

Notice of the General Office of the State Council on Printing and Distributing the Provisions on the Main Functions, Internal Bodies and Staffing of the State Bureau of Surveying and Mapping

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(No. 26 [2009] of the General Office of the State Council)

The people's governments of all provinces, autonomous regions and municipalities directly under the Central Government, all ministries and commissions of the State Council, and all institutions directly under the State Council,

Provisions on the Main Functions, Internal Bodies and Staffing of the State Bureau of Surveying and Mapping, which have been approved by the State Council, are hereby distributed to you in print.

General Office of the State Council

March 5, 2009

Provisions on the Main Functions, Internal Bodies and Staffing of the State Bureau of Surveying and Mapping

According to the Notice of the State Council on the Setup of National Bureaus Administered by Ministries and Commissions (No. 12 [2008] of the State Council), the State Bureau of Surveying and Mapping (at the deputy ministerial level) is established as a national bureau administered by the Ministry of Land and Resources.

I. Adjustment of Functions

1. To cancel the matters subject to administrative examination and approval that have been cancelled upon announcement of the State Council.
2. To transfer to the provincial surveying and mapping administrative departments the work on the examination of maps of provincial administrative areas.
3. To transfer to the public institutions the concrete technical work on the basic surveying and mapping activities and other important surveying and mapping activities.
4. To strengthen the public services and emergency guarantee for surveying and mapping, supervise and administer such surveying and mapping activities as the acquisition and application of geographical information, organize the basic research on surveying and mapping and exercise the function of boosting scientific and technological progress and innovation.

II. Main Functions

1. To draft laws and regulations and departmental rules and regulations, work out plans on the development of the surveying and mapping cause, work out national basic surveying and mapping plans jointly with relevant departments, formulate administrative policies and technical standards on the surveying and mapping industry and supervise the implementation thereof.
2. To be responsible for organizing and administering the projects of basic surveying and mapping, national boundary surveying and mapping, boundary surveying and mapping of administrative regions, cadastral surveying and mapping, and other national level or major surveying and mapping projects, and establish, improve and administer the national surveying and mapping benchmarks and the surveying control system.
3. To draw up plans and formulate technical standards and norms on cadastral surveying and

- mapping, and confirm the cadastral surveying and mapping outcomes;
4. To regulate the order of the surveying and mapping market; administer the surveying and mapping qualifications, supervise and administer the quality of surveying and mapping outcomes, the acquisition and application of geographical information and other surveying and mapping activities, organize and coordinate the security and supervision of geographical information and review the provision of surveying and mapping outcomes to foreign parties and the surveying and mapping activities conducted by foreign organizations or individuals in China; and investigate and deal with national-level or serious law-breaking cases in surveying and mapping.
 5. To organize the provision of public services and emergency guarantee for surveying and mapping; organize and direct the basic geographical information services and examine and disclose the important geographical information and data according to the authorization.
 6. To be responsible for the management of the national basic surveying and mapping outcomes, direct and supervise the management of all surveying and mapping outcomes and the protection of surveying marks throughout the country, and draw up rules on the collection of surveying and mapping outcomes and supervise the implementation thereof.
 7. To be responsible for the management of maps; supervise and administer the map market, administer the compilation of maps, examine the maps disclosed to the general public, and administer and examine and approve the representation of geographic names on maps, and formulate, jointly with relevant departments, the standard sample of the boundary lines on the Map of the People's Republic of China.
 8. To be responsible for the work relevant to the scientific and technological innovations in surveying and mapping, guide the basic research on surveying and mapping, the tackling of the key scientific and technological difficulties in surveying and mapping as well as the popularization of science and technologies and the transformation of outcomes, and cooperate and communicate with foreign parties in surveying and mapping.
 9. To undertake other tasks assigned by the State Council and the Ministry of Land and Resources.

III. Internal Bodies

According to the above-mentioned functions, 7 internal bodies (at the department or bureau level) shall be set up in the State Bureau of Surveying and Mapping:

1. Office

It shall take charge of the documents, meetings, confidential affairs, archives and other routine work of the State Bureau of Surveying and Mapping; undertake the work on information, security, news, complaint letters and visits, policy research, disclosure of government affairs, etc.; and coordinate, supervise and inspect the routine work of the State Bureau of Surveying and Mapping.

2. Department of Planning and Finance

It shall work out the national mid and long term plans of the surveying and mapping cause and plans on national basic surveying and mapping and draw up the annual plans on the national basic surveying and mapping; and administer the national surveying and mapping operation funds, special funds and other fiscal funds and supervise and inspect the use thereof.

3. Department of National Land Surveying and Mapping

It shall organize and administer the projects of basic surveying and mapping, national boundary surveying and mapping, boundary surveying and mapping of administrative regions, cadastral surveying and mapping, and other national level or major surveying and mapping projects, and maintain and improve the national surveying and mapping benchmarks and the surveying control system; draw up the national aero-photography plan and supervise and administer the aero-and-space photography and remote sensing in surveying and mapping for civil purposes.

4. Department of Legislation and Industrial Administration

It shall draft laws and regulations and departmental rules and regulations on surveying and mapping

and draw up administrative policies on the surveying and mapping industry; administer the surveying and mapping qualifications and formulate the surveying and mapping market access standards and organize the implementation thereof; investigate and deal with national-level or serious law-breaking cases in surveying and mapping; and undertake the work on administrative reconsideration and responding to administrative lawsuits.

5. Department of Geographical Information and Maps (Department for Administration of Surveying and Mapping Outcomes)

To undertake and organize the work on the provision of public services and emergency guarantee in respect of the basic geographical information and direct the services in the application of geographical information; review significant geographical information and data and organize and coordinate the supervision and administration of the security of geographical information; examine and approve the supply and use of confidential surveying and mapping outcomes and supervise and administer the collection of surveying and mapping outcomes and the protection of surveying and mapping marks; administer the compilation of maps and ratify the maps disclosed to the general public.

6. Department of Science and Technology and International Cooperation

To draft relevant policies and plans on scientific and technological innovations in surveying and mapping; organize and administer the basic research on surveying and mapping and the tackling of key scientific and technological difficulties in surveying and mapping as well as the transformation of scientific and technological outcomes; administer the standardization of surveying and mapping and the geographical information; undertake the affairs relevant to the international cooperation and exchange in surveying and mapping; and review the provision of surveying and mapping outcomes to foreign parties and the surveying and mapping activities by foreign organizations or individuals in China.

7. Department of Personnel

To undertake the affairs relevant to the personnel administration and staffing of the State Bureau of Surveying and Mapping; draw up plans on the building of the team of surveying and mapping talents and formulate relevant policies; undertake the relevant work on education and training and the review of professional technical qualifications; and guide the administration of occupational qualifications for surveying and mapping.

Party Committee of the State Bureau of Surveying and Mapping

It shall be responsible for the work on the Party-mass relations of the State Bureau of Surveying and Mapping and its directly subordinate entities in Beijing.

IV. Staffing

The authorized number of the administrative staff of the State Bureau of Surveying and Mapping shall be 89 (including 4 staff members of the Standing Committee of NPC and the National Committee of CPPCC and 7 staff members for the work on retired officials). Among them, there shall be 1 director-general, 4 deputy director-generals and 23 directors and deputy directors of departments (including 1 chief engineer and 1 full-time deputy secretary of the Party Committee of the State Bureau of Surveying and Mapping).

V. Miscellaneous

1. The Ministry of Civil Affairs shall, jointly with the State Bureau of Surveying and Mapping, organize the compilation of the map of administrative-region boundaries of the People's Republic of China which releases the information about the administrative divisions. The Ministry of Civil Affairs and the State Bureau of Surveying and Mapping shall draw up the standard map of administrative-region boundaries, and announce it upon approval of the State Council.

2. The State Bureau of Surveying and Mapping shall take the lead in jointly establishing a mechanism for sharing the geographical information between the state surveying and mapping and

the local surveying and mapping, between surveying and mapping departments and relevant departments, and between the military surveying and mapping and civil surveying and mapping, clarifying the contents, form and responsibilities in respect of the joint establishment and sharing, making an overall plan and coordinating the division of work on the collection of information and data, the continuous update and the sharing services.

3. Shaanxi Surveying and Mapping Bureau, Heilongjiang Surveying and Mapping Bureau, Sichuan Surveying and Mapping Bureau and Hainan Surveying and Mapping Bureau shall be subject to the system of dual administration of the State Bureau of Surveying and Mapping and the local provincial people's governments (primarily subject to the administration of the State Bureau of Surveying and Mapping) and exercise the relevant functions authorized by the State Bureau of Surveying and Mapping and the local provincial people's governments according to law. The authorized number of their staff is 222.

4. The organizational structure, functions and staffing of the public institutions subordinate to the State Bureau of Surveying and Mapping shall be provided for separately.

VI. Supplementary Provisions

The power to interpret these Provisions shall remain with the State Commission Office for Public Sector Reform, and any adjustment thereof shall be made by State Commission Office for Public Sector Reform according to the prescribed procedures.