

**MINISTRY OF FINANCE
OF VIETNAM**

No. 11/2024/TT-BTC

**SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness**

Hanoi, February 05, 2024

CIRCULAR

**FEES FOR EXPLOITATION AND USE OF DOCUMENTS ON GEOLOGY AND
MINERALS, COLLECTION, PAYMENT, TRANSFER, MANAGEMENT AND USE
THEREOF**

Pursuant to the Law on Fees and Charges dated November 25, 2015;

Pursuant to the Mineral Law dated November 17, 2010;

Pursuant to the Law on the State Budget dated June 25, 2015;

Pursuant to the Law on Tax Administration dated June 13, 2019;

Pursuant to the Government's Decree No. 120/2016/ND-CP dated August 23, 2016 on elaboration and guidance on some articles of the Law on Fees and Charges; the Government's Decree No.82/2023/ND-CP dated November 28, 2023 on amendments to some Articles of the Government's Decree No. 120/2016/ND-CP dated August 23, 2016;

Pursuant to the Government's Decree No. 73/2017/ND-CP dated June 14, 2017 on collection, management, exploitation and use of information and data on natural resources and environment;

Pursuant to the Government's Decree No. 126/2020/ND-CP dated October 19, 2020 on elaboration of the Law on Tax Administration; the Government's Decree No. 91/2022/ND-CP dated October 30, 2022 on amendments to some Articles of the Government's Decree No. 126/2020/ND-CP dated October 19, 2020 on elaboration of the Law on Tax Administration;

Pursuant to the Government's Decree No. 11/2020/ND-CP dated January 20, 2020 on administrative procedures for state treasury operations; the Government's Decree No. 123/2020/ND-CP dated October 19, 2020 on invoices and records;

Pursuant to the Government's Decree No. 14/2023/ND-CP dated April 20, 2023 on functions, tasks, powers and organizational structure of the Ministry of Finance;

At the request of the Director General of Department for Management and Monitoring of Taxes, Fees and Charges-related Policies;

The Minister of Finance promulgates Circular on fees for exploitation and use of documents on geology and minerals, collection, payment, transfer, management and use thereof.

Article 1. Scope and regulated entities

1. This Circular provides for fees for exploitation and use of documents on geology and minerals, collection, payment, transfer, management and use thereof.
2. This Circular applies to payers; collectors; other organizations and individuals involving in collection, payment, transfer, management and use of fees for exploitation and use of documents on geology and minerals.

Article 2. Payers

Payers under this Circular are organizations or individuals that submit their applications for exploitation and use of documents on geology and minerals to the competent authorities providing such documents according to regulations of law.

Article 3. Collectors

Collectors under this Circular are competent authorities providing documents on geology and minerals according to regulations of law.

Article 4. Fees

Fees for exploitation and use of documents on geology and minerals are specified in the Fee Schedule enclosed herewith.

Article 5. Declaration and payment/transfer of collected fees

1. When receiving documents on geology and minerals from authorities providing such documents, payers shall pay the prescribed fees adopting the payment form prescribed in the Circular No. 74/2022/TT-BTC dated December 22, 2022 of the Minister of Finance of Vietnam to collectors.
2. By the 05th each month, each collector shall transfer total amount of fees collected in the previous month to its dedicated account opened at the State Treasury. Collectors shall declare, collect, transfer and make statements of collected fees in accordance with regulations of the Circular No. 74/2022/TT-BTC.

Article 6. Management and use of fees

1. Each collector may retain 60% of total collected fees to cover its expenses incurred during service provision and fee collection as prescribed in clause 4 Article 1 of the Government's Decree No. 82/2023/ND-CP dated November 28, 2023, and shall transfer

the remaining amount equaling 40% of total collected fees to state budget according to corresponding chapter, section and sub-section in the list of state budget entries.

2. The collector that is a regulatory authority ineligible for use of a pre-determined amount of collected fees to cover its operating expenses as prescribed in clause 3 Article 1 of the Government's Decree No. 82/2023/ND-CP must transfer total amount of collected fees to the state budget. Expenses incurred during service provision and fee collection shall be covered by state budget-derived fund which is included in the collector's cost estimate under policies and levels of state budget expenditures as per laws.

Article 7. Implementation

1. This Circular comes into force from March 21, 2024.

2. This Circular:

a) supersedes the Circular No. 190/2016/TT-BTC dated November 08, 2016 of the Minister of Finance of Vietnam.

b) abrogates Article 3 of the Circular No. 55/2018/TT-BTC dated June 25, 2018 of the Minister of Finance of Vietnam.

3. Other contents concerning the collection, payment, transfer, management and use of fees, fee receipts, and disclosure of fee collection regimes which are not mentioned in this Circular shall comply with regulations of the Law on Fees and Charges, the Government's Decree No. 120/2016/ND-CP dated August 23, 2016, the Government's Decree No. 82/2023/ND-CP, the Law on Tax Administration, the Government's Decree No. 126/2020/ND-CP dated October 19, 2020, the Government's Decree No. 91/2022/ND-CP dated October 30, 2022, the Government's Decree No. 11/2020/ND-CP dated January 20, 2020, the Government's Decree No. 123/2020/ND-CP dated October 19, 2020, and the Circular No. 78/2021/TT-BTC dated September 17, 2021 of the Minister of Finance of Vietnam.

4. If any documents referred to in this Circular are amended, supplemented or superseded, the new ones shall apply.

5. Difficulties that arise during the implementation of this Circular should be promptly reported to the Ministry of Finance of Vietnam for consideration./.

**PP. MINISTER
DEPUTY MINISTER**

Cao Anh Tuan

APPENDIX

**SCHEDULE OF FEES FOR EXPLOITATION AND USE OF DOCUMENTS ON
GEOLOGY AND MINERALS**
*(Enclosed with Circular No. 11/2024/TT-BTC dated February 05, 2024 of the Minister of
Finance)*

I. Document reference

No	Type of documents	Unit	Fee (VND)
1	Report file	Report	6.000
2	Report explanation and appendix	Volume	9.000
3	Report drawing	Drawing	8.500

II. Exploitation and use of documents

No	Type of documents	Unit	Fee (VND)				
			Physical document		Digital document		
			Photo	Printed document	Word/excel format	Raster format	Vector format
A	Report on investigation, search, evaluation and exploration of minerals						
I	Explanation						
1	Document on appraisal and approval for report	A4 paper	7.000	7.500	7.500	7.000	
2	Foreword, natural geographical, economic and humanistic characteristics	A4 paper	2.000	2.500	2.500	2.000	
3	History of geological research	A4 paper	2.000	2.500	2.500	2.000	
4	Methods and works of investigation and	A4 paper	7.000	7.500	7.500	7.000	

	assessment of minerals						
5	Geological characteristics of regions	A4 paper	7.000	7.500	7.500	7.000	
6	Mineral characteristics	A4 paper	22.500	23.000	23.500	23.000	
7	Hydrogeological and engineering geological characteristics	A4 paper	7.000	7.500	7.500	7.000	
8	Calculation of resources and forecast about mineral reserves	A4 paper	22.500	23.000	23.500	23.000	
9	Protection of environment and mineral resources	A4 paper	2.000	2.500	2.500	2.000	
10	Economic report	A4 paper	2.000	2.500	2.500	2.000	
11	Other contents	A4 paper	2.000	2.500	2.500	2.000	
II	Appendix						
1	Results of analyzing samples of all types	A4 paper	7.000	7.500	7.500	7.000	
2	Calculation of reserves - resources	A4 paper	22.500	23.000	23.500	23.000	
3	Statistics of coordinates - elevation, control grids and geological works	A4 paper	7.000	7.500	7.500	7.000	
4	Results of analysis and processing of geochemical samples	A4 paper	7.000	7.500	7.500	7.000	
5	Results of studying and assessing ore technology (ore quality and selectability)	A4 paper	7.000	7.500	7.500	7.000	
6	Other contents	A4 paper	2.000	2.500	2.500	2.000	

III	Drawing						
1	Regional geological and mineral map	Drawing	39.000	96.000		45.000	338.000
2	Actual construction map	Drawing	68.000	124.000		73.000	366.000
3	Work layout map	Drawing	204.000	260.000		209.000	503.000
4	Geological and mineral maps of mines and ore sites	Drawing	204.000	260.000		209.000	503.000
5	General geophysical map	Drawing	68.000	124.000		73.000	366.000
6	General map of hydrogeology and engineering geology	Drawing	68.000	124.000		73.000	366.000
7	Map of secondary geochemical sampling locations	Drawing	68.000	124.000		73.000	366.000
8	Geochemical dispersion map	Drawing	68.000	124.000		73.000	366.000
9	Regional geological cross-section	Drawing	39.000	96.000		45.000	338.000
10	Geological cross-section along construction routes	Drawing	68.000	124.000		73.000	366.000
11	Block diagram for calculation of reserved resources	Drawing	204.000	260.000		209.000	503.000
12	Geological cross-section and block of mineral reserves	Drawing	204.000	260.000		209.000	503.000
13	Topographic map	Drawing	39.000	96.000		45.000	338.000
14	Grid diagram for control of plane and elevation	Drawing	39.000	96.000		45.000	338.000
15	Design and diagram of constructions overlapping ores	Drawing	204.000	260.000		209.000	503.000
16	Other drawings	Drawing	39.000	96.000		45.000	338.000

B	Report on measurement and mapping of geology and minerals						
I	Explanation						
1	Document on appraisal and approval for report	A4 paper	3.500	4.000	4.000	3.500	
2	Foreword, natural geographical, economic and humanistic characteristics	A4 paper	2.000	2.000	2.500	2.000	
3	History of geological research	A4 paper	2.000	2.000	2.500	2.000	
4	Stratum	A4 paper	10.000	10.500	11.000	10.500	
5	Magma formations	A4 paper	10.000	10.500	11.000	10.500	
6	Neotectonic structure	A4 paper	10.000	10.500	11.000	10.500	
7	Geomorphology	A4 paper	3.500	4.000	4 000	3.500	
8	Minerals and mineral forecast	A4 paper	10.000	10.500	11.000	10.500	
9	Documents on geochemistry and pan-concentrate	A4 paper	10.000	10 500	11.000	10.500	
10	Economic report	A4 paper	2.000	2.000	2.500	2.000	
11	Other contents	A4 paper	2.000	2.000	2.500	2.000	
II	Appendix						
1	Results of pan-concentrate-related tasks	A4 paper	10.000	10.500	11.000	10.500	
2	Results of bottom mud-related tasks	A4 paper	10.000	10.500	11.000	10.500	
3	Results of geophysical tasks	A4 paper	10.000	10.500	11.000	10.500	
4	Results of remote sensing-related tasks	A4 paper	3.500	4.000	4 000	3.500	
5	Statistics on analysis results	A4 paper	3.500	4.000	4 000	3.500	
6	Book showing mines	A4 paper	10.000	10.500	11.000	10.500	

	and minerals (number of mines and ore sites)						
7	Report on detailed investigation into minerals	A4 paper	10.000	10.500	11.000	10.500	
8	Design and diagram of detailed investigation into minerals	A4 paper	10.000	10.500	11.000	10.500	
9	Other contents	A4 paper	2.000	2.000	2.500	2.000	
III	Drawing						
1	Map of geological facts	Drawing	37.000	93.000		42.000	366.000
2	Geological map	Drawing	51.000	107.000		56.000	350.000
3	Mineral-geological map (forecast about mineral resources)	Drawing	145.000	201.000		150.000	443.000
4	Diagram of plate tectonics	Drawing	51.000	107.000		56.000	350.000
5	Geomorphological map	Drawing	51.000	107.000		56.000	350.000
6	Actual map of pan-concentrate and bottom mud	Drawing	145.000	201.000		150.000	443.000
7	Pan-concentrate map and stream sediment map	Drawing	145.000	201.000		150.000	443.000
8	Stream sediment map	Drawing	37.000	93.000		42.000	366.000
9	Actual diagram of mineral mines and sites	Drawing	145.000	201.000		150.000	443.000
10	Detailed diagram showing geology and minerals of mines and mineral sites	Drawing	145.000	201.000		150.000	443.000
11	Geological and Geomorphological map	Drawing	51.000	107.000		56.000	350.000

12	Other general maps	Drawing	51.000	107.000		56.000	350.000
13	Other drawings	Drawing	37.000	93.000		42.000	366.000
C	Report on urban geology						
I	Explanation						
1	Document on appraisal and approval for report	A4 paper	3.000	3.000	3.500	3.000	
2	Foreword, natural geographical, economic and humanistic characteristics	A4 paper	1.500	1.500	2.000	1.500	
3	Geological explanation	A4 paper	3.000	3.000	3.500	3.000	
4	Mineral explanation	A4 paper	3.000	3.000	3.500	3.000	
5	Explanation about weathering crusts	A4 paper	3.000	3.000	3.500	3.000	
6	Geomorphological explanation	A4 paper	3.000	3.000	3.500	3.000	
7	Neotectonics explanation	A4 paper	3.000	3.000	3.500	3.000	
8	Hydrogeological explanation	A4 paper	3.000	3.000	3.500	3.000	
9	Explanation about engineering geology	A4 paper	3.000	3.000	3.500	3.000	
10	Explanation about environmental geology	A4 paper	3.000	3.000	3.500	3.000	
11	Explanation about environmental geophysics	A4 paper	1.500	1.500	2.000	1.500	
12	Explanation about geodynamic hazards	A4 paper	1.500	1.500	2.000	1.500	
13	Explanation about disasters caused by the geological process	A4 paper	3.000	3.000	3.500	3.000	

14	Explanation about human-caused disasters	A4 paper	3.000	3.000	3.500	3.000	
15	Explanation and comprehensive assessment of geological and environmental factors	A4 paper	3.000	3.000	3.500	3.000	
16	Economic report	A4 paper	1.500	1.500	2.000	1.500	
17	Other contents	A4 paper	1.500	1.500	2 000	1.500	
II	Appendix						
1	Statistics on geological works (boreholes, trenches, wells, etc.)	A4 paper	1.500	1.500	2.000	1.500	
2	Consolidated results of pumping and sucking water for experiment in boreholes	A4 paper	9.000	9.500	9.500	9.000	
3	Consolidated results of scooping water for experiment in dugwells	A4 paper	9.000	9.500	9.500	9.000	
4	Statistics on groundwater sources	A4 paper	3.000	3.000	3.500	3.000	
5	Consolidation of chemical compositions of water	A4 paper	9.000	9.500	9.500	9.000	
6	Consolidated results of analyzing microbiological samples	A4 paper	1.500	1.500	2.000	1.500	
7	Consolidated results of analyzing fossils	A4 paper	1.500	1.500	2.000	1.500	
8	Consolidated results of analyzing trace samples	A4 paper	3.000	3.000	3.500	3.000	
9	Consolidated results	A4 paper	9.000	9.500	9.500	9.000	

	of analyzing contaminated samples						
10	Consolidated results of analyzing iron samples	A4 paper	3.000	3.000	3.500	3.000	
11	Stratigraphic columns of drilled holes	A4 paper	9.000	9.500	9.500	9.000	
12	Physical and mechanical properties of lithological complexes	A4 paper	3.000	3.000	3.500	3.000	
13	Other contents	A4 paper	1.500	1.500	2.000	1.500	
III	Drawing						
1	Geological-mineral map	Drawing	43.000	99.000		48.000	342.000
2	Geomorphological map	Drawing	43.000	99.000		48.000	342.000
3	Geomorphological – neotectonic - dynamic map	Drawing	43.000	99.000		48.000	342.000
4	Map of soil and weathering crusts	Drawing	43.000	99.000		48.000	342.000
5	Hydrogeological map	Drawing	43.000	99.000		48.000	342.000
6	Engineering geological map	Drawing	43.000	99.000		48.000	342.000
7	Engineering geological zoning map	Drawing	85.000	141.000		90.000	383.000
8	Map of environmental and geophysical characteristics	Drawing	32.000	88.000		37.000	330.000
9	Environmental and geological map	Drawing	85.000	141.000		90.000	383.000
10	Land use zoning map	Drawing	85.000	141.000		90.000	383.000
11	Topographic map revised and supplemented	Drawing	32.000	88.000		37.000	330.000

12	Other drawings	Drawing	32.000	88.000		37.000	330.000
D	Report on Hydrogeology - Engineering Geology						
I	Explanation						
1	Document on appraisal and approval for report	A4 paper	3.500	4.000	4.000	3.500	
2	Foreword, natural geographical, economic and humanistic characteristics	A4 paper	1.500	2.000	2.500	2.000	
3	History of research into geology, hydrogeology - engineering geology	A4 paper	1.500	2.000	2.500	2.000	
4	Volume and method of performing various types of tasks	A4 paper	1.500	2.000	2.500	2.000	
5	Geological characteristics	A4 paper	3.400	3.800	4.100	3.600	
6	Hydrogeological and engineering geological characteristics	A4 paper	10.000	10.500	11.000	10.500	
7	Results of exploratory investigation	A4 paper	10.000	10.500	11.000	10.500	
8	Orientation to investigation, exploitation and reasonable use of groundwater and construction land	A4 paper	3.500	4.000	4.000	3.500	
9	Economic report	A4 paper	1.500	2.000	2.500	2.000	
10	Other contents	A4 paper	1.500	2.000	2.500	2.000	
II	Appendix						
1	Consolidated results of analyzing chemical compositions of water	A4 paper	10.000	10.500	11.000	10.500	

2	Compilation of statistical documents on hydrogeological boreholes	A4 paper	3.500	4.000	4.000	3.500	
3	Compilation of statistical documents on wells for hydrogeological survey	A4 paper	3.500	4.000	4.000	3.500	
4	Compilation of statistical documents on groundwater sources	A4 paper	3.500	4.000	4.000	3.500	
5	Consolidated results of water level measurement and water quality assessment	A4 paper	3.500	4.000	4.000	3.500	
6	Results of calculating soil and rock mechanical quotas	A4 paper	3.500	4.000	4.000	3.500	
7	Statistics on various types of constructions, water exposure points, etc.	A4 paper	3.500	4.000	4.000	3.500	
8	Construction designs and diagrams, charts, graphs	A4 paper	3.500	4.000	4.000	3.500	
9	Other contents	A4 paper	1.500	2.000	2.500	2.000	
III	Drawing						
1	Regional geological map, enclosed with geological cross-section	Drawing	35.000	91.000		40.000	334.000
2	Regional geomorphological map, enclosed with geomorphological cross-section	Drawing	35.000	91.000		40.000	334.000
3	Actual map of	Drawing	51.000	107.000		56.000	349.000

	hydrogeology and engineering geology						
4	Hydrogeological and engineering geological map	Drawing	130.000	187.000		136.000	429.000
5	Hydrogeological and engineering geological zoning map	Drawing	51.000	107.000		56.000	349.000
6	Map of groundwater sites	Drawing	51.000	107.000		56.000	349.000
7	Stratigraphic map of drilled holes	Drawing	51.000	107.000		56.000	349.000
8	Map of geophysical results	Drawing	35.000	91.000		40.000	334.000
9	Topographic map and construction map	Drawing	35.000	91.000		40.000	334.000
10	Maps of all kinds	Drawing	51.000	107.000		56.000	349.000
11	Hydrogeological - engineering geological cross-section	Drawing	130.000	187.000		136.000	429.000
12	Geophysical-hydrogeological cross-section	Drawing	51.000	107.000		56.000	349.000
13	Diagram of pumping and sucking water for experiment in boreholes	Drawing	130.000	187.000		136.000	429.000
14	Construction designs and diagrams	Drawing	130.000	187.000		136.000	429.000
15	Other thematic drawings	Drawing	35.000	91.000		40.000	334.000
E	Geophysical Report						
I	Explanation						
1	Document on appraisal and approval for report	A4 paper	5.000	5.500	5.500	5.000	

2	Foreword, natural geographical, economic and humanistic characteristics	A4 paper	2.000	2.500	2.500	2.000	
3	Geological and geophysical characteristics	A4 paper	5.000	5.500	5.500	5.000	
4	Working methods and techniques	A4 paper	2.000	2.500	2.500	2.000	
5	Methods for field construction and analysis of geophysical data	A4 paper	5.000	5.500	5.500	5.000	
6	Results of mineral-geological investigation, and geological interpretation of geophysical documents	A4 paper	14.000	14.500	15.000	14.500	
7	Economic report	A4 paper	2.000	2.500	2.500	2.000	
8	Other contents	A4 paper	2.000	2.500	2.500	2.000	
II	Appendix						
1	Tables of machine standard results, measurement errors and volume statistics	A4 paper	2.000	2.500	2.500	2.000	
2	Book showing measurement results (gravity, anomalies, magnetic field, etc.)	A4 paper	14.000	14.500	15.000	14.500	
3	Sample analysis results	A4 paper	5.000	5.500	5.500	5.000	
4	Results of calculating parameters (changes in geophysical field, gravity field, faults and magma, etc.)	A4 paper	14.000	14.500	15.000	14.500	
5	Results of	A4 paper	14.000	14.500	15.000	14.500	

	geophysical analysis						
6	Other contents	A4 paper	2.000	2.500	2.500	2.000	
III	Drawing						
1	Regional geological map	Drawing	30.000	87000		36.000	329.000
2	Actual construction map	Drawing	51.000	108.000		57.000	350.000
3	Maps, diagrams, designs and diagrams of results (gravity measurement points, anomalies, intensity, magnetic field, isometry, borehole geophysics, etc.)	Drawing	128.000	185.000		134.000	427.000
4	Geological - geophysical cross-section, quantitative analysis	Drawing	128.000	185.000		134.000	427.000
5	Consolidated cross-sections	Drawing	51.000	108.000		57.000	350.000
6	Regional location map	Drawing	30.000	87.000		36.000	329.000
7	Actual diagram	Drawing	51.000	108.000		57.000	350.000
8	Geological and mineral map	Drawing	51.000	108.000		57.000	350.000
9	Diagram showing mineral zonation and prospects according to geophysical documents	Drawing	51.000	108.000		57.000	350.000
10	Other drawings	Drawing	30.000	87.000		36.000	329.000
G	Documents on planning for basic geological investigation into mineral resources; planning for exploration, extraction, processing and use of minerals						
1	Explanation about planning	A4 paper	2.000	2.400	2.700	2.200	
2	List of areas for geological mapping	List	50.000	50.000	50.000	50.000	

	and mineral investigation; geophysical flight measurement areas						
3	List of areas for survey and assessment of mineral resource potential according to planning	List	100.000	100.000	100.000	100.000	
4	List of schemes and projects on investment in exploration, extraction, processing and use of minerals	List	100.000	100.000	100.000	100.000	
5	List of mines, ore sites and exploration and exploitation planning	List	100.000	100.000	100.000	100.000	
6	Map of locations investigated for creation of a geological map	Drawing	68.000	124.000		73.000	366.000
7	Mineral potential investigation and assessment planning map	Drawing	204.000	260.000		209.000	503.000
8	Map of mines and ore sites planned at a small scale	Drawing	204.000	260.000		209.000	503.000
9	Map of mines and ore sites planned for exploration and extraction by region	Drawing	204.000	260.000		209.000	503.000
II	Thematic research report	A4 paper	1.000	1.500	1.500	1.000	

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