

**AGRICULTURE, ANIMAL HUSBANDRY, DARY
DEVELOPMENT AND FISHERIES DEPARTMENT,**
Mantralaya Annexe, Mumbai – 400 032,

NOTIFICATION

INDIAN VETERINARY COUNCIL, ACT. 1984

No. VCA. 10/2001/35948/CR-426 / 2001/ ADF-4 In exercise of the powers conferred by section 65 read with section 36, 38, 40, 41,42,44,45,46,47,48,50,51,52,and 54 of the Indian Veterinary Council Act, 1984, (52 of 1984) and of all the powers enabling it in that behalf, the Government of Maharashtra hereby makes the following rules, namely :-

PART - I

Preliminary

- 1.(1) These rules may be called the “**Maharashtra State Veterinary Council Rules,2002**”
- 1.(2) They extend to the entire area of the State of Maharashtra.
- 1.(3) They shall come into force on the date of their publication in the Official Gazette.
- 1.(4) In these rules, the context otherwise requires, -
 - (i) " Act " means the Indian Veterinary Council Act, 1984, (52 of 1984).
 - (ii) " Corrupt paractices" means Corrupt practices.
 - (iii) " Election or re-election" means Election or Re-election to the State Veterinary Council.
 - (iv) " Executive Committee" means Executive Committee appointed under section 40 of the Act.
 - (v) " Form" means a Form appended to these Rules.
 - (vi) " Nomination or Re-nomination" means nomination or re-nomination to the State Council.
 - (vii) " President " means President of the State Veterinary Council.
 - (viii) " Registrar" means Registrar of the State Veterinary Tribunal or Registrar of the State Veterinary Council; Registrar will be Member Secretary of the State Veterinary Tribunal / Council.
 - (ix) " Returning Officer " means the Registrar or any other person authorized by the Govenment to act as Returning Officer.
 - (x) " Section " means a section of the Act.
 - (xi) " Service " means the service constituted under these rules.
 - (xii) " State Council" means the Maharashtra State Veterinay Council constituted under section 32 of the Act.
 - (xiii) " State Veterinary Register" means a State Veterinary Register maintained under section 44 of the Act.
 - (xiv) "Tribunal " means Registration Tribunal for the State Veterinary Council constituted under section 45 of the Act.

- 1.(5) Words and expressions used in these rules but not defined above shall have the same meaning assigned to them as in the Act.

PART - II

Establishment and Composition of the State Veterinary Council.

2 . (1) With effect from such date as the State Government may, by notification in the official Gazette, appoint in this behalf, there shall be established a Council to be called the “ **Maharashtra State Veterinary Council**”.

2. (2) The State Veterinary Council shall be a body corporate by the name aforesaid, having perpetual succession and a common seal, with power to acquire, hold and dispose off property, both movable and immovable, and to contract and shall by the said name sue or to be sued.

2. (3) The State Council shall consist of the following members, namely :-

- (i) Four members to be elected from amongst themselves by persons enrolled in the State Veterinary Council Register.
- (ii) One member to be nominated by the Maharashtra Animal and Fisheries Sciences University, Nagpur.

Provided that the person so nominated shall be one of the following

- Director of Research, Director of Extension and University Dean, of the faculty of Veterinary Science.

- (iii) One Member to be nominated by the Maharashtra Animal and Fishery Sciences University, Nagpur by rotation from amongst the Veterinary Colleges functioning in the State.

Provided that the person so nominated shall not be of below the rank of “Dean, of the Veterinary College.”

- (iv) Three members registered with the State Veterinary Council to be nominated by State Government from the Cadre of Dy. Director and above.
- (v) One member to be nominated by the Head of the State Animal Husbandry Department or Commissioner of Animal Husbandry, by whatever post it is called.

Provided that the person so nominated will not be of below the rank of Deputy Director of Animal Husbandry and that his name is enrolled in the State Veterinary Register.

- (vi) One member to be nominated by the Maharashtra State Gazetted Officer's Veterinary Association.
- (vii) Registrar, State Veterinary Council, will be ex-officio Member Secretary.

A person shall not be qualified for nomination or election to the State Council unless he/she is duly registered in the Maharashtra State Veterinary Council Register.

2. (4) Term of office of the President and members of the State Council.

- (i) The President shall hold office for a term not exceeding three years and or not extending beyond the expiry of his term as a member.
 - (ii) Subject to the provisions of this section, a member, other than ex-officio member, shall hold office for a term of three years from the date of his election or nomination to the State Council or until his successor shall have been duly elected or nominated whichever is later.
 - (iii) Members of the State Council shall be eligible for re-nomination or re-election.
 - (iv) Where the term of three years is about to expire in respect of any member, a successor may be nominated or elected at any time within three months before the said term expires, but, he shall not assume office until the term of the predecessor expires.
2. (5) The items, not specifically and independently mentioned in this Notification, shall be dealt with, in accordance with sections 32 to 43 of the Indian Veterinary Council Act, 1984.

Part – III.

Election of Members to the State Council

3.(1) **Notification for Election** - For the purpose of electing the members of the State Council under clause (a) of sub-section (1) of section 32. of the Indian Veterinary Council Act, 1984 the Government shall, by a notification published in the Official Gazette, call upon the persons enrolled in the State Veterinary Register (For brevity's sake hereinafter referred to as 'the Register') maintained under Chapter IX. of the Act to elect the said members in accordance with the provisions of these rules.

3.(2) **Preparation of the Electoral Roll.** - Within a period of one month after the notification under rule 3 (1) is issued, the Registrar shall prepare the electoral roll which shall contain name of every person whose name is entered in the register. The names of the electors shall be arranged in the order in which they are entered in the register.

3.(3) **Publication of the Electoral Roll** - The Registrar shall publish the roll prepared under rule 3 (2) in draft by making a copy there of available for inspection by displaying it in the office of the State Council and offices of the Regional Joint Directors of Animal Husbandry (All) of the State Department.

3.(4) **Period for Lodging Claims and Objections**.- Every claim for inclusion of a name in the roll and every objection to an entry therein shall be lodged within a period of ten days from the date of publication of the roll in the draft, under rule 3 (3), in **Form-I**.

3.(5) **Forms of Claim and Objection and the Manner of their Disposal** -

(i) Every claim or objection in **Form-II** shall be initiated at appropriate places in the Form and will be signed by the person who requires his name to be included in the roll;

(ii) Every objection in **Form-II** to the inclusion of a name in the roll shall be preferred by a person whose name is already included in the roll and shall be countersigned by another person whose name is also included in the roll;

(iii) Every such claim or objection, as the case may be, shall be examined by the Registrar who shall record his remarks thereon, following which he may either allow or reject the claim or objection. The decision of the Registrar in allowing or rejecting the claim or objection shall be final. In case the objection is allowed, the Registrar will make necessary corrections in the Register and Electoral Roll.

3.(6) **Final Publication of the Roll**. - (i) The Registrar shall, after discussing of the claims and objections, if any, under rule 3, (5) prepare a final list of amendments to carry out his decisions under the said rule and to carry out any clerical or printing error and other inaccuracies in the roll subsequently discovered or brought to his notice.

(ii) The Registrar shall publish the roll together with the list of amendments by making a complete copy thereof, available for inspection by displaying it at the office of the State Council.

(iii) On such publication of the final roll shall be the electoral roll of persons who will elect the members of the State Council under clause (a) of sub - section (I) of section 32 of the Act;

(iv) A copy of the final elector roll shall be sent by the Registrar to the State Government for information.

3.(7) **Returning Officer and Assistant Returning Officer**. - (i) The State Government shall, after receipt of copy of the electoral roll published under rule 3 (6) and on receipt of proposal from Registrar to appoint Returning Officer designate or nominate a Returning Officer who shall be either the Registrar or an officer of the State Government, within 15 days of receipt of the Electoral Roll.

(ii) The State Government may also appoint one or more persons., who shall also be the officers of the State Government, to assist the Returning Officer in the performance of his/her functions as Assistant Returning Officers. Every Assistant Returning officer subject to the control of the Returning Officer, shall be competent to perform all or any of the functions of the Returning Officer. No Assistant Returning Officer shall perform the functions of the Returning Officer which relates to issue of ballot papers, counting of ballot papers and declaration of results of election.

3.(8) Appointment of Dates for Nomination, etc.-

(i) The Returning Officer, shall publish the Election process in form II in the Official Gazette, He shall publish the notification in one or more newspapers which is circulated in all the regions of the State. He shall, also send the copy of the notification in the office of the Regional Joint Director of Animal Husbandry for information and further action by fax. He shall try to relay the election programme on all India Radio, Television etc.

(ii) The date for making nomination which shall be the tenth day after the date of publication of the said notification, or if that day is public holiday, the next succeeding day, which is not a public holiday. Nominations shall be accepted on this declared final day till 17=00 hours in the office of the Returning officer.

(iii) Scrutiny of all nomination letters, received before the final date and time, shall be done on the next day, if that day is a public holiday on the succeeding working day.

(iv) The last date for withdrawal of candidatures shall be the second day upto 17=00 hours after date of scrutiny of nomination or, if that day is a public holiday, the next succeeding day which is not a public holiday;

(v) The date on which a poll shall, if necessary , be taken, shall be a date not earlier than thirtieth day after the last date for withdrawal of candidates, and

(vi) The date, the time and the place for counting of votes and for declaration of results which shall not be beyond the third day from the day of the poll.

3.(9) Presentation of Nomination Paper and Requirement for Valid nomination - (i) On or before the date appointed under clause (ii) of sub rule (8), each candidate shall send nomination paper in **form-IV** to the Returning Officer a nomination paper in Form IV so that the Returning Officer receives it on the due date.

(ii) Every nomination paper in **form-IV** shall be subscribed by two electors.- One as the proposer and the other as the seconder, and assented by the candidate.

Provided that no elector shall subscribe as proposer or seconder more nomination papers than there are seats to be filled up :

Provided further that if an elector subscribes as proposer/seconder to more number of nomination papers than there are seats to be filled up, nomination papers first received by the Returning Officer equal to the number of seats to be filled up shall, if they are otherwise in order, be held to be valid, and if all such nomination papers subscribed by the same elector in excess of the number of seats to be filled up are received simultaneously. All such nomination papers be held as invalid.

(iii) On receipt of each nomination paper the Returning Officer shall endorse thereon the date and the time of receipt.

(iv) The Candidate contesting the election shall enclose a demand draft amounting Rs. 1000/- of any Nationalised Bank drawn in the name of Registrar, Maharashtra State Veterinary Council, Nagpur 'as Earnest Money'. In case the candidate gets less than 10 % votes polled in the election, the earnest money shall be forfeited.

3. (10) **Rejection of Nomination Papers.**- A nomination paper which is not received on or before the date and time appointed by the Returning Officer behalf shall be rejected.

3. (11) **Scrutiny of Nomination Papers.**-

(i) On the date and the time appointed by the Returning Officer for scrutiny of nomination papers, the candidate or representative duly authorized in written letter by the candidate on his behalf may attend the office of the Returning Officer who shall allow them to examine the nomination papers of the candidates, which have been demanded by them.

(ii) The Returning Officer shall examine the nomination papers received and decide all questions that may arise as to the validity of any nomination, and his decision thereon shall be final.

3.(12) **Withdrawal of the Candidature.**- (i) Any candidate may withdraw his candidature by notice in writing signed by him and delivered personally to the Returning Officer before the due date fixed under such clause (c) of clause (i) of sub rule(8);

(ii) A candidate who has withdrawn his candidature shall not be allowed to cancel the withdrawal.

3.(13) **Publication of the List of Contesting Candidates.**-

(i) Immediately after the expiry of the period within which candidatures may be withdrawn under rule 3 (12), the Returning Officer shall prepare and publish a list of contesting candidates (i. e. to say, candidates who have not withdrawn their candidatures within the same period;)

(ii) The said list shall contain the names (in alphabetical order) and the addresses of the contesting candidates as given in the nomination papers;

(iii) The said list shall be published in the office of the Registrar, Maharashtra State Veterinary Council, Nagpur and also be displayed on the Notice Board in the office of the Regional Joint Director of Animal Husbandry.

3.(14) **The Poll.**-

(i) If the number of contesting candidates for election does not exceed the number of members to be elected, the Returning Officer shall forthwith declare such candidates as duly elected;

(ii) In case the “**Returning Officer**” and the “**Registrar**” are different personnels the responsibility of the supply of materials, articles etc. required for the election; shall be on the Registrar.

(iii) If the number of such candidates exceeds the number of members to be elected the Returning Officer shall, not later than twenty days before the date appointed for the poll, sent by post to every elector a **letter of intimation** in **Form V** together with a numbered **declaration paper** in **Form VI** and a **ballot paper** in **form VII** containing the names of candidates in alphabetical order and bearing the Returning Officer's initials or facsimile signature on a ballot paper cover addressed to the Returning Officer and an outer cover also addressed to the said officer;

(iv) A certificate of posting shall be obtained in respect of each such letter of intimation sent to an elector;

(v) An elector in whose case the papers before their return to the Returning Officer have been inadvertently spoilt; may transmit personally the declaration in writing to that effect and request to Returning Officer not later than eight days before the date appointed for the poll to supply him fresh papers and if the papers have been spoilt papers shall be returned to the Returning Officer who shall cancel them on receipt;

(vi) In every case in which such papers have been issued, a mark of duplicate copy shall be placed against the number relating to the elector's name of the electoral roll to denote that fresh duplicate papers have been issued to him. The Returning officer shall handover the duplicate papers to such applicant and shall obtain his receipt.

(vii) No election shall be invalid by reason of non receipt by an elector of his ballot paper and other connected papers;

(viii) Each elector shall have the right to vote for as many candidates as there are seats to be filled by the election, and the vote shall be non-transferable;

(ix) Every elector desirous of recording his vote shall, after filling up the **declaration paper** in **Form VI** and the **ballot paper** in **Form VII** according

to the directions given in the **letter of intimation** in **Form V** enclosed ballot paper in the ballot paper cover, stick up and enclose in the said cover along with the declaration paper in the outer envelope addressed to the Returning Officer and send that outer envelop by post at the Council's cost or at the cost of the electoral or by hand or by post to the Returning Officer, so as to reach him not later than the appointed time for closure of voting on the date fixed for the poll.

(x) On receipt by post, or by hand, of the envelope containing the declaration paper and the closed cover containing the ballot paper the Returning Officer shall endorse on the outer envelope the date and time of its receipt.

(xi) All envelopes received after the said date and time shall be rejected.

3.(15) **Opening of the Cover** –

(i) The Returning Officer shall open the outer envelopes at 10=00 hours on the next day after the appointed time for closer of voting on the date fixed for the poll at the place to which the envelopes are addressed to him.

(ii) Any candidate may remain present in person or may send a representative duly authorized by him. to be present at the time when the outer envelopes are opened.

3.(16) **Rejection of Ballot Paper.** –

(i) A ballot paper shall be rejected by the Reutrning Officer if, -

- (a) The outer envelope contains no declaration paper outside the ballot paper cover, or
- (b) the declaration paper is not the one sent by the Returning Officer, or
- (c) the declaration paper is not signed by the elector, or
- (d) the ballot paper is placed outside the ballot paper cover, or
- (e) more than one declaration papers or ballot papers have been enclosed in one and same outer envelope.

(ii) In each case of rejection, the word '**Rejected**' shall be endorsed on the ballot paper cover and the declaration paper. The reasons for the rejection shall also be recorded, in brief, on the ballot paper cover.

(iii) After satisfying himself that the electors have affixed their signatures to the decalration papers, the Returning Officer shall keep all declaration papers in safe cusody pending disposal under sub rule **19 of rule 3.**

3.(17) **Srcutiny and Counting of Votes** –

(i)Any candidate may be present in person or may send a representative, duly authorised by him in writing to watch the process of counting of votes. The returning officer shall obtain signatures of all such persons, present on the occassion, and the document shall be kept in his custody.

(ii) On the date appointed for counting of votes, the ballot paper covers other than those rejected under sub rule (16), shall be opened and the ballot papers be taken out and mixed together;

(iii) The ballot papers shall, then, be scrutinized and the valid votes counted;

(iv) **A ballot paper shall be invalid if :**

- (a) it does not bear the Returning Officer's initials or facsimile signature, or
- (b) a voter signs his name on the voting paper or writes any word on it or makes a mark on it by which it becomes recognizable as his ballot paper, or
- (c) no vote is recorded thereon, or -
- (d) it is void for uncertainty of the vote recorded, or
- (e) the number of votes recorded thereon exceeds the number of candidates to be elected, or
- (f) the ballot paper is kept outside the prescribed envelope of ballot paper
- (g) the recording of the vote has been done at a place other than that provided for the purpose.

(v) the Returning Officer shall show the ballot papers to the candidates or their authorized representatives at the time of scrutiny and counting of votes, if so demanded.

(vi) If any candidate or his representative makes an objection to the acceptance of a ballot paper on the ground that it does not comply with the specified requirements, or to the rejection of a ballot paper by the Returning Officer, it shall be decided by the Returning Officer on the spot and decision thereon shall be final.

3.(18) **Declaration of Results** - (i) when the counting of votes has been completed, the Returning Officer shall draw up a list of candidates in the order of highest votes polled by each and shall declare the result of the successful candidates in that order according to the number of seats to be filled up;

(ii) If any candidate thus declared elected refuses to accept the election, or refuses in writing to work on the Council, then in place of that candidate one of the remaining candidates to whom the next highest number of votes have been cast, shall be deemed to have been elected and the same procedure shall be adopted as often as a vacancy is caused in this way.

(iii) When there is equal numbers of votes among any two or more candidates, then the person or persons, as the case may be who shall be deemed to have been elected shall be determined by lots to be drawn by the Returning Officer or any other officers authorized by him in such manner as he may determine.

(iv) The Returning Officer shall, declare and inform each successful candidate of his being elected to the State Council.

3. (19) **Voting Papers to be Retained** –

(i) Upon completion of the counting and after the result has been declared, the Returning Officer shall seal the ballot papers and all other documents relating to the election, and shall hand them over to the Registrar if Returning officer is other than the Registrar. The Registrar shall retain the same for a period of six months and shall not destroy or cause to be destroyed these records even after the expiry of the said six months without the previous concurrence of the elected Council.

3.(20) **Intimation of Results of Election** –

(i) The Returning Officer shall intimate the names of the elected candidates to the Government of Maharashtra for enabling it to fulfill its statutory obligation of publishing their names in the Official Gazette of Government of Maharashtra under sub section (2) of section 32 of the Act.

(ii) In case of any dispute regarding the election, which may be lodged with the Returning Officer within fifteen days of declaration of the results of that election. The decision of the Returning Officer about the dispute pointed out shall be final.

PART - IV

Election of President of the State Veterinary Council

4.(1) **Register of Members of the State Council.-**

(i) The Registrar shall, as soon as the result is declared, inform the State Government for nominating three representatives and to other institutes to nominate their representatives within a period of thirty days. The Office of the State Veterinary Council shall maintain a register giving the names and other details of the Members elected or nominated on the State Council.

(ii) On expiry of the period of thirty days given for nomination, the Registrar shall organize the first Meeting of all the members within a period of thirty days. The notice in this regards shall be given to the members twenty days in advance of the Scheduled date time and place of the first Meeting.

4.(2) **Procedure for Election of the President of the State Council -**

(i) The election of the President of the State Council by the members of the Council from amongst themselves shall be held at the first meeting of the said Council after its constitution or reconstitution, as the case may be. The election will be held only if 75% of the members or 9 members are present. The conduction of election of President suitably and fairly will be the responsibility of the Registrar, in the first meeting only.

(ii) The Registrar shall invite the members present at that meeting to make their nomination for the office of the **President**. Each nomination shall be supported by another member present at that meeting as the seconder :

Provided that no member shall nominate or second more than one member for the said Presidentship.

(iii) If there be only one person so nominated for President he shall be declared duly elected as the President of the State Council;

(iv) If, however, there be more than one member duly nominated and seconded for the Presidentship the Registrar shall proceed to take election in the following manner-

- (a) A ballot paper duly numbered and signed by the Registrar shall be given to every member present who shall write on it the name of the person they like to vote for the office of the President. The folded ballot paper shall be handed over to the Registrar;
- (b) On receipt of the ballot papers, the Registrar shall count the number of votes secured by each contestant and shall declare the member who secures the largest number of votes to be duly elected as the President of the State Council;
- (c) If equal number of votes are secured by two or more contestants the Registrar may then decide the issue by taking lots in such manner as he deems fit, and the person so identified by the draw of lots shall be declared as duly elected as the President of the State Council;

PART - V

Procedure of transaction of business of the State Council

5. Time and Place of business –

5.(1) The meetings of the State Council shall ordinarily be held once in every three months at the Council's office as decided by the President:

5.(2) The President of the State Council may in the course of a meeting of the said Council decide the date of next meeting.

5.(3) A Special Meeting of the State Council, if deemed necessary shall be called by the President on seven days notice at any time;

5.(4) The last meeting of the State Council held in any financial year shall be the annual meeting of that Council for that year.

5.(5) The Registrar shall give the information about the meeting well in advance (not less than fifteen days before the date of meeting) to all the members by letter sent Under Certificate of Posting;

5.(6) The Registrar shall issue alongwith the notice for the meeting, a preliminary agenda stating the business to be brought before the meeting.

5.(7) In case of a special meeting, however, the Registrar shall, not less than seven days before the date fixed for that meeting, issue alongwith the notice the on the agenda proposed for the meeting. The Special Meeting will only be held as per the provided agenda.

5.(8) A member who wishes to move any motion not included on the agenda for an ordinary meeting or to move an amendment to any item of agenda so included, shall give notice thereof to the Registrar, in writing, not less than seven days before the date fixed for the meeting.

5.(9) In the absence of the president the meeting of the State Council should be presided by any other Members chosen by the members present from amongst themselves; He shall perform all the functions of the President for the specific meeting and shall give suitable instructions to all concerned.

5.(10) The quorum necessary for transaction of business at a meeting of the State council shall not be less than one third of the strength of the Council.

5.(11) If at the time appointed for a meeting there is no quorum then the meeting shall not commence until there is a quorum. However, the meeting shall be held on the same day after the expiry of thirty minutes without consideration of any quorum.

5.(12) All questions which come up before any meeting of the State Council should be decided by a majority of the members present. However, in case the votes are equal, the presiding person shall have the casting vote.

5.(13) A copy of the minutes of each meeting of the State Council, whether ordinary or special, shall be prepared by the Registrar and submitted to the President within seven days of the meeting for authentication. Thereafter, the Registrar shall send a copy of the same to each member within fifteen days as provided under rule 5 (5).

5.(14) If any objection regarding the correctness of the minutes is received within thirty days of the dispatch of the minutes by the Registrar such objection together with the minutes as recorded and authenticated shall be put before the next meeting of the State Council for confirmation.

Provided that if no objection regarding a decision taken by the State Council at a meeting is received within thirty days, the minutes of the particular meeting will be put into effect before the confirmation of the minutes at the next meeting.

5.(15) The minutes of the State Council shall, as soon as it is practicable, after their confiramation be made up in sheets and consequently pagged for insertion in a volume which shall be stored in the office of the Maharashtra State Veterinary Council as record.

5.(16) A report shall be kept of the oberservation and of the discussions at the meeting of the State Council in an accurate manner, as far as possible, for the perusal by the members of the State Council.

PART – VI

Powers and Duties of the President

6.(1) The President shall exercise such powers and perform such duties as he considers necessary in furtherance of the objects for which the Council is established.

6.(2) In the case of urgency, the President can accord sanction to any work/item/scheme; provided the cost of such work/ item / scheme does not exceed Rs. 10,000/- without the approved of the Executive Committee. Provided that the sanction will be subject to availability of funds and that it is already included in the Budget outlay of the Council for that year. It will, however, be necessary to obtain the post facto approval from the Executive Committee before holding of the next meeting of the State Council.

6.(3) If the office of the President is vacant or till the President is elected in the meeting, the Registrar being Executive Officer of the Council will be treated as the President and Administrative officer of the Council and shall look after the daily routine working of the Council.

PART – VII

Executive and Other Committees

7.(1) The State Council may under Section 40 of the Act constitute Executive Committee from amongst its members and may constitute other committees for such general or specific purposes as the Council considers necessary and may co.opt any person or persons specially qualified to advise on any matter to any Committee other than the Executive Committee.

7.(2) **A Composition and Constitution of the Executive Committee :**
The Executive Committee shall have Six members including the President, and the Registrar of the State Council who shall act as President and Secretary respectively. The Executive Committee shall consists of the following members.

- (i) President of the Council.
- (ii) One member from the four elected members. 2(3)(i).
- (iii) One member from the MAFSU from 2(3)(ii) & (iii).
- (iv) One of the member nominated by the State Govt.or nominated by head of the State Animal Husbandry Deptt. 2(3)(iv) & (v)
- (v) One member nominated by the State Maharashtra State Gazetted Officer's Veterinary Association. 2(3)(vi).
- (vi) Registrar of the Council 2(3)(vii).

7.(3) The meetings of the Executive Committee shall generally be governed by the rules applicable to the meetings of the State Council.

7.(4) If at the time appointed for a meeting of the Executive Committee the quorum is not present, the meeting shall not commence until the quorum is fulfilled, and if the quorum is not present after an hour from the time appointed for the meeting or during the course of any meeting, the meeting shall stand adjourned to such time and date as the President may appoint. 1/3 of the total members of the Executive Committee shall form a quorum :

Provided that when a meeting of the Executive Committee is adjourned for want of quorum, no quorum shall be necessary for the next meeting.

7.(5) The President, when present, shall preside over every meeting of the Executive Committee and in his absence, the members present shall elect one of the members present to preside over the meeting.

7.(6) The term of office of an elected member of the Executive Committee shall be for three years from the date of its election or till the Executive Committee takes over after its appointment the meeting, whichever is later.

Provided that, the Executive Committee shall cease to function with the termination of the State Council that appoint the Committee, irrespective of the reasons for termination of the State Council.

7.(7) The Executive Committee may invite a member of the State Council who is not a member of the Executive Committee to attend any meeting of the Executive Committee. Any member so invited shall be free to participate in the discussions of the Executive Committee but shall not have the right to vote.

7.(8) The Executive Committee shall exercise all the powers of the State Council in the implementation of the decisions of the State Council and shall have the power to take decisions on behalf of the State Council in all matters including the appointment of legal adviser and finalizing his/her fees except those falling in the sphere of other Committees. It shall also perform the functions of administrative nature.

7.(9) A copy of the minutes of each meeting of the Executive Committee shall be submitted to the President within seven days of the meeting and after having been attested by him shall be sent to the members of the Executive Committee within twenty days of the meetings by the Member Secretary.

If no objection to their correctness is received within fifteen days of their dispatch, any decision taken thereon shall be given effect to. The minutes shall be sent to the members of the State Council after confirmation by the Executive Committee.

Provided that, the President may direct that an action be taken on a decision of the Executive Committee before the expiry of the period of fifteen days specified above, in exigencies.

7.(10) The powers and functions of other Committees and the number of its members shall be determined at the time of the constitution of such Committees. Unless the State Council otherwise specifies, each Committee shall have full powers, within the sphere of the functions assigned to it, to take decisions:

Provided however, that decision shall be subject to ratification by the State Council in the following cases namely:-

- (a) Where matters of policy are involved-
- (b) Where the Committee's decision involves an expenditure on the items exceeding, Rs. 10,000 per annum from out of the sanctioned budget and
- (c) where according to the provisions of the Act or Rules of the State Council, orders of the State Council are necessary.

7.(11) The Committee constituted by the State Council shall submit its report duly signed by the members of the Committee with note of dissent if any, to the Registrar, Registrar on receipt of such report shall present the same before the next meeting of the State Council where a final decision shall be taken.

PART - VIII

Fees and Allowances to President, and other Members of the State Council and Members of the Committees. **(other than members of the State Council)**

8. Fees and Allowances :-

8.(1) The President and members of State Council and the members of the Committees (other than members of the State Council, not being the Registrar or officers of the State Council) shall be paid by the State Council for the attendance at any meeting of the State Council and its Committees, a fee per day for each meeting at such rate as the Executive Committee of the State Council may, decide from time to time.

Provided that, in the case of a member who is an official of the State Government, he may claim travelling and halting expenses from the State Council to the extent that he does not claim from the relevant Government.

8.(2) The President and other members and the members of the Committees (other than the members of the State Council), shall in addition to fees, to which he/she may be entitled under rule 8 (i), be paid his Travelling and Daily Allowance at the highest rate applicable to State Government employees of the first Grade under Travelling Allowance and Daily Allowance rules of the State Government.

8.(3) The Registrar and other officers of the Council shall be paid their Travelling and Daily Allowance at the rates as applicable to State Government employees of the corresponding grades under Travelling Allowance Rules of the State Government as amended from time to time,

8.(4) The President of the State Council shall be the self controlling authority.

8.(5) In other cases, the President shall be the authority competent to sanction air travel or air - conditioned rail travel, to entitled persons.

8.(6) Under special circumstances, in regard to cases not covered under these rules, the President shall be the authority competent to sanction air or air-conditioned rail travel if the work is in the State Council's interest.

Provided that, such cases shall not be taken as precedents and be considered on individual merits.

8.(7) All other matters pertaining to travelling and daily allowances, not covered by these rules shall mutatis mutandis be as per travelling allowance rules of the State Government pending formulation of separate travelling and daily allowance rules of the State Council.

8.(8) The rates of Travelling and Daily Allowances shall be at the same rates as applicable to the State Government employees of corresponding grades and shall stand revised consequent upon the revisions of these Rules by the State Government.

PART - IX

Tenure of Office, Powers and Duties of Registrar and other Officers and Servants of the State Council.

9.(1) The term of office of the Registrar shall be fixed by the State Council at the time of appointment, He shall retire on attaining the age of 58 years or the super anuation age as decided by the State Govt.

9.(2) The Registrar shall be the Executive Officer of the State Council.

9.(3) He/She shall perform such duties as have been assigned in the Act and the rules and also as assigned by the President. He/She shall also be responsible for the safety of the property of the State Council, the control and management of the office and for the accounts and correspondence. He/She shall see that the office staff attend punctually and generally fulfill all such duties as may be required of him/her by the State Council for the purposes of the Act, He/She shall attend and take note of the proceedings of meetings of the State Council, the Executive Committee and other Committees.

9.(4) The Registrar shall, draw the attention of the President to the approaching vacancy not less than ninety days before the expiration of the term of any member of the Council, and later shall forthwith report it to the State Government in order that a new member may be nominated or elected to fill the vacancy from the date on which the vacancy occurs.

9.(5) All the staff of the State Veterinary Council shall be required to retire on attaining the age of 58 years or as per the Superannuation age decided by State Government.

Provided that, the State Council may at its discretion extend the tenure of a member of the ministerial or lower grade staff for any period not exceeding two years.

9.(6) The State Council may as provided in sub-section (I) of section 42 of the Act appoint a Registrar with the previous sanction of the State Government who shall act as Treasurer unless the State Council appoints any person as Treasurer.

9.(7) The State Council shall make all appointments against the posts sanctioned as per the State Government rules, pertaining to appointment and reservations. The terms and conditions etc. of appointment and other service conditions of the officers and employees shall be the same as for the State Government employees for similar category of posts.

9.(8) The State Council may obtain the services of the State Government employees on deputation basis if it feels necessary.

9.(9) The State Council shall frame recruitment rules prescribing the qualifications and experience required for appointment to a post as per the recruitment rules of the State Government for similar categories of posts. However, the Registrar and his supportive technical staff must possess a recognized veterinary qualification as per Scheduled – I of IVC Act, 1984.

PART – X

Registration.

10.(1) **State Veterinary Practitioner's Register** - The State Council, shall as provided for under Section 44 of the Act, maintain the State Veterinary Register for registration in the **Form – “B”**, containing the names and other relevant particulars of persons possessing the recognized veterinary qualifications and registered with the State Council under the Act.

10.(2) **Application for registration and registration fees. :**

(i) Every person who holds a recognized qualification included in the First and Second Schedule to the Indian Veterinary Council Act, 1984, and resides in the State and is not otherwise disqualified shall apply to the Registration Tribunal or the Registrar of the State Council, as the case may be, in **Form "A"** duly filled-in and signed by him alongwith Provisional or Degree Certificate in Original. Every applicant should submit three copies of his recent passport size coloured photographs. Every application for registration should reach in the Office of the Registrar, within 30 days from the expiry period of Provisional Registration.

(ii) Every application in **“form-A”** shall be accompanied by a registration fee of Rs. 25/- and Service Charges of Rs.200/- (Total Rs. 225/-) through Bank Draft Drawn in favour of Registrar, State Veterinary Council.

(iii) Provided application for registration is not received in the office of the Registrar, within 30 days from the expiry of Provisional Registration (under rule 10(2)(i) fine (default charges) shall be payable @ Rs. 15/- per month or part thereof. This Fine (default charges) shall be payable from the month and year of awarding degree by the University or from the date of adoption of IvC Act, 1984 in Maharashtra State, whichever is later.

10.(3) The Registrar in accordance with the decision taken under sub- section (3) and (4) of Section 45 of the Act, shall enter the name of such veterinary practitioner in the Register and there upon issue a certificate of Registration in **Form - 'C'**.

10.(4) Upon establishment of the State Council, the Register prepared under Section 45 of the Act shall be given together with the application fees so received from registration in the custody of the Registrar of the State Council.

10.(5) The State Veterinary Council shall charge a fee of Rs. 10/- from persons applying for a copy of the State Register under section 49.

10.(6) **Duplicate Registration Certificate** : In the event of loss or destruction of the registration certificate, the holder may at any time during ; which such certificate is valid, apply in **form - 'G'** on payment of Rs.10/- (Rupees ten only) as fee prescribed under section 54 of the Act and Rs. 140/- as Service Charges (Total Rs. 150/-). The Registrar on being satisfied about the contents of the application shall grant a Duplicate Registration Certificate. The Certificate issued under this rule shall be marked '**DUPLICATE**' on the face of it.

10.(7) **Provisional Registration** :- The council shall issue provisional registration certificate in **form No. "K"** to such graduates who have completed the academic requirements of the degree course. Every graduate is required to get himself registered provisionally before allowed to undergo internship training for the prescribed period. The provisional registration shall be limited for the internship training. Every graduate shall be required to apply for the provisional registration in the **Form-A-1 (Form - 'J' of IVC Act)** through the Dean or Principal of the Veterinary College concerned from where he completed the academic course. On completion of internship training , every graduat shall apply for permanent registration and shall surrender his provisional certificate alongwith application for registration to the State Council.

10.(8) **Transfer of Registration** :-

(i) A registered veterinary practitioner of other State who wants to practice veterinary medicine in the State, may apply on paymen of Rs.15/- (Rupees fifteen only) as the fee prescribed under section 52 of the Act and Rs,200/- as Service Charges (Total Rs. 215/- only) to get his name registered in the State Veterinary Register on application in the **Form – "T"** duly recommended by the State Council where he is already registered to get his name transferred on the State Register of the State where he wants to practice along with "**No Objection Certificate**" of the State

Council where he was already registered. The Registrar of the State Council shall satisfy himself before transferring his registration that no disciplinary proceeding is pending against him or for no other reason it appears to him that application for transfer is not bonfied.

(ii) The Registrar of the State Council before entering the name of such practitioners shall ensure that he has paid all dues of the State Council from where he is transferring his registration.

10.(9) : Renewal of Registration and Renewal Fee :-

(i) Any person desiring to retain his name in the State Veterinary Register shall apply in **Form – “F”** and pay to the State Council every five years registration renewal fee of Rs.15/- and Rs.200/- as Service Charges (Total Rs.215/-) only.

(ii) Where the said renewal fee is not paid within the period of thirty days from the due date mentioned in sub-rule (1), the defaulter's name shall stand removed from the said register & shall be restored to it only after the payment of the said renewal fee with fine which shall be Rs.15/- for every month or part thereof of his fault :

Provided that the name so removed may be re-entered in State Register on an application in the **Form - 'H'** filled by the Veterinary practitioner on payment of Rs.25/- (Rupees Twenty five only) as prescribed under section 50 of the Act in this behalf other than the usual renewal fee of Rs.15/- (Rupees Fifteen only) as prescribed under section 48 of the Act, alongwith the fine prescribed under sub-rule (2) of rule 10(9) and Service Charges of Rs.200/-.

10(10) : Service Charges, Charges for Incorporation of Additional Qualification, etc. :

- (i) Service charges of Rs.200/- will have to be paid where ever applicable under these rules, in addition to Fee prescribed by the Act.
- (ii) Charges for Incorporation of Additional Qualification will be Rs.150/- in addition to Fee prescribed under Act.
- (iii) Service Charges, Charges for Incorporation of Additional Qualification, Default charges, Charges for Duplicate Registration Certificate and such other charges (except the Fees prescribed by V.C.I. under IVC Act, 1984) will be revised from time to time by passing resolution in meeting of the Executive Committee and will be made applicable from the date specified by the committee.

PART – XI

Accounts

11.(1) The State Council shall maintain appropriate accounts and other relevant records and prepare an annual statement of accounts including balance sheet in accordance with such general direction as may be issued and in such form as may be specified by the Auditor General of the State in consultation with the State Government.

11.(2) The accounts of the State Council shall be audited annually by the Auditor General of the State or any person appointed by him in this behalf and any expenditure incurred by him or any person so appointed in connection with such audit shall be payable by the State Council to the Auditor General of State.

11.(3) The Auditor General of the state and any person appointed by him in connection with the audit of the accounts of the State Council shall have the same rights and privileges and authority in connection with such audit as the Auditor General of the State has in connection with the Audit of Government accounts, and in particular, shall have the right to demand the production of books of accounts, connected vouchers and other documents and papers and to inspect the office of the State Council.

11.(4) The accounts of the State Council as certified by the Auditor General of the State or any person appointed by him in this behalf, together with the audit report thereon, shall be forwarded annually to State Government and the State Government shall cause the same to be laid before each House of the State Legislature.

11.(5) A copy of the accounts of the State Council as so certified together with the audit report thereon shall be forwarded simultaneously to the Veterinary Council of India.

PART- XII

Miscellaneous

12.(1) **Powers of Executive Committee** : Subject to the control of the State Council, the Executive Committee shall have full power and authority to do all such acts and deeds in respect of the property of the State Council which may be necessary or expedient for the purpose of the State Council and expend money there from, and in particular and without prejudice to the generality of this provision, the Executive Committee shall have the power namely :-

- (i) to look after, manage and supervise the management of the property of the council and to expend money required for that purpose :
- (ii) to pay all Rates, Rents Taxes, Salaries or other dues :
- (iii) to acquire by gift, purchase, exchange, lease or otherwise to hand over and to sell, mortgage or otherwise dispose off any lands, buildings and other immovable & movable properties of the Council :
- iv) to build, construct, maintain, pull down, alter, extend, improve and repair any building or structure of the State Council : &
- v) to delegate any of its powers to the President, or any authority or any officer of the State Council :

Provided that, the Executive Committee shall place before the next meeting of the State Council full information about any action taken in respect of the movable or immovable property of the State Council :

Provided further that no sale, lease or any other transfer of immovable property as specified in clauses (c) & (d) exceeding Rs.5000/- (Rupees Five thousand only) in value, shall be made without the previous sanction of the State Council.

12.(2) **Authority to receive benefactions etc. :** - The State Council is authorised to receive for the purpose of its expenses, benefactions and contributions from private persons and bodies with the prior permission of the State Government and also from the proceeds of sale of reports and other publications of the Council, if any.

12.(3) **Bankers of the State Council and Operation of Bank Account.-** The Bankers of the State Council shall be local branch of State Bank of India or its subsidiaries or any Nationalised Bank. All funds of the State Council shall be paid into the State Council's account with that Bank and shall be withdrawn by means of cheques jointly signed by the President and the Registrar.

12.(4) **Investment of the State Council's Funds.-** The funds of the State Council surplus to current requirements may on recommendations by the Registrar and with the sanction of the Finance Committee be invested in the following manner, namely :-

- (i) in promissory notes, stock or other securities of any State or Central Government;
- ii) in stock or debentures or shares in companies, interests of which have been guaranteed by the Government of India, and
- (iii) in fixed deposits of Nationalized Banks.

12.(5) **Custody and Verification of the Receipts, etc. Documents of investments :-**

An investment of the funds of the State Council shall be made in the name of the State Council. The safe custody of receipt shall remain in the personal charge of the Registrar and shall be verified once in six months with the register of securities maintained under rule 27 and a certificate of verification shall be recorded by the Registrar on the Register and countersigned by the President.

12.(6) **Preparation and Approval of Estimates of Receipts And Expenditure. :-**

The finance Committee shall prepare detailed estimate of receipts and expenditure for the next financial year and shall submit the same for approval by the Executive Committee at its next meeting to be held for the purpose before the first of November every year. One copy of the approved estimates shall be submitted to the State Council and another to the Secretary, Animal Husbandry Department, of the State Government on or before first of November every year.

12.(7).The funds of the State Council shall not be appropriated for expenditure on any item which has not been duly sanctioned by the State Council or by the President or Registrar as the case may be.

12.(8) The Primary Unit of The appropriation shall be "Pay of Officers", "Pay of Establishment", "Allowances and Honoraria", "Contingencies" and "Leave", Salary" "Pension" and "Provident Fund Contributions."

12.(9)The President shall have power to reappropriate funds from one unit of appropriation to another within the total sanctioned estimates subject to State Govrt.'s relevent rules. Copies of orders sanctioning such reappropriation shall be communicated to the Executive Committee.

12.(10) The Registrar shall have the power to sanction expenditure of miscellaneous and contingent nature upto an amount not exceeding Rs. 2500/- (Ruppes Two thousand five hundred) in each case. Expenditure in excess of that amount shall require the sanction of the Executive Committee.

12.(11) A permanent advance of Rs. 5000/- shall be made to the Registrar.

12.(12) The Registrar shall be the certifying officer for travelling., halting and other allowances of members and other employees of the Council and the President shall be so, for those of the Registrar.

12.(13) The following registers shall be maintained by the State Council, namely,-

- (i) The Cash Book
- (ii) The Classified Abstract.
- (iii) The Register of Securities.
- (iv) The Register of Stock and Furniture.
- (v) The Register of stock of Cheque Books.
- (vi) The Register of Leave, Provident Fund and Pension Contribution.
- (vii) The Register of permanent advances.

12.(14) The monthly accounts shall be compiled in the classified abstract according to the primary units of appropriation. Suitable secondary units may be opened at the discretion of the Registrar. who shall be responsible for the due preparation and maintenance of the accounts.

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

ELECTION

FORM – I.
(See Rule 3(3))

Notice of Publication of Electoral Roll.

1) Notice is hereby given that the electoral roll for election of members of the Maharashtra State Veterinary Council as on date _____ has been prepared in accordance with rule 3(2) of the Maharashtra State Veterinary Council Rules, 2002 and same has been published vide rule 3(3) of MSVC Rules, 2002. The electoral roll will be available for inspection at the office of Maharashtra State Veterinary Council, Nagpur and office of the Regional Joint Director of Animal Husbandry (All).

- 2) a) Right/Objection for inclusion of name in the electoral roll or
b) inclusion of any other persons name in the electoral roll
c) Right/Objection on the particulars published in the electoral roll should be submitted to the Registrar in **Form-II**, so as to reach him within ten days from the date of publication of this electoral roll, on the following address personally or by post.

Encl : (1) Electoral Roll 1 to _____ pages
(Sr. No. _____ to _____)
(2) Specimen of Form-II.

**Registrar,
Maharashtra State Veterinary Council,
Nagpur**

Address : Registrar,
Maharashtra State Veterinary Council,
Near Udyog Bhavan, East High Court Road,
Civil Lines, Nagpur – 440 001.

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

ELECTION

FORM – II.

(See Rule 3(4) & (5))

Filing of Objection for inclusion of name/corrections in the Electoral Roll

(Person desiring to file Right/Objection regarding incorrect inclusion of name/correction, should put his initials against the objection and should sign the Form. Counter signature of the other person whose name is included in the electoral Roll should be taken)

I, Dr. _____ (Full Name)

(Surname) (First name) (Father's/Husband's name)

(Village) _____ (Post) _____ Taluka _____

District _____ inform that, I have registered my name with Maharashtra State Veterinary Council, Nagpur and my Registration Number is MSVC _____. My renewal is upto date.

- a) However, it is observed that my name has been deleted from the published Electoral Roll. Hence my name as mentioned above may be included in the electoral roll and for the same purpose I am filing my objection within the time limit.
- b) Discrepancies are observed in published electoral roll at Sr. No. _____. Necessary corrections may be made as under :
- i) Correction in the Name : _____
- ii) Correction in the Registration No. : _____
- iii) Correction in the address : _____
- c) Person at Sr. No. _____ is not registered/has not renewed upto date.
- d) Other Objections (if any) : _____

Attested copies of documents in support of proposed corrections are enclosed herewith. Necessary corrections may please be done.

Place : _____ Signature : _____
Date : _____ Full Name : _____
Address : _____

Counter Signature :

Name : _____
Registration No. : _____
Address : _____

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

ELECTION

FORM – III.

(See Rule 3(8)(i))

Notice of Election Programme

Notice is hereby given as per the provisions of Rule No.3(8)(i) of Maharashtra State Veterinary Council Rules, 2002 that :

- 1) An election is to be held of _____ members of the Maharashtra State Veterinary Council, to be elected from amongst the Registered Veterinary Graduate Practitioners.
- 2) Nomination of Registered Veterinary Graduate Practitioners eligible to fill the _____ seat/seats _____ is/are invited.
- 3) Forms of nomination paper may be obtained from the Returning Officer on written application upto _____(hours) of _____(date).
- 4) Nomination papers may be sent so as to reach the undersigned on or before _____(hours) of _____(date) at _____(place).
- 5) Candidature may be withdrawn by a notice in writing signed by the candidate and delivered to the Returning Officer, so as to reach him on or before _____(hours) of _____(date) at _____(place).
- 6) Nomination papers will be taken up for scrutiny on _____(date) till _____(hours) at Nagpur. Candidate or his representative will be permitted to remain present during the course of scrutiny.
- 7) List of candidates contesting election will be published on _____(date) at _____(hours) in the Council's Office at Nagpur. Copy of the same will be sent to the Office of the Regional Joint Director of Animal Husbandry (all) for display.
- 8) Ballot papers may be sent by the electors to the Returning Officer, so as to reach him at Nagpur on _____(date) till _____(hours) by post/hand delivery.
- 9) Scrutiny of ballot papers and counting of votes will start at Nagpur on _____(date) at _____(hours).
- 10) A list of the elected candidate will be published after completion of counting of votes forthwith in the Council's office.

Place : Nagpur.

Date :

**Address : C/o. Maharashtra State Veterinary Council,
Near Udyog Bhavan, East High Court Road,
Civil Lines, Nagpur - 440 001.**

Returning Officer,

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

ELECTION

FORM – IV.
(See Rule 3(9)(i))

Form of Nomination.

(to be filled in by the Constant and Proposer)

I, Dr. _____ hereby nominate
(Surname) (First name) (Father's name)

myself as a candidate for the election of member to the Maharashtra State
Veterinary Council.

1) Full name of the candidate : _____
(Surname) (First name) (Father's name)

2) Full Postal address of the Candidate : _____

3) Serial number of candidate in the : Sr. No. _____
electoral roll and Reg. No. _____
Registration No. MSVC _____

4) Full Name of the proposer : _____

5) Full postal address of proposer : _____

6) Serial number of proposer in the : Sr. No. _____
electoral roll and Reg. No. _____
Registration No. MSVC _____

Place :

Date : **Signature of Proposer** **Signature of Candidate**

-- 2 --

(to be filled in by the Secunder)

I second the above nomination

1. Full name of secunder : _____
2. Full postal address of secunder : _____

3. Serial number of secunder in the electoral roll and Reg. No. : Serial No. _____
Registration No. MSVC_____

Place :

Date : _____ Signature of Secunder

.

(to be filled in by the Returning Officer)

Serial No. of nomination paper : _____

This nomination paper was delivered to me in my office at _____ (hours)
on _____ date.

Date : _____ Returning Officer. _____ .

(Decision of Returning Officer accepting or rejecting the Nominati on paper)

I have examined this nomination paper in accordance with the provisions of the Rule 3(9)&(ii) of Maharashtra State Veterinary Council Rules, 2002 and decided as follows :

Decision : _____

Date : _____

Returning Officer.

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

ELECTION

FORM – V.

(See Rule 3(14) (iii))

Letter of Intimation.

Sir/Madam,

The persons whose names are printed on the enclosed voting paper have been duly nominated as candidates for election to the Maharashtra State Veterinary Council under Section 32 (1)(a) of the Indian Veterinary Council Act, 1984 and Rule 3(13) of Maharashtra State Veterinary Council Rules, 2002. If you desire to vote at the election, I request that you will :

- 1) (1) Fillup and sign the declaration paper (Form VI)
- (2) Mark your vote as () in the column provided for the purpose in the voting paper (Form-VII), as per instructions printed on the voting paper.
- (3) Insert the voting paper in the small envelope and seal it and
- (4) Insert the small envelope and the declaration paper in the outer large envelope on which office address of the Council is already printed. Seal it and return the same to the undersigned personally or by post, so as to reach upto _____ (hours) on _____ (date).
- 2) The Voting paper will be rejected if :
 - (1) the outer envelope enclosing the voting paper cover and the declaration paper is not sent by post or not delivered in person or received later than the hours fixed for the closing of the poll, or
 - (2) the outer envelope contains no declaration paper outside the smaller cover, or
 - (3) the voting paper is placed outside the voting paper cover; or
 - (4) the declaration paper is not the one sent by the Returning Officer for the election of that year; or
 - (5) more than one declaration paper or voting paper cover have been enclosed in one and the same outer envelope; or
 - (6) declaration form is not signed by the voter or.
 - (7) The Voting paper used is not valid one.

-- 2 --

- 3) The Voting paper will be invalid if ;
- (1) it does not bear the Returning Officer's initials or facsimile signature.
 - (2) A voter signs his name on the voting paper or writes any word on it or makes any mark by which it becomes recognizable as his voting paper; or
 - (3) No vote is recorded thereon; or
 - (4) The number of votes recorded thereon exceeds the number of candidates to be elected; or
 - (5) It is void for uncertainty of the vote exercised.
- 4) If a voter inadvertently spoils a voting paper, he can return it not later than eight days before the date appointed for the poll. Returning Officer who will if satisfied of such inadvertence, will issue to him another voting paper.
- 5) The scrutiny and counting of votes will begin at Nagpur on _____ at _____ (hours).
- 6) No person shall remain present at the time of scrutiny and counting of votes except the Returning Officer or such other persons as he may appoint to assist him, the candidates or their duly authorized representatives.

Place : Nagpur. Returning Officer,

Date :

**Address : C/o. Maharashtra State Veterinary Council,
Near Udyog Bhavan, East High Court Road,
Civil Lines, Nagpur - 440 001.**

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

ELECTION

FORM – VI.
(See Rule 3(14) (iii))

DECLARATION PAPER

Election to the Maharashtra State Veterinary Council under Section 32(1)(a) of the Indian Veterinary Council Act, 1984 (52 of 1984) and Rule 2(3)(a) of Maharashtra State Veterinary Council Rules, 2002.

Serial No. ____ .

- (i) Elector's full name : _____
(Surname) (First name) (Father's/Husband's name)
- (ii) Registration Number in the : _____
State Veterinary Register.
- (iii) Sr.No. in the electoral roll : _____
published vide rule 3(6).

Elector's Declaration.

I DR. _____

(Name in full and designation, if any) declare that I am an voter for the election of members to the Council as per rule 3(6) of Maharashtra State Veterinary Council Rules, 2002.

Place : _____

Date : _____

Signature of Voter/Elector.

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

ELECTION

FORM – VII.
(See Rule 3(14) (iii))
BALLOT PAPER.

Serial No. _____.

_____ member(s) is/are to be elected to the Maharashtra State Veterinary Council under Section 3(14)(iii) of Maharashtra State Veterinary Council Rules, 2002.

Sr. No.	Name and addresses of candidates duly nominated.	Vote mark with sign (X)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

Initials/facsimile signature of Returning Office _____

1. Each elector has the right to vote for as many candidates as the number of members to be elected.
2. He shall vote by placing the mark (X) opposite the name(s) of the candidate(s) whom he prefers.
3. The voting paper shall be invalid, if :--
 - (i) it does not bear the Returning Officer's initials or facsimile signature or
 - ✍ (ii) the voter signs his name or write word or makes any mark on it, by which it becomes recognisable as his voting paper; or
 - ✍ (iii) no vote is recorded there; or
 - ✍ (iv) the mark (X) is so placed as to render it doubtful to which candidate it is intended to apply, or if it is placed against the names of more number of candidates than required to be elected.

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR.

Form – “A”
(See Rule 10(2)(i))

Application for Registration in State Veterinary Practitioner’s Register.

To,
Registrar,
Maharashtra State Veterinary Council,
Near Udyog Bhawan,
Civil Lines, Nagpur - 440 001.

Affix here
recent
coloured
photograph
3 x 2.5 cms

Form No. _____

I am to request you that my name & particulars which are shown below may be entered in the Maharashtra State Veterinary Practitioner’s Register as per the provision of Section – 44 of the Indian Veterinary Council Act, 1984 and Rule 10(2)(i) of Maharashtra State Veterinary Council Rules, 2002.

- 1) Full Name : _____
(in Block letters) (Surname)(first name) (father’s/Husband’s name)
- 2) Sex : Male/female.
- 3) Maiden Name : _____
(if applicant is a married woman) (Surname)(first name) (father’s/Husband’s name)
- 4) Nationality : _____
- 5) Full Professional/ : _____
Temporary address (Name of Building) (House No.)

(Name of Road/Lane) (Village)

(Taluka) (District) Pin-Code
- 6) Full Permanent : _____
address (Name of Building) (House No.)

(Name of Road/Lane) (Village)

(Taluka) (District) Pin-Code
- 7) Date of birth : (a) (in Figures) _____
(Christian Era) (b) (in words) _____
- 8) Registrable : Name of degree _____
qualifications possessed Month & year of degree awarded _____
by applicant Name of University _____

- 9) Name of Institution/College : _____ Name of College : _____
where the applicant underwent _____
Training & duration of _____
Training. _____
Date of Passing : _____
Duration : _____
- 10) Name of the State Veterinary : _____
Council, where the applicant _____
has already registered his/her _____
name. _____
Registration No. and Date : _____ Registration No. _____ Date _____
- 11) I am enclosing following documents with the application :-
- (i) Proof of date of birth (Matriculation/S.S.C. Exam. Certificate in Original With one attested zerox copy)
 - (ii) Degree/Provisional Degree (Original + 1 attested Zerox copy)
 - (iii) Registration fee of Rs. 25/- (Rupees Twenty Five Only) and Service Charge Rs. _____ (and Rs.150/- extra if Masters Degree is to be incorporated) by Bank Demand Draft No. _____ Date _____
 - (iv) Provisional Registration Certificate in original along with one attested zerox copy.
 - (v) Three passport size recent coloured photographs. One is pasted on application form and duly attested by Gazetted Officer/Associate Dean/Principal/Head of the institute. Two spare copies are enclosed in envelope.
 - (vi) Oath duly signed.
 - (vii) Declaration duly signed
 - (viii) Undertaking duly signed
 - (ix) ?kks”k.kki=-
 - (x) Masters Degree/Provisional Masters Degree (if applicable) (original + one attested xerox copy)

- 12) Certified that the particulars given above are true to the best of my Knowledge and belief.

Hence it is requested to register my name and other particulars in the State Veterinary Practitioner’s Register.

Yours faithfully,

Place : _____
Date : _____

(Signature of the applicant)
Name : _____
Address : _____

OATH

Being admitted to the profession of veterinary medicine, I solemnly swear to use my scientific knowledge and skills for the benefit of society through the protection of animal health, the relief of animal suffering, the conservation of livestock resources, the promotion of public health & the advancement of knowledge in veterinary science.

I shall practise my profession conscientiously with dignity and in keeping with the principles of veterinary medical ethics.

I accept as a lifelong obligation, the continuous improvement of my professional knowledge and competence.

Place :	_____	Signature :	_____
Date :	_____	Name :	_____
		Address :	_____

DECLARATION

I, Dr. _____

Hereby declare that I have read carefully the Standard of Professional Conduct, Etiquette and Code of Ethics for Veterinary Practitioners Regulations – 1992, vide Notification No. G.S.R.395(E), dated 1-4-92 and aware of legal provisions. I shall follow the same scrupulously during my life time.

Place :	_____	Signature :	_____
Date :	_____	Name :	_____
		Address :	_____

-- 4 --

UNDERTAKING

I, Dr. _____ hereby submit undertaking that I have received Registration Certificate (Registration No. MSVC/ _____) on the strength of Provisional Degree Certificate. I will submit the Original degree Certificate to the Council within two months of convocation or receipt by me, whichever is earlier. In case of failure, I am liable for punishment which Maharashtra State Veterinary Council, deem fit.

Place :	_____	Signature :	_____
Date :	_____	Name :	_____
		Address :	_____

RECEIPT

No. : _____

Received with thanks from Dr. _____

Form for Registration to the Maharashtra State Veterinary Council, Nagpur with following Originals.

- | | | |
|----|---|----------|
| 1) | Original/Provisional Degree Certificate with one attested xerox copy. | Yes/No. |
| 2) | Original/Provisional Masters Degree Certificate with one attested xerox copy. | Yes/No. |
| 3) | Original Provisional S.S.C. certificate with one attested xerox copy. | Yes/No. |
| 4) | Original Provisional Registration Certificate with one attested xerox copy. | Yes/No. |
| 5) | 3 coloured passport size photographs (one pasted on form duly attested and two spare copies). | Yes/No. |
| 6) | Demand Draft of Rs. 225/- only or Rs.375/- (which ever applicable). | Yes/No . |

Place : Nagpur.

Maharashtra State Veterinary Council,
Nagpur.

Date :

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-- 6 --

**GENERAL INSTRUCTIONS FOR FILLING APPLICATION
(REGISTRATION) FORM.**

1. Please read the form carefully and study the enclosures about Oath/Declaration and Undertaking, etc.
2. Overwriting in the application form is not allowed.
3. Application form should be filled-in by the applicant in his own handwriting.
4. The documents specified at Sr.No. 12 of application form are to be enclosed (I) to (x) as under :--
 - (i) Proof of date of birth (Matriculation/S.S.C. Exam. Certificate in Original With one attested zerox copy)
 - (ii) Degree/Provisional Degree (Original + 1 attested Zerox copy)
 - (iii) Registration fee of Rs. 25/- (Rupees Twenty Five Only) and Service Charge Rs. _____ (and Rs.150/- extra if Masters Degree is to be incorporated by Bank Demand Draft No. _____ Date _____).
 - (iv) Provisional Registration Certificate in original along with one attested zerox copy.
 - (v) Three passport size recent coloured photographs. One is pasted on application form and duly attested by Gazetted Officer/Associate Dean/Principal/Head of the institute. Two spare copies are enclosed in envelope.
 - (vi) Oath duly signed.
 - (vii) Declaration duly signed
 - (viii) Undertaking duly signed
 - (ix) ?kks" k.kki=-
 - (X) Masters Degree/Provisional Masters Degree (if applicable) (original + one attested zerox copy)
- ✍ 5. Form should be sent by Registered Post or should be handed-over personally in the Council's Office during the working hours.
- ✍ 6. Prescribed fee should be sent by Demand draft payable at Nagpur in the name of the **"REGISTRAR, MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR"**.
NO CASH OR MONEY ORDERS WILL BE ACCEPTED.

7. Original Certificates will be returned in due course of time after verification.
8. Pin-Code should be mentioned at the end of every address to facilitate the postal correspondence.

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MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

FORM - 'A-1'.

(See Rule 10(7))

Application For Provisional Registration.

To,
Registrar,
Maharashtra State Veterinary Council,
Near Udyog Bhawan, Civil Lines,
NAGPUR - 440 001.

Affix here
recent
coloured
photograph
3 x 2.5 cms

Sir,

I, the undersigned _____
(Surname) (Firstname) (father's/Husband's name)

*Son of / Daughter of Shri/Dr. _____
(Surname) (Firstname) (father's name)

have passed final B.V.Sc. and A. H. Course work from _____
(Name of the College)

in the month of _____ of 200____ and University _____
vide Roll No. _____

(Name of the University)
and University Enrolment/Registration No. _____.

I, therefore, request you to kindly issue Provisional Registration Certificate for undergoing "Internship Training" of six months duration. A demand Draft amounting to Rs. 15/- bearing No. _____ dated _____ is enclosed. An attested copy of my B.V.Sc. & A. H. Course completion Certificate from _____

(Name of the College)

and two passport size photographs are enclosed for consideration and further action at your end.

Yours faithfully,

Enclosures :

1. Two Passportsize photographs one pasted and duly attested and one spare photo enclosed.
2. B.V.Sc.&A.H. Course completion Certificate.

Signature _____

Name _____

3. D.D. of Rs. 15/- as Registration fee. Address _____

?? Strike out where not applicable.

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MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

FORM - 'B'.

(See Rule 10(1))

Register of State Veterinary Practitioners (Proforma).

Sr. No	Name of the Practitioner (In Block Letters) Surname, First Name, Father's or Husband's name	Date of Birth	Nationality	Temporary or Professional address with Pin Code	Permanent Address with Pin Code.
1	2	3	4	5	6

Qualifications with name of University/ Institution awarding the Degree and Month and Year of obtaining the same.	State Registration Number with Date of Registration and Name of the State in which Registered.	Central Registration Number with Date of Registration, if any.	If came on transfer Registration Number of previous State with Date of Registration and Name of State	Dated Signature of Registrar	Remarks
7	8	9	10	11	12

--	--	--	--	--	--

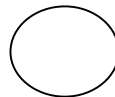
Maharashtra State Veterinary Council, Nag

Near Udyog Bhavan, Civil Lines, Nagpur-440 001
(CONSTITUTED UNDER INDIAN VETERINARY COUNCIL ACT, 1984)

Form-C

(See Rule 10(3))

Registration Certificate.



Renewed upto__

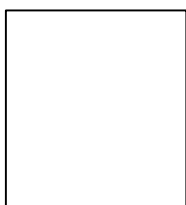
Regn.No.MSVC-_____

Seal of Council.

Date : _____

This is to certify that Dr. _____

Particulars are given below, has been registered under the Maharashtra State Veterinary Council.



Name : _____
Date of Birth : _____
Father's/Husband's Name : _____
Qualification : _____
Name of the University : _____
and year of Passing. _____
Address. : _____

“Certified that the above mentioned particulars of the Doctor are as found in the Maharashtra State Veterinary Practiti
Act 1984”. In witness thereof the Seal of Maharashtra State Veterinary Council and the Signature of the Registrar are
This certificate is valid until the name of the Veterinary Practitioner is removed from the Register as per provisions of

REGISTER,
MAHARASHTRA STATE VETERINARY COUNCIL
NAGPUR

- N.B.
- 1.Report for change of address and additional qualification be given promptly.
 - 2.All enquiries made by the Registrar should be answered without fail.
 - 3.All persons registered under this Act. are legal ly qualified to practice Modern Scientific Veterinary Medicine/Animal Husbandry.
 - 4.Renewal of registration after every five years is mandatory as per section 48 of IVC Act.1984 vide Notification No.G.S.R.119(E)
dated 24/2/1992 at No.9
 - 5.M.S.V.C.Rules 2002 are applicable.

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR
FORM - 'F'.

(See Rule 10(9)(i))

Application form for continuation of name in the
Maharashtra State Veterinary Practitioner's Register.

To,
Registrar,
Maharashtra State Veterinary Council,
Near Udyog Bhawan,
Civil Lines, Nagpur - 440 001.

PassportSize
photograph
3 cm x 2.5
cm

Sir,

I request you to renew my registration with Maharashtra State Veterinary Council as per Section 48 of Indian Veterinary Council Act, 1984, & Rule 10(9)(i) Maharashtra State Veterinary Council Rules, 2002. Particulars are given below :

1. Full Name : _____
(in Capital letters) (Surname) (name) (father's/Husband's name)
2. Father's/Husband's Name : _____
(if applicant is a married woman) (Surname) (name) (father's/Husband's name)
3. Nationality : _____
4. Professional/ Temporary : _____
✍ address for correspondence, _____
✍ Pin Code and Telephone No. _____
5. Full Permanent address : _____
Pin Code and Telephone No. _____
6. Employment status : 1. P. G. Student.
With details. 2. Self-employed/Private Employed.
3. Employed in Government or other
institution.
4. Unemployed.
7. Date of birth (in Figures) : _____
(Christian Era) (in words) : _____
8. MVC/MSVC Registration No.: _____
9. I am surrendering herewith my old original Registration certificate issued by
MVC/MSVC bearing No. _____.

-- 2 --

10. Renewal Fee Rs.15/-, Default charges _____, "H" form charges Rs. 25/- and Service Charge Rs.200/-, Fee for incorporation of additional qualification Rs. _____ Total Rs. _____ are being paid vide D.D. No. _____, dated _____ enclosed herewith.
11. I have read the instructions overleaf and attested 1 to _____ enclosures listed below : **(Strike out which is not applicable).**
- i) Form – 'F'.
 - ii) Form – 'H'.
 - iii) Declaration.
 - iv) Demand Draft of Rs. _____.
 - v) Registration Certificate (Original + One attested xerox copy).
 - vi) Attested xerox copy of Age proof.
 - vii) Master's Degree Certificate (Original + One attested xerox copy).

Yours faithfully,

Place : _____

Signature : _____

Name : _____

Date : _____

Address : _____

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

FORM - 'G'.
(See Rule 10(6))

Application for Issue of Duplicate Registration Certificate.

To,
Registrar,
Maharashtra State Veterinary Council,
Near Udyog Bhawan, Civil Lines,
Nagpur - 440 001.

Sir,

1. I, the undersigned _____
(Surname) (name) (father's/Husband's name)
(in Block letters) am a registered Veterinary Practitioner bearing registration
No. MSVC/MVC _____.
2. My Original Registration Certificate issued by the Maharashtra
Veterinary Council, / Maharashtra State Veterinary Council has been *lost/destroyed,
pertaining which a complaint has been lodged with the local police station and copy of
the F.I.R. is enclosed in original OR
3. Affidavit to that effect is made on Rs.20/- Stamp Paper before the
Magistrate and same in original is enclosed herewith.
4. The necessary fee of Rs. 10/- (Rupees Ten only) and Service Charges
Rs. 140/- by Bank Demand Draft in favour of Registrar, Maharashtra State Veterinary
Council, Nagpur is enclosed alongwith. D. D. No. _____, Date _____
5. I, therefore, request you to kindly issue me a duplicate certificate.

Date : _____

Yours faithfully,

Place : _____

Signature : _____

Name : _____

Address : _____

*** Strike out which is not applicable.**

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

FORM - 'H'.
(See Rule 10(9)(ii))

**Application for restoration of name in the State Veterinary
Practitioner's Register.**

To,
Registrar,
Maharashtra State Veterinary Council,
Near Udyog Bhawan,
Civil Lines, Nagpur - 440 001.

Passport
Size
photograph
3 cm x 2.5
cm

Sir,

1. I, the undersigned _____ holding
(Surname) (name) (father's/Husband's name)
qualification of _____ do solemnly declare that the following are the
facts of my case on which I seek restoration of my name in the State Veterinary
Practitioner's Register.
2. My name was duly registered in the State Veterinary Practitioner's Register of
Maharashtra State having registration No. _____ date _____.
3. At an enquiry held on the _____ day of _____ by the State Veterinary
Council, my name was directed to be removed from the said register and the offences
for which the said State Council directed the removal of my name was _____
(Use separate sheets for details if necessary).
4. Since the removal of my name from the register, I have been residing at
_____ and my occupation has been _____.
5. The grounds for temporary removal of my name are :
(i)
(ii)
(iii)
6. Renewal fee of Rs. 15/-, fee of Form -'H' Rs. 25/- Service charge, Default
charges and Renewal fee, Incorporation of Additional Qualification charge Rs.150/-,
Total Rs. _____ is being paid by Bank Draft No. _____, Dt. _____.
7. I request that orders may be passed for restoration of my name in the State
Veterinary Practitioner's Register of Maharashtra State.

Your's faithfully,

Declared at (Place) : _____
Date : _____

Signature : _____
Name : _____
Address : _____

Signed Before me on (date) _____

**** Signature and Seal of Judicial/Executive Magistrate/Commissioner of Oath .**

***(Instructions) :**

- (i) If registration is temporarily cancelled on the grounds mentioned at Sr. No.5. Only
Form-'H' may be filled-in and signed.
- (ii) If registration is cancelled on the grounds mentioned at Sr.No.3. This Form -'H' is to
be typed on Stamp Paper of Rs. 20/- value and it is to be signed before the Magistrate.

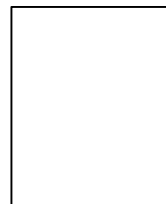
MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR.

FORM - 'K'.

(See Rule 10(7))

PROVISIONAL REGISTRATION CERTIFICATE.

Provi. Registration No. : _____



(Affix Photograph Size 3 X 2.5 C.M.)

1. Name : _____
(Surname) (First Name) (Father's/Husband's Name)
2. Sex (Male or Female) : _____
3. Date of Birth : _____
4. Father's Name : _____
(Surname) (First Name) (Father's Name)
5. Address : _____

6. Recognised Veterinary : _____
Qualification & Date of
Passing the Examination.
7. Name of College/ : _____
University.
8. Validity of the Certificate : _____

Nagpur :

**Registrar
Maharashtra State Veterinary**

Council,

Date :

Nagpur.

- Note :**
1. The holder shall be entitled to practice medicine in the approved institution for the purpose of such training and for no other purpose.
 2. The Certificate is to be surrendered in original at the time of Final Registration.

MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR

FORM - 'T'.
(See Rule 10(8))

Application for Transfer of Registration in the State Veterinary
Register.

To,
Registrar,
Maharashtra State Veterinary Council,
Near Udyog Bhawan, Civil Lines,
Nagpur - 440 001.

Sir,

I, the undersigned _____
(Surname) (name) (father's/Husband's name)
holding qualification of _____ do solemnly
declare that the following are the facts of my case on which I seek Transfer of
Registration in Maharashtra State Veterinary Register.

2. My name was duly registered in the State veterinary register of
_____ State having registration No. _____ date _____

3. Since (_____) I have been residing at
(period) _____ and my occupation has
been _____.

4. The grounds for the present application are :

i)

ii)

iii)

5. The prescribed fee of Rs.15/- (Rupees Fifteen only) and Service Charges
of Rs. 200/- has been deposited by Bank Draft No. _____
dated _____ payable to the Registrar, Maharashtra State Veterinary Council,
Nagpur.

-- 2 --

6. It is my request that my registration be transferred in the register of Maharashtra State. No Objection and No Dues Certificate from the State where I was previously registered is enclosed herewith.

Your's faithfully,

Place : _____

Signature : _____

Date : _____

Name : _____

Address : _____

*** (Instructions : All facts and the grounds on which the appeal is made should be clearly and concisely stated. Use separate sheets if necessary)**

?? Strike out which is not applicable.

FORM - I
(See rule 3 (3))

Notice of Publication of Electoral rolls :

Notice is hereby given that the for election of members of the Maharashtra Veterinary Council under sub-section (3) of Section 3 of the Maharashtra Veterinary Council Act, 1984, has been prepared in accordance with rule 5 of the Maharashtra Veterinary Council Rules, 2002 and copies of the roll will be available for inspection at the Office of the Council at address of the Council.

2. (a) Every claim for inclusion of a name in the roll, or
(b) every objection to, -
(i) the inclusion of any other person's name in the roll, or
(ii) to any particulars in any entry in the roll;

Shall be addressed to Registrar and shall be presented or sent by post to him at the address referred to above so as to reach him on or before the _____ day of 20 _____

Council,

Registrar,
Maharashtra Veterinary
Nagpur.

Nagpur
Dated the _____ day of _____ of _____

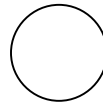
Near Udyog Bhavan, Civil Lines, Nagpur - 440 001.

(CONSTITUTED UNDER INDIAN VETERINARY COUNCIL ACT, 1984)

Form - "C".

(See Rule 10 (b))

Registration Certificate.



Renewed upto _____

Regn. No. MSVC _____

Date = _____

This is to certify that Dr. _____
particulars are given below, has been registered under the Maharashtra State Veterinary Council.



Name : _____
Date of Birth : _____
Father's/Husband's Name : _____
Qualification : _____

Name of University : _____
and year of Passing.

Address : _____

"Certified that the above
mentioned particulars of the Doctor are as found in the
Maharashtra State Veterinary Practitioner'
Register under the IVC Act, 84". In witne
thereof the seal of Maharashtra State
Veterinary Council and the Signature of th

Registrar are affixed
This certificate is valid until the n
Practitioner is removed from the I