

COMMONWEALTH OF DOMINICA

STATUTORY RULES AND ORDERS No. 10 OF 1995

ORDER

MADE by the Minister under section 2 of the Animals Diseases Act, (Chap. 61:02).

(Gazetted 13th April, 1995.)

1. This Order may be cited as the –

Short title.

**AMBLYOMMA VARIEGATUN, HEARTWATER AND
DERMATOPHILOSIS ANIMALS DISEASES ORDER 1995.**

2. In this Order the Animals Diseases Act is referred to as "the Act."

Interpretation.
Ch. 61:02.

3. The definition of the word diseases in section 2 of the Act is amended by adding the following words and comma after the comma which follows the word surra:

Amendment of
section 2 of the Act.

"amblyomma variegatun and its associated diseases,
heartwater and dermatophilosis,".

Made this 22nd day of March, 1995.

MAYNARD JOSEPH
*Minister for Agriculture,
Land and Fisheries.*

DOMINICA

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The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

Additionally, it is noted that the records should be kept in a secure and accessible format. Regular backups are recommended to prevent data loss in the event of a system failure or disaster.

The second section focuses on the process of reconciling accounts. This involves comparing the internal records with the bank statements to identify any discrepancies. Common reasons for these differences include timing of transactions, bank fees, and errors in recording.

It is advised to perform reconciliations on a regular basis, such as monthly, to catch any issues early. This practice helps in maintaining the accuracy of the financial statements and prevents the accumulation of errors.

The third part of the document addresses the issue of budgeting. A well-defined budget is essential for managing resources effectively and ensuring that the organization stays within its financial limits.

The document suggests that the budget should be based on realistic assumptions and should be reviewed regularly. Any significant changes in the organization's operations or market conditions should prompt a re-evaluation of the budget.

Furthermore, it highlights the importance of tracking actual spending against the budgeted amounts. This allows for timely adjustments and helps in identifying areas where costs are being exceeded.

The final section discusses the role of technology in financial management. Modern accounting software can streamline many of the tasks mentioned in the previous sections, from data entry to reporting.

However, it is important to choose a reliable and secure system. Regular updates and security measures are crucial to protect the sensitive financial data stored in the system.

In conclusion, effective financial management requires a combination of accurate record-keeping, regular reconciliations, prudent budgeting, and the use of appropriate technology. By following these guidelines, organizations can ensure the integrity and accuracy of their financial data.