

**NATIONAL CEREALS AND PRODUCE BOARD (FEES, LICENCES AND PERMITS) REGULATIONS, 1989**

[L.N. 75/1989, L.N. 92/1990.]

1. These Regulations may be cited as the National Cereals and Produce Board (Fees, Licences and Permits) Regulations, 1989.
2. (1) Every application for registration or renewal of registration as a maize miller under section 19(3) of the Act shall be in Form A set out in the First Schedule.  
 (2) Every application for registration or renewal of registration as a wheat miller under section 19(3) of the Act shall be in Form B set out in the First Schedule.  
 (3) Every miller's licence issued pursuant to section 20 of the Act shall be in Form C set out in the First Schedule.
3. (1) Every application for permission to make any addition to, or replacement or substitution of, machinery in a registered mill under section 21 of the Act shall be in Form D set out in the First Schedule.  
 (2) Every permit or authorization issued in response to such application shall be in Form E set out in the First Schedule.
4. Every permit issued under regulation 3(1) of the National Cereals and Produce Board (Movement of Maize, Wheat and Scheduled Agricultural Produce) Regulations, 1987 (L.N. 198/1987) shall be in Form F set out in the First Schedule.
5. The fees charged under the Act shall be those specified in the Second Schedule.

FIRST SCHEDULE

Form A

(Rule 2(1))

NATIONAL CEREALS AND PRODUCE BOARD ACT

[Cap. 338.]

NATIONAL CEREALS AND PRODUCE BOARD

P.O. BOX 30586, NAIROBI

APPLICATION FOR REGISTRATION/RENEWAL OF REGISTRATION AS A MAIZE MILLER

1. Name of Applicant .....
2. Name of Applicant's Firm .....
3. Names of Partners or Directors\* .....
4. Situation of mill: District .....
- Location .....
- Town .....
- Estate .....
- Street .....
- Postal Address .....
5. My/our mill is licensed by the Local Authority and I append the licence.
6. Class of mill—State whether:
  - (i) Water.

National Cereals and Produce Board

[Subsidiary]

FIRST SCHEDULE, Form A—continued

- (ii) Roller.
- (iii) Hammer.
- (iv) Other (specify).

7. Type of mill—State whether:

- (i) General.
- (ii) Provender (for animal feed).

8. State whether you/your firm intend to:

- (i) Mill maize for a fee .....
- (ii) Mill maize and retain part of the maize or maize products in consideration of a fee .....
- (iii) Carry on business of milling for resale .....

9. State—

- (i) The amount of maize purchased by you/your firm from National Cereals and Produce Board during the year ended 31st July, 20 (previous year) .....
- (ii) Storage capacity of your mill in bags .....
- (iii) Output capacity of your mill in bags per month .....

10. Estimated requirements in bags per month .....

11. State if you/your partner/either/any of your partners were previously registered as a miller, and if so give particulars .....

12. State if you/your partner/either/any of your partners is a producer of maize .....

13. State whether licensed by the local Authority for the area in which the mill is situated under the Trade Licensing Act, (Cap. 497) .....

14. State mode of transport from the N.C.P.B. depots:

- (i) Road .....
- (ii) Railway .....
- (iii) Other (specify) .....

I (Name of applicant\*) .....

hereby apply for registration as a miller under Part V, Section 19(1) of the National Cereals and Produce Board Act (Cap. 338), and declare that all particulars given herein are true and correct.

Date ..... Signature .....

Administration official of the area in which the mill is situated:

I certify that the particulars given herein are true and correct.

Date ..... Signature .....

Designation .....

National Cereals and Produce Board's official of the area in which the mill is situated:

Signature .....

Designation .....

\* If non-Kenyan state nationality.

\* Delete as necessary.

FIRST SCHEDULE—continued

Form B

(Rule 2(2))

NATIONAL CEREALS AND PRODUCE BOARD ACT  
[Cap. 338.]

NATIONAL CEREALS AND PRODUCE BOARD  
P.O. Box 30586, NAIROBI

APPLICATION FOR REGISTRATION/RENEWAL OF REGISTRATION AS A WHEAT  
MILLER

- 1. Name of Applicant .....
- 2. Name of Applicant's Firm .....
- 3. Names of Partners or Directors\* .....
- 4. Situation of mill: District .....
- Location .....
- Town .....
- Estate .....
- Street .....
- Postal Address .....
- 5. My/our mill is licensed by the Local Authority and I append the licence.
- 6. Type of mill—State whether:
  - (i) General.
  - (ii) Provender (animal feed).
  - (iii) Other (specify).
- 7. State:
  - (i) Storage capacity of your mill in bags (90 kgs) .....
  - (ii) Output capacity of your mill in bags per month .....
  - (iii) Estimated requirements (in 90 kg bags) per month .....
- 8. State if you or your partner/either/any of your partners were previously registered as a miller, and if so give particulars .....
- 9. State if you or your partner/either/any of your partners is a producer of wheat .....
- 10. State whether licensed by the Local Authority for the area in which the mill is situated under the Trade Licensing Act (Cap. 497) .....
- 11. State mode of transport from the N.C.P.B. depot:
  - (i) Road .....
  - (ii) Railway .....
  - (iii) Other (specify) .....

I (Name of applicant\*) .....  
hereby apply for registration as a miller under Part V, Section 19(1) of the National Cereals and Produce Board Act, and declare that all the particulars given herein are true and correct.

Date ..... Signature .....

Administration official of the area in which the mill is situated:

I certify that the particulars stated herein are true and correct.

Date ..... Signature .....

Designation .....

National Cereals and Produce Board

[Subsidiary]

FIRST SCHEDULE, Form B—continued

National Cereals and Produce Board's official of the area in which the mill is situated.

Date ..... Signature .....
Designation .....

\* If non-Kenyan state nationality.

Form C

(Rule 2(3))

NATIONAL CEREALS AND PRODUCE BOARD ACT
[Cap. 338.]

NATIONAL CEREALS AND PRODUCE BOARD
P.O. BOX 30586, NAIROBI

MILLER'S LICENCE

Page 1

Licence No.: .....
Messrs/Mr. ....
of .....
are/is hereby licensed as a miller of maize/wheat under Part V, section 19(1) of the National Cereals and Produce Board Act, in respect of his mill situated at .....
and having a rated capacity of ..... tons per day.

This licence is issued subject to the limitation and condition imposed by the National Cereals and Produce Board Regulations.

This Licence shall expire on ....., 20 .....

Fee paid: ..... Receipt No.: .....

Date of issue: ..... Signed: .....
(Designation) .....
for National Cereals and Produce Board

Page 2

Miller's Licence Renewal

The Licence on page 1 hereof is renewed for a period of twelve months expiring on .....
, 20.....

Fee paid: ..... Receipt No.: .....

Date of issue: ..... Signed: .....
(Designation) .....
for National Cereals and Produce Board

(Add five further forms of renewal on subsequent pages.)

[Subsidiary]

FIRST SCHEDULE—continued

Form D

(Rule 3(1))

NATIONAL CEREALS AND PRODUCE BOARD ACT  
[Cap. 338.]

NATIONAL CEREALS AND PRODUCE BOARD  
P.O. BOX 30586, NAIROBI

APPLICATION FOR PERMISSION TO MAKE ADDITION TO OR REPLACEMENT OR  
SUBSTITUTION OF MACHINERY IN A LICENSED MILL

- 1. Name and full address of applicant .....
- 2. Miller's licence No.: .....
- 3. Full description of the addition, replacement or substitution of machinery proposed .....
- 4. Estimated increase in the capacity of the mill to produce flour which will result from the addition or replacement or substitution proposed .....
- 5. Full reasons for the proposed addition, replacement or substitution .....

I/We certify that all the particulars given in this application are correct and true.

Date ..... Signature of Applicant .....  
Name of Applicant .....

Form E

(Rule 3(2))

NATIONAL CEREALS AND PRODUCE BOARD ACT  
[Cap. 338.]

NATIONAL CEREALS AND PRODUCE BOARD  
P.O. BOX 30586, NAIROBI

PERMIT TO AUTHORIZE ADDITION TO, OR REPLACEMENT OR SUBSTITUTION OF  
MACHINERY IN A LICENSED MILL

Name .....  
Address .....

Miller's licence No. ....

A licensed miller under section 20 of the Act is hereby authorized to make the following additions to/replacement of/substitution of/the machinery of the mill under Miller's Licence No. ....

Dated this ..... day of ....., 20 .....

Signed .....  
(Designation) .....  
for National Cereals and Produce Board



FIRST SCHEDULE, Form F—continued  
 NATIONAL CEREALS AND PRODUCE BOARD

EX-DEPOT MOVEMENT PERMIT N.C.P.B. 2/2 NO.

<b>THIS PERMIT IS VALID FOR ONE MOVEMENT FROM</b> <input type="text"/> <b>TO</b> <input type="text"/> <b>ONLY</b>												
DATE	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
				TIME ISSUED	A.M/P.M.*				EXPIRES 18.30 Hours on			
NAME OF TRANSPORTER ..... ADDRESS .....												
IS HEREBY AUTHORIZED TO MOVE THE UNDERMENTIONED GOODS												
FROM DISTRICT	<input type="text"/>	CODE	<input type="text"/>	TO	<input type="text"/>							
DEPOT	<input type="text"/>	CODE	<input type="text"/>									
STORE	<input type="text"/>	CODE	<input type="text"/>									
BY RAIL/ROAD A DISTANCE OF ..... KILOMETRES LORRY REG. NO. ....												
DESCRIPTION OF GOODS				PRODUCT CODE		QUANTITY IN WORDS .....						
<input type="text"/>				<input type="text"/>		..... IN FIGURES .....						
<input type="text"/>				<input type="text"/>		DRIVER'S NAME .....						
<input type="text"/>				<input type="text"/>		..... ID .....						
THIS PERMIT IS NOT VALID BETWEEN 6.30 P.M. AND 6.30 A.M.												
For: NATIONAL CEREALS AND PRODUCE BOARD												
PLACE OF ISSUE												
DISTRICT												
SALES ORDER/ TRANSFER ORDER NO.												
<input type="text"/>												
DATE												
<input type="text"/>												
SIGNATURE .....												
DESIGNATION .....												

DELETE AS NECESSARY\*

National Cereals and Produce Board

[Subsidiary]

FIRST SCHEDULE, Form F —continued  
 NATIONAL CEREALS AND PRODUCE BOARD  
 GENERAL MOVEMENT PERMIT N.C.P.B. 2/3 NO.

<b>THIS PERMIT IS VALID FOR ONE MOVEMENT FROM</b>										<b>TO</b>	<b>ONLY</b>			
DATE		TIME ISSUED		A.M/P.M.*		EXPIRES 18.30 Hours on								
NAME OF TRANSPORTER										ADDRESS				
IS HEREBY AUTHORIZED TO MOVE THE UNDERMENTIONED GOODS														
.....														
FROM		TO		CODE		LORRY REG. NO.		KILOMETRES		CODE				
BY RAIL/ROAD* A DISTANCE OF .....														
DESCRIPTION OF GOODS		PRODUCT CODE		QUANTITY IN WORDS		QUANTITY IN FIGURES		DRIVER'S NAME		ID				
THIS PERMIT IS NOT VALID BETWEEN 6.30 P.M. AND 6.30 A.M.														
OFFICE OF ISSUE						DISTRICT								
OFFICE CHARGED														
..... Shs. .... cts.														
DELETE AS NECESSARY*														

SECOND SCHEDULE  
[L.N. 92/1990, r. 2, Rule 5.]

## FEES

	Sh.
(a) On the appointment of an agent under section 12 (1) of the Act .....	500.
(b) On the application for registration of a mill under Section 19 of the Act—	
<i>Milling capacity of mill per 24 hours (in bags of 90 kilos):</i>	
0 – 100 .....	100
101 – 500 .....	100
501 – 1,000 .....	500
1,001 and over .....	1,000
(c) On the issue or renewal of a miller's licence—	
<i>Milling capacity of mill per 24 hours (in bags of 90 kilos):</i>	
0 – 100 .....	100
101 – 500 .....	500
501 – 1,000 .....	1,000
1,001 and over .....	5,000
(d) On the issue of a general movement permit under regulation 3 (1) of the National Cereals and Produce Board (Movement of Maize, Wheat and Scheduled Agricultural Produce) Regulations, 1987 (L.N. 197/1987).	Sh. 20 per permit to move maize and wheat. Sh. 2 per bag for Scheduled Agricultural Produce.