

**RULES**  
**Concerning the Structure and Activity of the National Center for Environment and Sustainable Development (NCESD)**

*Promulgated State Gazette No. 52/28.06.1994*

Division I

**General Provisions**

**Article 1**

These rules shall regulate the structure and activity of the National Center for Environment and Sustainable Development (NCESD) with the Ministry of the Environment, hereinafter referred to as the "National Center".

**Article 2**

The National Center is a legal person with a separate bank account, funded by the state budget and with a seat in Sofia.

**Article 3**

The National Center fulfills the tasks and activities, entrusted to it by the Ministry of the Environment (MOE), observing the following:

1. basic tasks are specified in plans and working programs, approved by MOE's Collegium;
2. fulfillment of operative tasks and interaction with the Central Governing Body of MOE and with the Regional Inspectorates on the Environment (RIE) is accomplished in a manner and under a procedure, approved by MOE's Governing Body.

Division II

**Basic Activities and Tasks**

**Article 4**

The National Center carries out the following activities:

1. jointly with the respective structures of MOE works out and organizes the activity for the development and improvement of the National Automatic System for Environmental Monitoring (NASEM);
2. gathers, keeps, processes, analyzes and gives systematized and integrated internal and external information related to the environment of the Republic of Bulgaria, for the needs of MOE, of the state authorities and of other national and international consumers, by issuing the necessary periodic bulletins, annotations, bibliographies, references etc.;
3. participates in the elaboration of key problems of the national strategy for the environment and sustainable development;
4. jointly with MOE works out and organizes the elaboration of methods for control, of standards and secondary normative legislation, connected with NASEM;
5. participates in the development of drafts of laws and regulations, of standards, of permissible pollution limits and of administrative acts;
6. improves and supports a system of cadasters by environmental components and wastes and organizes their utilization;
7. controls and manages methodologically the work of RIE concerning the activity of NASEM. Manages and organizes the material technical and informational program supply for NASEM;
8. organizes and realizes the educational process for increasing the qualification of specialists for work with the complex technical means of NASEM in the system of MOE;
9. in co-ordination with MOE carries out international activity with related organizations and institutions.

Division III

**Organization**

**Article 5**

- (1) The National Center shall function by means of the following divisions: monitoring, analytical laboratories, automatic information processing, educational-informational, administrative-economic, each consisting of departments, laboratories and units.
- (2) The activity shall be in accordance with the Rules for Organization of Activity and Internal Order, approved by the director.

Division IV  
**Management**

**Article 6**

The National Center is managed by a director appointed by the Minister of the Environment after a competition. The director:

1. manages and is responsible for the total activity of the National Center and represents it in front of all state authorities, agencies, organizations, physical and legal bodies in the country and abroad;
2. manages the funds, given by the state budget, obtained as a result of own activity and from other sources;
3. has the functions of an employer in respect to the staff of the National Center, determines the amount of the individual remuneration of the staff and the amount of other financial and non-financial incentives in accordance with the funds available and with the legislation.

**Article 7**

- (1) The Board Council (BC) is a consultative body and assists the director in making decisions concerning the management and activity of the National Center.
- (2) The members of the BC are appointed with an order of the director. Managers of divisions, the chief accountant, the assistant director and the legal advisor participate in it *ex officio*. Depending on the specifics of the questions discussed, other experts may take part in it as well.

**Article 8**

- (1) The Coordination-Methodological Council is a body of NASEM and of the National Center, for reviewing and adopting working programs and fulfillment of the tasks.
- (2) The Council carries out its activity under Rules approved by the director of the National Center.

Division V

**Funding**

**Article 9**

The National Center is funded by the state budget and is entitled to open a non-budget account for additional activity according to Decree No. 229 of the Council of Ministers from 1993 (SG No. 102/1993).

**CONCLUDING PROVISION**

**Sole Paragraph**

These Rules are issued pursuant to Article 1, Para 2 of Decree No. 14 of the Council of Ministers from 1992 on determining the basic functions and tasks of the Ministry of the Environment (SG No. 10 from 1992).

Minister of the Environment: **V. Bosevski**