

THE MINISTRY OF ENVIRONMENTAL PROTECTION, PHYSICAL PLANNING AND CONSTRUCTION

3296

Pursuant to Article 96 paragraph 2 of the Environmental Protection (Official Gazette 110/07) the Minister of Environmental Protection, Physical Planning and Construction, hereby issues the

ORDINANCE ON

THE REGISTER OF USE PERMITS ESTABLISHING INTEGRATED ENVIRONMENTAL PROTECTION REQUIREMENTS AND DECISIONS ON INTEGRATED ENVIRONMENTAL PROTECTION REQUIREMENTS FOR EXISTING INSTALLATIONS

Article 1

This Ordinance prescribes the content and manner of keeping the Register of use permits establishing integrated environmental protection requirements and decisions on integrated environmental protection requirements for existing installations (hereinafter: the Register), as well as the manner and deadlines for delivering data to the Register.

Content and manner of keeping the Register

Article 2

(1) The Register is the central source of information on issued use permits establishing integrated environmental protection requirements and decisions on integrated environmental protection requirements for existing installations in the Republic of Croatia.

(2) The Register contains:

1. on the cover page:

- the coat of arms of the Republic of Croatia, under the coat of arms, the words »Republic of Croatia« and the name of the body which keeps the Register,
- the full name of the Register on the middle of the page;

2. on the first page:

- a list of companies for which data have been delivered, including the register entry number (which is at the same time the page number of data entry on the issued use permit establishing integrated environmental protection requirements for a specific installation or on the decision on integrated environmental protection requirements for a specific installation), the company, seat and company registration number, as well as the activity code number according to the National Classification of Economic Activities (NKD) subclass and number of company

installation, according to locations, for which integrated environmental protection requirements have been established;

3. on each subsequent page:

– data according to the form prescribed in Appendix I of this Ordinance.

Article 3

(1) Data shall be entered into the Register based on the following official documents issued by the Ministry:

- the use permit establishing integrated environmental protection requirements for a specific installation,
- the decision on integrated environmental protection requirements for an existing company installation,
- other decisions, which are issued for a company installation in relation to integrated environmental protection requirements.

(2) Data shall be entered into the Register in chronological order in which the official documents for a specific company installation have been delivered to the Agency for the purpose of entering data into the Register.

(3) The Agency shall enter the data into the Register within 30 days from the day on which it received the relevant official document of the Ministry.

(4) The documents referred to in paragraph 1 of this Article shall be kept in the following manner:

1. Documents delivered in written form on paper shall be kept in the case file pertaining to which the document has been received for a specific installation, in line with regulations governing office management;

2. Documents received as electronic printouts i.e. as electronic documents shall be kept in line with a special regulation governing the keeping of electronic documents and electronic documents with restricted content use when an electronic document contains data that are considered confidential and which are subject to special treatment in line with acts and other regulations governing the treatment of documents containing confidential data.

(5) Data delivered in order to be entered into the Register shall be kept for permanent safekeeping.

Article 4

(1) Data shall be entered into the Register by entering data according to the registration form set out in Appendix I of this Ordinance, on a separate page of the Register for each company and its installation, marked by a number, in the chronological order in which the documents on the basis of which data are entered have been delivered to the Agency, in such a manner that data for each installation location of the company shall be kept separately.

(2) The Register shall be kept by using an electronic software application which enables network entry, processing and display of data kept in the Register.

(3) The information system shall enable the creation of backup copies of the Register.

Article 5

(1) The electronic software application which is used for keeping the Register via the Internet shall enable Internet access to the Register via user name and password which are assigned by the Agency to the persons whose activities, authorities and duties are directly related to the use of data from the Register.

(2) Access to data from the Register may be restricted according to the scope required by interests of national security and defence, that is, protection of personal data and data which represent business secrets, which is established by virtue of special regulations.

Article 6

(1) The Register is public.

(2) Upon written request, the Agency shall issue an excerpt or a printout from the Register to legal and natural persons as well as to competent bodies.

Article 7

Appendix I constitutes an integral part of this Ordinance.

Article 8

This Ordinance shall enter into force on the eighth day from the day of its publication in the Official Gazette.

Class: 351-01/08-04/60

Reg.No: 531-08-01-08-2

Zagreb, 26 September 2008

Minister

Marina Matulović Dropulić, m. p.

APPENDIX I

DATA CONTAINED ON A SEPARATE PAGE OF THE REGISTER OF USE PERMITS ESTABLISHING INTEGRATED ENVIRONMENTAL PROTECTION REQUIREMENTS AND DECISIONS ON INTEGRATED ENVIRONMENTAL PROTECTION REQUIREMENTS FOR EXISTING INSTALLATIONS

1. COMPANY DATA

Ordinal number of page entry: _____

Company's name and seat: _____

Company's registration number: _____

Name of installation and address of the installation's location for which the permit or decision was issued: _____

New installation: _____

Existing installation: _____

Activity according to Appendix I of the Regulation on the procedure for determining integrated environmental protection requirements: _____

2. DATA ON ISSUED USE PERMIT OR DECISION

Full name: _____

Class, registration number: _____

Date of issuance: _____

Expiry date of use permit in the part establishing integrated requirements:

Expiry date of decision: _____

Activity code*: _____

3. DATA ON SUBSEQUENT ENTRIES

Full name of use permit or decision: _____

Class, registration number: _____

Date of issuance: _____

Expiry date of use permit in the part establishing integrated requirements:

Expiry date of decision: _____

Activity code *: _____

Note on the circumstances of termination of activities in the installation: _____

* data on activities are set out in the list of activities in Appendix I of the Regulation on the procedure for determining integrated environmental protection requirements.