

**CABINET OF MINISTERS
OF THE AZERBAIJAN REPUBLIC**

RESOLUTION

#142

Baku, September 25, 2007

**On the approval of the forms of the compliance, hygienic certificates and veterinary
Licenses issued to foodstuffs and regulations for issuing the compliance, hygienic certificates
and veterinary certificate**

With the purpose of providing the execution of the Decree 969 article 2 of the President of the Azerbaijan Republic dated October 23, 2003 on “The additional measures regarding the approval of the Law of the Azerbaijan Republic “On Foodstuffs”, the Cabinet of Ministers of the Azerbaijan Republic RULES:

1. Let the “Compliance certificate’s form”, “Hygienic certificate’s form”, “Veterinary certificate’s form”, “Regulation for issuing compliance certificate to foodstuffs”, “Regulation for issuing hygienic certificate to foodstuffs”, and “Regulations for issuing veterinary certificate to the foodstuff” be approved (copies are attached).
2. The for and issuance regulation of the phytosanitary certificate for foodstuffs is determined in accordance with the Resolution 280 of the Cabinet of Ministers of the Azerbaijan Republic dated December 29, 2009 on “Approving several normative legal acts in the sphere of phytosanitary control.
3. This resolution comes into force the day it is signed.

**Prime Minister
Of the Azerbaijan Republic**

A. Rasi-zade

Description of the
National Compliance
Mark

FORM OF THE COMPLIANCE CERTIFICATE
AZS NATIONAL CERTIFICATION SYSTEM
State Agency on Standardization, Metrology and Patents
Of the Azerbaijan Republic

Name and address of the state agency on standardization: _____

COMPLIANCE
CERTIFICATE

B N: _____

number of form

Certificate N: AZ031 _____

Date of issuance _____

Validity period _____

With this certificate, it is confirmed that _____
(country of production and name of the producing firm)
produced

Identified in the relevant manner _____
(name, type, brand, etc. of the product)

(name and number of the normative document)

confirms to the requirements. Product's code:

Certificate issued to _____

client's name

Address _____

client's address

Basis for issuing the certificate: _____

set of submitted documents

The owner of this certificate _____ the right to mark the products shown
has/does not have
in the certificate with the AZS National Compliance mark.

S.P.

signature

chief of the agencies that issues the certificate

This certificate is valid in the territory of the Azerbaijan Republic

Approved with the Resolution 142
Of the Cabinet of Ministers of the
Azerbaijan Republic dated September 25, 2007

FORM OF THE HYGIENIC CERTIFICATE

**THE MINISTRY OF HEALTH
OF THE AZERBAIJAN REPUBLIC**

Address _____

Certificate's N: AZ 031 _____

Date of Issuance _____ **year** _____

Product's full name _____

Products' normative documents _____

Foreign products' properties _____

Name of the producing enterprise _____

The organization that receives the hygienic certificate _____

The hygienic characteristics of the product _____

Area of utilization _____

Necessary conditions regarding the utilization, storing, transportation

And security of the product _____
(based on the producing enterprise's recommendation)

Hygienic certificate's validity duration

Official of the Ministry of Health of the Azerbaijan Republic

(surname, name and father's name)

SIGNATURE

S.P.

Approved with the Resolution 142
Of the Cabinet of Ministers of the
Azerbaijan Republic dated September 25, 2007

FORM OF THE VETERINARY CERTIFICATE

STATE VETERINARY SERVICE
UNDER THE MINISTRY OF AGRICULTURE
OF THE AZERBAIJAN REPUBLIC

Issues by the veterinary doctor of
The State Veterinary Service
to the foodstuffs of animal origin
that are under the state veterinary control.

Address

VETERINARY CERTIFICATE

N: AZ 031.....

(day, month, year)

I, the veterinary doctor that signed below, issue this veterinary certificate

(to – name of the legal body or surname, name and father's name of the natural person)

for _____
(product's name)

in the amount _____
(place, unit, kg) (packaging)
procured or produced.

(name of the legal body or surname, name, father's name and address of the natural person)

_____ passed through the veterinary-sanitary control
(production date)

and is considered suitable _____
(unlimited sale, if there is a limitation, the reason must be shown)

(or processing according to the regulations for veterinary-sanitary examination)

and sent _____
(type of transportation, movement route)

(address and name of the client)

(number of the goods-transportation document)

The product has passed additional laboratory inspection _____
(yes, no)

SPECIAL NOTES:

(the date of the document about the epizootic safety of the territory, the certificate issued by the inspector of the state veterinary service regarding the product's safety for exporting the product is shown)

The certificate is submitted for conducting the control during the loading and transportation of the product and is issued to the owner of the goods. When cases of violations are discovered in the filling up of the certificate forms, the certificate is considered as invalid.

S.P.
(veterinary doctor's surname, name, father's name, signature and position)

REGULATION
For issuing compliance certificate to foodstuffs

II. General provisions

- 1.1. These Regulations were developed based on the Decree 969 of the President of the Azerbaijan Republic dated October 23, 2003 on the “Additional measures regarding the application of the Law of the Azerbaijan Republic “On Foodstuffs” and other valid legislative acts and regulates the issuance of compliance certificates to the foodstuffs (herein called – certificate). ‘
- 1.2. This Regulation, independent of the property form, is mandatory for agencies engaged in the certification of foodstuffs accredited in the AZS National Certification System (herein called – the System), as well as for the System’s members, participants and institutions, enterprises and organizations that are subjects of the entrepreneurship activity (as well as foreign).
- 1.3. The certification of the foodstuffs is carried out in accordance with this Regulation and the relevant normative documents approved by the National Certification Agency.
- 1.4. The certification is carried out from the aspect of its compliance with the mandatory requirements of the normative documents valid in the territory of the Azerbaijan Republic regarding the security of the human life, health, property and environment, and requirements of the sanitary-hygiene norms valid in the Azerbaijan Republic for the imported product, the compliance of which to the normative documents valid in the Azerbaijan Republic is not shown.

II. Procedure for the certification of the foodstuffs

- 2.1. The client for the certification of the foodstuffs orders to the relevant agency for certification of products.
The followings must be reflected in the order:
for legal bodies – name and legal address of the legal body;
for natural persons – surname, name, father’s name, information regarding the identification card (series, number, issued when and by whom),
The following documents must be submitted together with the order:
 - a) for products that are produced in the form of series:
normative documents (when necessary);
copy of the quality management system’s certificate (when available);
reports of the tests carried out by the producer;
copy of the hygienic certificate;
copy of the veterinary certificate for the products of animal origin;
copy of the phytosanitary certificate for the unprocessed products of plan origin;
copy of the special agreement when stipulated in the legislation;
 - b) for products produced as a load:
copy of the agreement (contract);
test reports (when available);
copy of the hygienic certificate;

copy of the quality certificate issued by the producer for the product (when available);
copy of the veterinary certificate for the products of animal origin;
copy of the phytosanitary certificate for unprocessed products of plant origin.

- 2.2. Requiring the client to submit the documents that are not intended in this Regulation is not allowed.
- 2.3. The procedure for the certification of the product is the following:
analysis of the submitted documents;
selecting the certification scheme, selecting the accredited laboratory (center) where the product's tests will be carried out;
passing the decision on the client;
selecting product sample and identification of the product;
tests of the product samples;
passing the decision on the issuance of the compliance certificate on the results of the tests or on the rejection from issuing it.
- 2.4. When there are several accredited agencies for certification, the client send the order to any of those organizations on his/her choice, but if there is no such agency, the order is sent to the National Agency for Certification and the order is registered the day it arrives.
- 2.5. When the analysis of the documents results as positive, the certification agency pass a resolution reflected the main conditions of the product's certification within 10 days.
- 2.6. When the analysis of the documents results as negative, the client is informed within 10 days about the documents that need to be added to the order or the changes that need to be made to the order.
- 2.7. The product samples for carrying out certification tests are selected by the certification agency accredited for the certification of the specific product type and in the absence of such an agency, by a representative of the National Certification Agency with the participation of the client.
During the certification of the product, certification of which was ordered, the samples are selected from the product submitted by the client.
- 2.8. The quantity of the product samples submitted for carrying out certification samples is determined according to the normative document for the selection of the sample.
The samples, selected for the testing purposes, are stamped or sealed in the relevant procedure.
The agency that selected the sample is responsible for the accuracy of selecting the sample.
- 2.9. When date when the product was produced, storing or suitability durations are not shown on the product, when the product's suitability date expires, the samples are not selected, the product is not accepted for certification or a written information is given to the client regarding this.
- 2.10. The information on the consumption package must be in the state language of the Azerbaijan Republic. The texts and scripts can be repeated in foreign languages.
- 2.11. Before the certification tests, the agency that conducts the certification identifies the ordered product. During this process, the relationship of the product to the ordered party is checked.
- 2.12. When the results of the identification are negative, the product is not cleared for tests and the rejection for the certification of the product is formalized with the decision of the agency that carries out the certification and sent to the client. The works on certification can be carried out only after the discovered violations are removed and the order is re-submitted.

- 2.13. The tests of the product samples are carried out in the tests laboratories (centers) accredited in the System determined by the agency that certifies the products. The tests in the testing laboratory accredited for technical authorization are conducted with the participation of the representative of the agency that carries out the certification. In this case, the testing laboratory (center), as well as the certification agency is responsible for the objectivity of the tests.
- 2.14. In the absence of the testing laboratories accredited for the product type, with the written agreement of the National Certification Agency, the agency that carries out the tests determines the possibility, location and terms of conducting the tests that provide the objectivity of the tests' results. In this case, the tests must be carried out with the participation of the representative of the certification agency.
- 2.15. When the results of the certification tests are negative for one indicator, the tests are halted and the client is informed about this within 15 (fifteen) days after the order arrived with showing the reasons for rejecting the issuance of certificate to the client. And when the results are positive, the compliance certificate is issued to the client. Independent of the tests' results, the test result is submitted to the certification agency and the client.
- 2.16. A copy of the certificate is kept at the certification agency together with other documents on the certification. A second copy of the certificate is sent to the National Certification Agency within 5 (five) days after the certificate is issued.
- 2.17. The compliance certificate is issued to the client within a month after submission of the order and registered at the state registry by the National Certification Agency.
- 2.18. The expenses of the services for the certification of the product, independent of its result, is paid by the client in the amount determined by the Azerbaijan Republic's Tariff (price) Council.
- 2.19. The compliance certificate is developed in special forms and protected. This certificate is a serious reporting form and is signed by the head of the certification agency of the official that s/he commissioned by him and the signature is approved with that agency's seal.
- 2.20. The certificate is developed in Azerbaijan language. For exported products, it can be developed in other languages with mutual agreement.
- 2.21. Information about the production date of the product and amount of the party is shown in the compliance certificate issued to the party of products.
- 2.22. The validity period of the compliance certificate is two years in the attested industry and one year in the non-attested industry.
The validity period of the compliance certificate issued to the party of products is determined by the agency that carries out the certification taking into account the storing condition, suitability period in each specific case, but not longer than one year.
- 2.23. When changes are made in the product's composition or its production technology that can affects the product's compliance with the quality and safety requirements determined in the normative documents on the product, the client must inform the agency that carried out the certification about this in writing.
- 2.24. Changes and amendments to the issued compliance certificate are made according to the resolution of the certification agency based on the client's request.

III. Recognition of the foreign compliance certificate

- 3.1. The decision on the recognition of the certificates issued by the certification agencies of other countries on the product used in the Azerbaijan Republic is accepted by the National Certification Agency with the suggestion of the specific certification agency based on the client's request.
- The cases of recognition of the foreign compliance certificates (herein called as – foreign certificate) issued to the product consist of the followings:
- submission of the order;
 - analysis of the submitted documents;
 - the identification of the product and control over the organoleptic indicators (the necessity of the control over the physical-chemical and microbiological indicators is determined by the certification agency);
 - adoption of the decision about the possibility of recognizing a foreign certificate or rejection of the recognition within 5 days duration after the order is submitted;
 - development of the Azerbaijan Republic's compliance certificate based on a foreign certificate and its registration.
- 3.2. The main condition for the recognition of a foreign certificate is a complete and correct reflection of security and other requirements intended with the legislative acts of the Azerbaijan Republic in the normative document about the imported product and positive results of the product's identification.
- 3.3. The recognition of the compliance certificates of the countries participation in the CIS is conducted according to the procedure determined in the PMQ 36-2001.
- 3.4. For recognition of the compliance certificates of the other countries that have an agreement with the Azerbaijan Republic on the mutual recognition of the results of the certification, the client presents the order for recognizing a certificate, the original compliance certificate or its copy, approved according to the procedure intended in the legislation, to the certification agency.
- 3.5. All the documents in a foreign language must be translated into Azerbaijani language.
- 3.6. The compliance certificates issued to the products produced in the form of series in any other countries by the countries that have agreement with the Azerbaijan Republic on mutual recognition of compliance certificates are not recognized and the National Certification Agency can make decision regarding recognition of the certificated issued to the party of products.
- 3.7. The agency that carries out the recognition of the foreign compliance certificates can pass a decision regarding the implementation of additional tests of the product or control of the production's stability.

IV. Abolition of the compliance certificates issued to the foodstuffs

- 4.1. The agency that issues certificates to the foodstuffs abolishes the certificate only in the following cases:
- 4.1.1. when an appropriate application is submitted by the owner of the certificate;
 - 4.1.2. when the requirements of the normative documents are not observed by the owner of the certificate;
 - 4.1.3. when cases that can pose danger to the people's life, health and property as a result of violation of the requirements of the legislative acts and normative documents are discovered in the implementation of the public control over the observation of the

standards and measures in the sphere of providing the quality and safety of the foodstuffs;

- 4.1.4. when there is a relevant sentence of the court;
 - 4.1.5. when a legal body is abolished;
 - 4.1.6. in other cases intended in the legislation of the Azerbaijan Republic.
- 4.2. The agency that issues certificates to the foodstuffs sends written information to the owner of the certificate within 3 (three) day's period after the decision regarding abolition of the certificate is passed.
- 4.3. The agency that issues certificates to the foodstuffs disseminates information through mass media about the abolition of the certificate, in accordance with the sub-articles 4.1.2 and 4.1.3. of this Regulation.

V. Responsibilities of the officials of the agency that issues certificates for foodstuffs and their clients

- 5.1. When the officials of the agency that issues certificates breach the certification regulations, they are held responsible according to the existing legislation.
- 5.2. The clients are held responsible for the correctness of the documents that they present and the information shown in them, as well for submission of fake documents.
- 5.3. The decisions that are made by the agency that issues certificated to foodstuffs and their officials can be complained about to the relevant public authority or court in accordance with the determined procedure.
- 5.4.

REGULATION

For issuing hygienic certificate to foodstuffs

I. General provisions

- 1.1. This Regulations was developed based on the Decree 969 of the President of the Azerbaijan Republic dated October 23, 2003 “On the additional measures regarding the application of the Law of the Azerbaijan Republic “On Foodstuffs” and other existing legislative acts and regulates the issuance of hygienic certificates to foodstuffs (herein called – certificate).
- 1.2. The certificate is issued by the Ministry of Health of the Azerbaijan Republic.
- 1.3. The certificate issued to the foodstuff applies to the production and importation, independent of its volume.

II. Procedure of issuing certificates to foodstuffs

- 2.1. In order to receive certificates for foodstuff, Legal and Natural persons (herein called – applicants) apply to the agency that issues certificates with an application.
The followings must be reflects on the application:
for legal bodies – name, legal address of the legal body;
for natural persons – surname, name, father’s name, date about the identification card (series, number, issues when and by whom, address).
A copy of the special agreement must be submitted together with the application, when intended in the legislation.
- 2.2. Besides the documents mentioned in the article 2.1. of this Regulation, the applicant must submit the followings in order to received a certificate for foodstuffs:
Product sample taken by the specialists of the sanitary-epidemiological service;
Additionally, for produced foodstuffs, inspection act of the regional public sanitary inspection agency about the compliance of the producing enterprise with the sanitary norms and regulations;
Additionally for imported foodstuffs:
Copy of the contract (agreement);
Notarized translation of the relevant certificate that characterizes the origin and safety of a foodstuff, issued by authorized agencies of the country of production.
- 2.3. Requiring the documents that are not intended in this Regulation from the applicant is not allowed.
- 2.4. As a rule, certificates are issued to foodstuffs, after those products have entered into the state hygiene registration and the stare registry.
- 2.5. The hygienic assessment of a product is conducted based on the results of the examination implemented in the properly accredited laboratories of the public sanitary control authorities.

- 2.6. The examination of the products produced in the Azerbaijan Republic, imported to the republic for chemical, biological, toxicological and radiological indicators is conducted on the account of the applicant.
- 2.7. During the importation of the foodstuffs, requirements and regulations of the national certification system in force in the Azerbaijan Republic are applied.
- 2.8. The documents submitted for getting a certificate for foodstuffs are received by the agency that issues certificates, registered, reviewed, when there is no basis for shortcomings or for rejection, a decision regarding issuing a certificate is passed within 10 (ten) work-days after all the necessary measures are taken, in accordance with the legislation and normative documents.
- 2.9. When shortcomings are discovered in the submitted documents, the applicant is notified in writing about his not later than 1 (one) day. The shortcomings in the documents must be specified in the notification. After the shortcomings are removed and the documents are re-submitted, they are reviewed in 3 (three) days and a relevant decision is made.
- 2.10. The owner of the certificate issued for foodstuffs can use it only himself.
- 2.11. The certificates issued for foodstuffs are developed in special forms and protected. This certificate is a serious reporting form and it is signed by the chief of the issuing authority or by his/her representative and is approved by the agency's stamp.
- 2.12. The expenses for services for the certification of the product, independent of its result, is paid by the applicant in the amount determined by the Azerbaijan Republic's Tariff (price) Council.
- 2.13. The certificate may be developed in Azerbaijani language and in other languages based on a mutual agreement.
- 2.14. When an applicant is rejected from getting a certificate, s/he is informed about this in 3 (three) working days in writing, with showing the reasons for the rejection.
- 2.15. The issuance of a certificate is rejected in the following cases:
 - When the documents intended in the legislation are not submitted;
 - When the documents submitted by the applicant contain in-correct or distorted information;
 - When the activities of the applicant is stopped by public authorities, in accordance with the legislation;
 - When various foodstuffs are under the same name or when the same foodstuff are under several names;
 - When foodstuffs do not confirm with safety and quality norms.
- 2.16. When a legal body is abolished, the relevant certificate that was issued to him loses its legal power. The certificate that was issued to the name of a natural person that has died, is in power for his/her heirs in the duration and with the terms shown in those documents.
- 2.17. When a legal body is re-organized, the applicant must submit an application for re-formalization of the certificate according to this Regulation.
- 2.18. During the period of re-issuance of the certificate, the applicant conducts his/her activities based on his/her previous certificate and in based on the duplicate issued by relevant public authorities when the certificate has been lost.
- 2.19. The certificate's supplicate is signed by the chair of the relevant public authority or his/her entrusted official and confirmed with a stamp.
- 2.20. The public agency, that issues certificates, conducts the state registration of the foodstuffs entered into the state hygiene registration.
- 2.21. The certificate is issued for the period of 1 (one) year for the foodstuffs produced in the territory of the country and for the period of 6 (six) months for the foodstuffs imported to the country from foreign countries.

III. Revocation of the certificate issued to the foodstuffs

- 3.1. The public authority that issues certificates to the foodstuffs revokes the certificates in the following cases:
 - 3.1.1. when a relevant application is submitted by the owner of the certificate;
 - 3.1.2. when owner of the certificate does not observe the requirements of the normative documents;
 - 3.1.3. when incorrect and distorted information is discovered in the documents submitted for issuing a certificate;
 - 3.1.4. when cases that can pose danger to the life, health and property of people are discovered as a result of violation of legislative acts and requirements of the normative documents, during the implementation of the public control over the observation of standards and requirements in the sphere of providing the quality and safety of the foodstuffs;
 - 3.1.5. when the epizootic situation changes in the territory of the country;
 - 3.1.6. when there is a relevant court sentence;
 - 3.1.7. when a legal body is revoked;
 - 3.1.8. in other cases intended in the legislation of the Azerbaijan Republic.
- 3.2. The public agency that issues certificates to the foodstuffs, send a written notification to the owner of the certificate within 3 (three) days after passing a decision about revocation of the certificate.
- 3.3. The public agency that issues certificates to the foodstuffs dissemination information about the revocation of the certificate through Mass Media.

IV. Responsibilities of the officials of the public agency that issues certificates and the applicant

- 4.1. The official of the public agency that issues certificates are held responsible according to the existing legislation, when they breach the regulations for issuing those documents.
- 4.2. The applicants are held responsible for the correctness of the documents that they submitted and the information reflected on them, as well as for submitting fake documents, in accordance with the existing legislation.
- 4.3. The decisions passed by the agency that issues certificates to the foodstuffs and the actions of their officials can be complained to the relevant public authority or to the court, in accordance with determined procedure.

REGULATION

For issuing veterinary license to the foodstuffs

I. General provisions

- 1.1. This Regulations was developed based on the Decree 969 of the President of the Azerbaijan Republic dated October 23, 2003 “On the additional measures regarding the application of the Law of the Azerbaijan Republic “On Foodstuffs” and other existing legislative acts and regulates the issuance of veterinary license (herein called – licenses) to the foodstuffs that are under the state veterinary control.
- 1.2. The license is issued by the State Veterinary Service under the Ministry of Agriculture of the Azerbaijan Republic and its local authorities.
- 1.3. The license issued to the foodstuffs that are under the state veterinary control is issued for the transportation and trading of those goods within the territory of the country, independent of their volume.

II. Procedure for issuing the license

- 2.1. Legal and natural persons (herein called – applicant) apply to the relevant state veterinary authority with an application in order to receive the license.
The followings must be reflected in the application:
For legal bodies – name and legal address of the legal body;
For natural persons – surname, name, father’s name, information about the identification card (series, number, when and who issued, address).
The following documents must be submitted together with the application:
Information about the product;
Name and amount of the product (for each type);
Information about the product’s origin;
Final destination and place of utilization of the product.
- 2.2. Requiring the documents that are not intended this Regulation from the applicant is not allowed.
- 2.3. The license is issued in the following cases:
When the documents intended in the article 2.1 of this Regulation are submitted;
After the goods that are under state veterinary control are reviewed or after the relevant veterinary-sanitary inspections are conducted;
The costs for services for issuing licenses for the foodstuffs under the veterinary control, irrespective of its result, is paid by the applicant in the amount determined by the Tariff Council of the Azerbaijan Republic
- 2.4. Documents submitted for getting licenses for foodstuffs are accepted by the agency that issues the licenses, they are registered, and the license is issued the same day if there are not shortcomings or basis for rejection after the product is reviewed.
- 2.5. The veterinary certificate is developed according to the “Form of Veterinary certificate” approved by the resolution 142 of the Cabinet of Ministers of the Azerbaijan Republic dated

September 25, 2007 and it is registered in the journal, the root of which is laced, and kept for 3 (three) years.

- 2.6. No changes or amendments are allowed in the license.
 - 2.7. The owner of the license issued to the foodstuffs that are under the state veterinary control can use the license only himself/herself.
 - 2.8. The license is developed and stored in special forms. This license is a serious reporting form and it is signed by the chief of the agency that issues it or the official entrusted by him/her and confirmed by that agency's stamp.
 - 2.9. The license is developed in the Azerbaijani language.
 - 2.10. When the license or its copy is considered invalid, when it is written with different scripts, color and fonts, amended, left unstamped, or when stamp can not be clearly read, when the signature, full title and surname, name, father's name are not noted, the date of issuance and other requirement information is not shown.
 - 2.11. The border veterinary control station replaces the veterinary certificate issued to the goods that are under the state veterinary control by the exporting country with the license and give them to the person that accompanies the goods to be delivered to the authorized specialist of the state veterinary authority that conducts the veterinary control.
 - 2.12. the license issued to the goods that are transported with air, water and railways transportation is developed in 2 (two) copies. One of them is given to the owner of the goods and the second copy is given to the person that accompanies the goods.
 - 2.13. When the issuance of the certificate is rejected, the applicant is given a written notification about this within 3 (three) days with indicating the reasons for the rejection.
 - 2.14. The issuance of the license is rejected in the following cases:
 - When the documents intended in the legislation are not submitted;
 - When the documents submitted by the applicant contain in-correct or distorted information;
 - When the activities of the applicant is stopped by public authorities, in accordance with the legislation;
 - When foodstuffs do not confirm with safety and quality norms.
- The decisions passed by the agency that issues licenses can be complained to the relevant public authority or to the court, in accordance with determined procedure.
- 2.15. When a legal body is abolished, the relevant license issued to that body loses its legal power.
- The license that was issued to the name of a natural person that has died, is in power for his/her heirs in the duration and with the terms shown in those documents.
- 2.16. When a legal body is reorganized, when its name and information for the identification card of the natural person changes (series, number, issues by whom and where, address), or when the license is lost, the applicant must submit an application for reformatization of the license according to this Regulation within 10 (ten) days.
 - 2.17. During the time when the license is reformatized, the applicant conducts his/her activities based on the former license and based on the duplicate issued by the relevant public authority when the license has been lost.
 - 2.18. The license or its duplicate is signed by the chief of the relevant public authority or the person entrusted by him/her and it is confirmed by that authority's stamp.
 - 2.19. The public authority that issues the license conducts the state registry of the licenses that it issues, registers and revokes.

III. Revocation of the license issued to the foodstuffs that are under the state veterinary control

- 3.1. The license issued to the foodstuffs that are under the state veterinary control is revoked in the following cases:
 - 3.1.1. when a relevant application is submitted by the owner of the license;
 - 3.1.2. when owner of the license does not observe the requirements of the normative documents;
 - 3.1.3. when incorrect and distorted information is discovered in the documents submitted for issuing a license;
 - 3.1.4. when cases that can pose danger to the life, health and property of people are discovered as a result of violation of legislative acts and requirements of the normative documents, during the implementation of the public control over the observation of standards and requirements in the sphere of providing the quality and safety of the foodstuffs;
 - 3.1.5. when the epizootic situation changes in the territory of the country;
 - 3.1.6. when there is a relevant court sentence;
 - 3.1.7. when a legal body is revoked;
 - 3.1.8. in other cases intended in the legislation of the Azerbaijan Republic.
- 3.2. The public agency that issues licenses to the foodstuffs that are under the state veterinary control, send a written notification to the owner of the certificate within 3 (three) days after passing a decision about revocation of the certificate.
- 3.3. The public agency that issues licenses to the foodstuffs that are the state veterinary control dissemination information about the revocation of the certificate through Mass Media.

IV. Responsibilities of the officials of the public agency that issues licenses to the foodstuffs that are under the state veterinary control and the applicant

- 4.1. The official of the public agency that issues licenses to the foodstuffs that are under the state veterinary control are held responsible according to the existing legislation, when they breach the regulations for issuing those documents.
- 4.2. The applicants are held responsible for the correctness of the documents that they submitted and the information reflected on them, as well as for submitting fake documents, in accordance with the existing legislation.
- 4.3. The decisions passed by the agency that issues licenses to the foodstuffs that are the state veterinary control and the actions of their officials can be complained to the relevant public authority or to the court, in accordance with determined procedure.