
14. External ID, if available					
15. RFMO ID, if applicable					
16. VMS (fill correct box)	No:	Yes: National	Yes: RFMO	Type:	
17. Vessel Dimensions (m)	Length:	Beam:	Draft:	Hold Capacity:	
18. Relevant Fisheries Authorization(s):					
Identifier	Validity From - To	Fishing Areas	Authorized Species	Authorized Gear	

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11. Gear Type	
12. Vessel owner(s)	
13. Vessel master name and nationality	
14. External ID, if available	
15. RFMO ID, if applicable	

16. VMS (fill correct box)	No:	Yes: National	Yes: RFMO	Type:
17. Vessel Dimensions (m)	Length:	Beam:	Draft:	Hold Capacity:

18. Relevant Fisheries Authorization(s):				
Identifier	Validity From - To	Fishing Areas	Authorized Species	Authorized Gear

19. Relevant Transshipment Authorizations:		
Identifier	Issued by	Validity from - to

20. Transshipment Information Concerning Donor Vessels:								
Date	Location / Position	Vessel Name	Flag State	ID number	Species	Product form	Catch area	Quantity

21. Total Catch on Board at time of Exit:			
Species	Product form	Catch Area	Quantity

22. Total catch taken or loaded within Liberia fisheries waters			
Species	Product form	Catch Area	Quantity

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SEVENTH SCHEDULE

PROCEDURES FOR INSPECTION OF FISHING VESSELS IN PORT

Section 11.30.3 of the Law

Regulation 23

Republic of Liberia

Authorised officers and inspectors shall:

- a) verify, to the extent possible, that the vessel identification documentation onboard and information relating to the owner of the vessel is true, complete and correct, including through appropriate contacts with the flag State or international records of vessels if necessary;
- b) verify that the vessel's flag and markings (e.g. name, external registration number, International Maritime Organization (IMO) ship identification number, International Radio Call Sign and other markings, main dimensions) are consistent with information contained in the documentation;
- c) verify, to the extent possible, that the authorizations for fishing and fishing related activities are true, complete, correct and consistent with the information provided prior to entry;
- d) review all other relevant documentation and records held onboard, including, to the extent possible, those in electronic format and vessel monitoring system (VMS) data from the flag State or relevant regional fisheries management organizations. Relevant documentation may include logbooks, catch, transshipment and trade documents, crew lists, stowage plans and drawings, descriptions of fish holds, and documents required pursuant to the Convention on International Trade in Endangered Species of Wild Fauna and Flora;
- e) examine, to the extent possible, all relevant fishing gear onboard, including any gear stowed out of sight as well as related devices, and to the extent possible, verify that they are in conformity with the conditions of the authorizations. The fishing gear shall, to the extent possible, also be checked to ensure that features such as the mesh and twine size, devices and attachments, dimensions and configuration of nets, pots, dredges, hook sizes and numbers are in conformity with applicable regulations and that the markings correspond to those authorised for the vessel;
- f) determine, to the extent possible, whether the fish on board was harvested in accordance with the applicable authorizations;
- g) examine the fish, including by sampling, to determine its quantity and composition. In doing so, authorised officers and inspectors may open containers where the fish has been pre-packed and move the catch or containers to ascertain the integrity of fish holds. Such examination may include inspections of product type and determination of nominal weight;
- h) evaluate whether there is clear evidence for believing that a vessel has engaged in IUU fishing or fishing related activities in support of such fishing;

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- i) provide the master of the vessel with the report containing the result of the inspection, including possible measures that could be taken, to be signed by the authorised officer or inspector and the master. The master's signature on the report shall serve only as acknowledgment of the receipt of a copy of the report. The master shall be given the opportunity to add any comments or objection to the report, and, as appropriate, to contact the relevant authorities of the flag State in particular where the master has serious difficulties in understanding the content of the report. A copy of the report shall be provided to the master; and
- j) arrange, where necessary and possible, for translation of relevant documentation.

EIGHTH SCHEDULE

REPORT OF THE RESULTS OF THE INSPECTION AT PORT

Section 11.30.3 of the Law

Regulation 24

Republic of Liberia

1. Inspection report no				2. Port State				
3. Inspecting Supervisor								
4. Name of Principal Authorised Officer or Inspector				ID				
5. Port of inspection								
6. Commencement of inspection		YYYY		MM		DD		HH
7. Completion of inspection		YYYY		MM		DD		HH
8. Advanced notification received		Yes				No		
9. Purpose(s)	LAN	TRX	PRO		OTH (specify)			

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10. Port and State and date of last port call				YYYY	MM	DD
11. Vessel name						
12. Flag State						
13. Type of vessel						
14. International Radio Call Sign						
15. Certificate of registry ID						
16. IMO ship ID, if available						
17. External ID , if available						
18. Port of registry						
19. Vessel owner(s)						
20. Vessel beneficial owner(s), if known and different from vessel owner						
21. Vessel operator(s), if different from vessel owner						
22. Vessel master name and nationality						
23. Fishing master name and nationality						
24. Vessel agent						
25. VMS	No	Yes: National	Yes: RFMOs	Type:		

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26. Status in RFMO areas where fishing or fishing related activities have been undertaken, including any IUU vessel listing

Vessel identifier	RFMO	Flag State status	Vessel on authorized vessel list	Vessel on IUU vessel list

27. Relevant fishing authorization(s)

Identifier	Issued by	Validity	Fishing area(s)	Species	Gear

28. Relevant transshipment authorization(s)

Identifier	Issued by	Validity

29. Transshipment information concerning donor vessels

Name	Flag State	ID no.	Species	Product form	Catch area(s)	Quantity

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30. Evaluation of offloaded catch (quantity)						
Species	Product form	Catch area(s)	Quantity declared	Quantity offloaded	Difference between quantity declared and quantity determined, if any	
31. Catch retained onboard (quantity)						
Species	Product form	Catch area(s)	Quantity declared	Quantity retained	Difference between quantity declared and quantity determined, if any	
32. Examination of logbook(s) and other documentation				Yes	No	Comments
33. Compliance with applicable catch documentation scheme(s)				Yes	No	Comments
34. Compliance with applicable trade information scheme(s)				Yes	No	Comments
35. Type of gear used						
36. Gear examined in accordance with paragraph e) of Annex B			Yes	No	Comments	
37. Findings by authorised officer(s) or inspector(s)						
38. Apparent infringement(s) noted including reference to relevant legal instrument(s)						

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39. Comments by the master
40. Action taken
41. Master signature
42. Authorized Officer or Inspector signature

NINTH SCHEDULE
TRANSHIPMENT DECLARATION
 Section 10.25.1.e of the Law
Regulation 25.2
Republic of Liberia

Carrier Vessel	Fishing Vessel
Name of the Vessel:	Name of the Vessel:
Radio Call Sign:	Radio Call Sign:
Flag:	Flag:
Flag State license/Authorization Number:	Flag State license/Authorization Number:
Date of issue:	Date of issue:
Date of expiry:	Date of expiry:

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National Register Number, if available: Last two ports visited: Next port of call: ICCAT/IOTC Register Number, if available:	National Register Number, if available: ICCAT/IOTC Register Number, if available: External Identification:
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Day Month Hour Year | | | | |
 Departure | | | | | | | | from | _____ |
 Return | | | | | | | | to | _____ |
 Transhipment | | | | | | | | | _____ |

Agent	Vessel Master	Carrier Master
Name	Name	Name
Signature	Signature	Signature

LOCATION OF TRANSHIPMENT _____
 TIME OF TRANSHIPMENT _____

If transhipment at sea, ICCAT/IOTC Observer Name and Signature

WEIGHT BY SPECIES ONBOARD

Name	Box		Sack		Ctn.		Total Weight
	No.	Wt.	No.	Wt.	No.	Wt.	

WEIGHT OF TRANSHIPPED SPECIES

Name	Box		Sack		Ctn.		Total Weight
	No.	Wt.	No.	Wt.	No.	Wt.	

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WEIGHT OF DISCHARGED SPECIES

Name	Box		Sack		Ctn.		Total Weight
	No.	Wt.	No.	Wt.	No.	Wt.	

SPECIES AND TYPE OF PRODUCT

Species	Port	Sea	Type of product						
			Whole	Gutted	Headed	Filletted			

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TENTH SCHEDULE

BOARDING OF FISHING VESSEL - BOARDING TEAM

Section 11.4 of the Law

Regulation 26.1

Republic of Liberia

Name of fishing vessel
Call sign of vessel
Name of Fishing company
Date

This is to certify that the personnel of the following institutions were present and conducted relevant inspection on the fishing vessel:

	INSTITUTION	NAME OF PERSONNEL	SIGNATURE
1.	National Fisheries and Aquaculture Authority		
2.	Liberia Coast Guard		
4.	Republic of Liberia Maritime Authority		
5.	Liberia Immigration Service		
6.	Liberia Revenue Authority/ Customs		
7.	National Port Authority		
8.	Liberia Drug Enforcement Agency		

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ELEVENTH SCHEDULE
BOARDING and INSPECTION REPORT

Section 11.6 of the Law

Regulation 26.2

Republic of Liberia

I. Vessel	
1. Name	7. Main engine Power kw
2. Registration number	8. Length overall
3. Port of registry	9. Width overall
4. Radio Call Sign	10. Gross tonnage
5. Gear type	11. Hull colour
6. IMO ship ID, if available	12. Total hold capacity
II. license	
13. license category	
Shrimp Trawler	Pelagic Trawler
Cephalopod Trawler	Purse Seine Vessel
Demersal Trawler	Mothership for Processing

ENR 6

Midwater Trawler		Mothership with Canoes/pots/traps/nets or line			
Purse Seine Vessel		Supply Vessel			
Long Line Vessel		Canoe Support for Industrial Vessels			
14. License number		15. Period of validity From:/...../.....; To:/...../..... (Day/Month/Year) (Day/Month/Year)			
16. Authorization by flag State					
Identifier	Issued by	Validity	Fishing area(s)	Species	Gear
III. Information on vessel owners, operators, masters, agent					
17. Vessel owner(s)					
18. Vessel beneficial owner(s), if known and different from vessel owner					
19. Vessel operator(s), if different from vessel owner					
20. Vessel master name and nationality					
21. Fishing master name and nationality					
22. Vessel agent					
IV. Observers/VMS					

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23. Observer on board		Yes	No
24. VMS	No	Yes	
	National	RFMOs	Type
V. Inspection and control			
25. Position at boarding	Lat.	Long.	
26. Position measured by	Authorised officer or Inspector (name)		
	Master (name)		
27. Measuring device used			
28. Examination of logbook(s) and other documentation	Yes	No	Comments
VI. Gear inspection			
29. Does the gear on board conform with applicable conditions of LICENSE and authorization?		Yes	No
(If "no", give details)			
30. Type of gear			
31. Features of gear (e.g. mesh size, dimensions, configuration.)			
32. Markings of gear			
VII. Total catch			

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33. Information on total catch			
Species	Product form	Catch area(s)	Quantity
VIII. Findings and comments			
34. Findings by Authorised Officer(s) or Inspector(s)			
35. Apparent infringement(s) noted including reference to relevant legal instrument(s)			
36. Comments by the master			
37. Action taken			
38. Master signature			
39. Authorized Officer or Inspector signature			

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