

CHAPTER 1
OPERATIONAL POLICY

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NOTE: Rule-making authority cited for formulation of regulations by the Parks and Recreation Commission, §3115, Chapter 3, 5 GCA. These Rules and Regulations were filed with the Legislative Secretary on November 17, 1975. The original publication was made on February 15, 1975

§1101. Authority. The authority of the Commission is derived from Public Law 12-209.

§1102. Duties. (a) The Commission shall advise the Director of the Department of Parks and Recreation on such matters as he shall bring before it, at meetings called by him.

(b) The Commission shall meet at the request of any of its members to discuss such matters relative to the Department as it deems appropriate and to make recommendations to the Director thereon.

(c) The Commission shall make a report to the Governor and the Legislature not later than July 1st of each year delineating the activities of the Department during the preceding fiscal year; and outlining the plans of the Department for the coming fiscal year.

§1103. Meetings. (a) The Commission shall meet biweekly and at other times deemed necessary by the Commission.

(b) Official meetings of the Commission shall be convened when a quorum of at least the majority of appointed Commission members are present.

(c) Commission meetings shall be public.

§1104. Organization. (a) The Commission shall have a permanent Chairperson, appointed by the Governor and a Vice-Chairperson selected by the Commission.

(b) There shall be six (6) other members of the Commission, two (2) who will be youth members between the ages of eighteen (18) and twenty-two (22).

(c) In the absence of a Chairperson, the Vice-Chairperson shall preside in the Chairperson's absence.

(d) The Director of Parks and Recreation shall serve as Executive Secretary and shall furnish logistical support to the Commission.

§1105. Absences. (a) Excused absences shall be issued to members upon prior notification to the Chairperson.

(b) All other absences shall be considered unexcused.

(c) Upon receiving three (3) consecutive unexcused absences, a Commission member will be asked to submit his/her resignation to the Governor.

§1106. Agenda. The following agenda will be followed at all regular or special meetings of the Commission:

- (a) Call to Order
- (b) Approval of Minutes
- (c) Old Business
- (d) New Business
- (e) Announcements
- (f) Executive Session (Optional)
- (g) Adjournment

§1107. Procedures. All Commission procedures not expressed in these rules shall be covered by parliamentary procedure.

§1108. Amendments. These rules and regulations shall be amended with at least a majority of the appointed members.