

Energy Efficiency (Registration of Energy Auditors) Regulations 2016

GN No. 32 of 2016

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THE ENERGY EFFICIENCY ACT

Regulations made by the Minister under section 23 of the Energy Efficiency Act

1. These regulations may be cited as the Energy Efficiency (Registration of Energy Auditors) Regulations 2016.

2. In these regulations –

“energy auditor” includes an energy audit firm.

3. (1) Any person or energy audit firm wishing to be registered as an energy auditor shall make an application to the Office in the appropriate form set out in the First Schedule.

(2) The Office may require an applicant to furnish such other information or produce such additional document as the Office may consider necessary.

4. (1) The Office may register an applicant under regulation 3 where it is satisfied that the applicant –

(a) in the case of an individual, is certified by any one of the certification

bodies specified in the Second Schedule or as the Office may approve; or

(b) in the case of an energy audit firm –

(xxxiii) is certified by any one of the certification bodies specified in the

Second Schedule or as the Office may approve; or

(xxxiv) employs an energy auditor who is registered with the Office under

paragraph (2).

(2) Where the Office allows an application made under regulation 3, it shall register

the applicant and issue a certificate of registration to the applicant.

(3) Where the Office refuses an application made under regulation 3, it shall notify

the applicant in writing, stating the reasons of the refusal.

(4) The determination of the Office in relation to an application shall be

communicated to the applicant not later than 30 days from –

(a) the date of the application; or

(b) the date of receipt, by the Office, of such additional information or

document as the Office may require under regulation 3(2),

whichever is the later.

5. A certificate of registration issued under regulations 4(2) and 6(5) –

(a) shall be valid for a period of 2 years; and

(b) may be renewed for a further period of 2 years.

6. (1) An energy auditor may, not later than 30 days before the expiry of his

registration, make an application to the Office for the renewal of that registration.

(2) The application for renewal of registration shall be made in the appropriate form

set out in the First Schedule.

(3) The Office may require the applicant to furnish such other information or produce

such additional document as it may consider necessary for the purpose of determining the

application for renewal of registration.

(4) The Office may renew the registration of the applicant where it is satisfied that

the applicant meets the criteria set out in regulation 4(1) (a) or (b), as applicable.

(5) Where the Office allows an application made to it under paragraph (1), it shall

renew the registration of the applicant and issue a new certificate of registration to the applicant.

(6) Where the Office refuses an application made to it under paragraph (1), it shall

notify the applicant in writing, stating the reasons of the refusal.

(7) The determination of the Office in relation to an application made to it under

paragraph (1) shall be communicated to the applicant not later than 30 days from –

(a) the date of the application; or

(b) the date of receipt, by the Office, of such additional information or

document as the Office may require under paragraph (3),

whichever is the later.

7. Where a certificate is lost, damaged or destroyed, the energy auditor shall, as soon as

possible, report such loss, damage or destruction to the Office and apply for the issue of a

duplicate certificate of registration.

8. (1) The Office may deregister an energy auditor where –

(a) the energy auditor makes a request to the Office, in writing, to that effect;

(b) the energy auditor no longer meets the criteria set out in regulation 4(1);

(c) the Office becomes aware that the application for registration or renewal

of registration, as the case may be, was made on the basis of false

information; or

(d) the registration of the energy auditor is not renewed.

(2) Regulation 3 shall apply to an energy auditor who has been deregistered under paragraph (1) and wishes to be registered with the Office anew.

9. These regulations shall come into operation on 1 March 2016.

Made by Minister on 25 February 2016.

FIRST SCHEDULE

[Regulations 3(1) and 6(2)]

Republic of Mauritius

MINISTRY OF ENERGY AND PUBLIC UTILITIES

ENERGY EFFICIENCY MANAGEMENT OFFICE

FORM A

APPLICATION FOR REGISTRATION AS ENERGY AUDITOR

(This form shall be used if the applicant is an individual)

I hereby apply for* –

registration as energy auditor

renewal of registration as energy auditor

Registration no.

Expiry date

ADD RECENT

PASSPORT SIZE

PHOTOGRAPH

1. APPLICANT'S DETAILS

Title Mr. Ms Mrs Dr.*

First name

Last name

Date of birth Nationality

NIC no. (Mauritian Nationals only)

.....

Passport no.

2. CONTACT DETAILS

Address

Telephone no. Fax no.

Mobile no. Email address

3. EMPLOYER DETAILS (if applicable)

Current employer

Telephone no. Fax no.

Current post held in company/firm.

4. ACADEMIC (TERTIARY LEVEL ONLY) AND PROFESSIONAL QUALIFICATIONS

Name of

University/Institution

Discipline of

study

Qualifications

obtained

Class/Divisio

n/Level

PT/F

T/DL

**

Year

completed

Insert additional rows if necessary

**PT/FT/DL means Part Time, Full Time or Distance Learning

Note – A copy of all qualifications obtained should be attached to the application form.

5. CERTIFICATION AS ENERGY AUDITOR

Are you a certified Energy Auditor? Yes No*

If Yes, please provide below details on the certification body:

Name of certification body

Address

Telephone no. Fax no. Email address

Certification obtained

Date/year on which the certification was obtained

Expiry date of certification obtained

Note – A copy of the Certification obtained should be attached to the application form.

6. REGISTRATION/MEMBERSHIP

Please indicate any Registration/Membership obtained.

Organisation Details of registration/membership

7. RELEVANT PRACTICAL EXPERIENCE

Please indicate below practical experience acquired in energy efficiency in buildings and/or industrial processes.

From To Position

held

Company details

(name, address, telephone

number, fax number, email

address)

Details on experience

acquired

8. FIELD OF EXPERTISE

Please indicate below the discipline(s) in which you are qualified for energy auditing.

A. Buildings*

Lighting Lifts/escalators

HVAC Plug load

Water heating Fans

Pumps Others (please specify)

B. Industry*

Lighting Hot water

HVAC Plug load

Process cooling and refrigeration Compressed air

Pumps Process heating

Fans Others (please specify)

9. ENERGY AUDITS COMPLETED

Please provide details of the last ten (10) comprehensive energy audits undertaken.

No. Name of company

audited

Company address/

telephone number/

fax number/email

Areas covered in the

energy audit

(use the list at

Date audit

completed

address section 8)

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

10. OTHER DETAILS

Have you ever been adversely reported by the –

(a) Certification body Yes No*

(b) Registration body Yes No*

If Yes to any or both of the above, please indicate the nature of the matter adversely reported

and the outcome

11. DECLARATION

I,, certify that –

(insert name in block letters)

(a) I have the knowledge required for the performance of the duties and functions of

an energy auditor; and

(b) the information given above are correct and I understand that any wilful

misstatement may lead to the rejection of my application for registration or, if

already registered, to my deregistration as energy auditor by the Energy

Efficiency Management Office.

I agree that the Energy Efficiency Management Office renders public any or all of the

information mentioned in this form, excluding the information in section 10.

.....

Signature Date

CHECKLIST FOR SUPPORTING DOCUMENTS

I attach a copy of –

(a) all qualifications obtained (section 4); and

(b) the certification obtained (section 5);

*Please tick in the appropriate box

Republic of Mauritius

MINISTRY OF ENERGY AND PUBLIC UTILITIES

ENERGY EFFICIENCY MANAGEMENT OFFICE

FORM B

APPLICATION FOR REGISTRATION AS ENERGY AUDIT FIRM

(This form shall be used if the energy audit firm employs an energy auditor who is already
registered with the Energy Efficiency Management Office)

I hereby apply for* –

registration as an energy audit firm

renewal of registration as an energy audit firm

Firm Registration number

Expiry date

1. DETAILS OF ENERGY AUDIT FIRM

Name of energy audit firm

Address

Telephone no. Fax no

Business Registration number Email address

2. DETAILS OF CONTACT PERSON

Name

Telephone no Fax no

Current post held in the energy audit firm

3. DETAILS OF THE ENERGY AUDITOR(S) REGISTERED WITH THE ENERGY

EFFICIENCY MANAGEMENT OFFICE

Name of registered energy auditor Registration no.

Name of registered energy auditor Registration no.

Name of registered energy auditor Registration no.

4. FIELD OF EXPERTISE

Please indicate below the discipline(s) in which the energy audit firm is qualified for energy

auditing.

A. Buildings*

Lighting Lifts/escalators

HVAC Plug load

Water heating Fans

Pumps Others (please specify)

B. Industry*

Lighting Hot water

HVAC Plug load

Process cooling and refrigeration Compressed air

Pumps Process heating

Fans Others (please specify)

5. ENERGY AUDITS COMPLETED

Please provide details of the last ten (10) comprehensive energy audits undertaken.

No. Name of company

audited

Company address/

telephone number/

fax number/email

address

Areas covered in

the energy audit

(use the list at

section 4 above)

Date audit

completed

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

6. DECLARATION

I certify that –

(a) has the capacity and resources (insert

name of energy audit firm)

required to conduct energy audits; and

(b) the information given above are correct and I understand that any wilful

misstatement may lead to the rejection of the application for registration or, if

already registered, to the deregistration of

..... by the Energy Efficiency

(insert name of energy audit firm)

Management Office.

I agree that the Energy Efficiency Management Office renders public any or all of the

information mentioned in this form.

Name

Post held in energy audit firm

.....

Signature Date

.....

Company seal

*Please tick in the appropriate box

Republic of Mauritius

MINISTRY OF ENERGY AND PUBLIC UTILITIES

ENERGY EFFICIENCY MANAGEMENT OFFICE

FORM C

APPLICATION FOR REGISTRATION AS ENERGY AUDIT FIRM

(This form shall be used if the energy audit firm is a certified one)

I hereby apply for* –

application for registration as an energy audit firm

application for renewal of registration as an energy audit firm

Registration number

Expiry date

1. DETAILS OF ENERGY AUDIT FIRM

Name of Energy audit firm

Address

Telephone no. Fax no.

Email address Business registration no.

Are you a certified Energy Audit firm: Yes No*

If Yes, please provide below details on the certification body –

Name of certification body

Address of certification body

Telephone no. Fax no. Email address

Certification obtained

Date/year on which the certification was obtained

Expiry date of certification obtained

Note – A copy of the Certification obtained should be attached to the application form.

2. DETAILS OF ENERGY AUDITORS

Number of Energy Auditors in the employment of the energy audit firm

Name of energy auditor

Registration number**(if applicable)

.....

Name of energy auditor

Registration number**(if applicable)

.....

Name of energy auditor

Registration number**(if applicable)

.....

**Registration number provided by the Energy Efficiency Management Office

3. FIELD OF EXPERTISE

Please indicate below the discipline(s) in which the Energy Audit Firm is qualified for energy auditing.

A. Buildings*

Lighting Lifts/Escalators

HVAC Plug load

Water heating Fans

Pumps Others (please specify)

B. Industry*

Lighting Hot water

HVAC Plug load

Process cooling and refrigeration Compressed air

Pumps Process heating

Fans Others (please specify)

4. ENERGY AUDITS COMPLETED

Please provide details of the last ten (10) comprehensive energy audits undertaken.

No. Name of company

audited

Company address/

telephone number/

fax number/email

address

Areas covered in the

energy audit

(use the list at section

4 above)

Date audit

completed

1.

2.

3.

4.

5.

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9.

10.

5. DECLARATION

I certify that –

(a) has the capacity and

(insert name of energy audit firm)

resources required to conduct energy audits; and

(b) the information given above are correct and I understand that any wilful

misstatement may lead to the rejection of the application for registration or, if

already registered, to the deregistration of

..... by the Energy Efficiency

(insert name of energy audit firm)

Management Office.

I agree that the Energy Efficiency Management Office renders public any or all of the
information mentioned in this form.

Name

Post held in the energy audit firm

.....

Signature Date

.....

Company seal

*Please tick in the appropriate box

SECOND SCHEDULE

[Regulation 4(1)]

LIST OF CERTIFICATION BODIES

AFNOR Certification

American Society of Heating, Refrigerating and Air-conditioning Engineers (US)

Association of Energy Engineers (US)

Australian Institute of Refrigeration, Air Conditioning and Heating

Building Performance Institute (US)

Bureau of Energy Efficiency India

Energy Institute (UK)

Energy Management Association of New Zealand

Hong Kong College of Engineering

Institution of Engineers Singapore

International Institute for Energy Training

Organisme Professionnel de Qualification de l'Ingénierie Bâtiment Industrie (OPQIBI)

Sustainable Energy Association of Singapore