

## **MINISTRY OF AGRICULTURE AND WATER RESOURCES**

28 April 1997

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Re: Establishment of  
Agricultural Training and Advisory Services (ATAS)

On the basis of Contract reached between the Project Implementation Unit (PIU) of Sheep Development Project and the Ministry of Agriculture and Water Resources, the Directorate of Livestock shall bear responsibility for implementation of Sub-Component of the Project - Sheep-Breeding Training and Extension Service.

With the object of implementing this Contract, I hereby order:

1. To establish ATAS of Sheep Development Project at the Directorate of Livestock.
2. The Head of Directorate, Mr. Rakaev shall within a week to draft and submit for adoption Charter of ATAS and open bank account, make sales of ATAS and register it in corresponding organisations.
3. To appoint Mr. Alagushev K. a coordinator of ATAS.
4. The Manager of the Ministry of Agriculture and Water Resources, Mr. Talipov shall within a week allocate to ATAS an office in the building of the Ministry of Agriculture and Water Resources.

Minister

Akeneev J.

Approved

Minister of Agriculture and Water Resources  
of the Kyrgyz Republic

\_\_\_\_\_ 1997

**CHARTER  
OF AGRICULTURAL TRAINING AND ADVISORY SERVICES**

## **I. GENERAL**

- 1.1 Sheep-Breeding Training and Extension Service (hereinafter referred to as ATAS) was established in accordance with the order of the Ministry of Agriculture and Water Resources of April 28, 1997. ATAS is a MAWR- dependent enterprise under the Directorate of Livestock and is responsible for implementation of Sheep-Breeding Project.
- 1.2 In its activity ATAS is guided by the legislation of the Kyrgyz Republic, decrees and resolutions of the Government, orders and decrees of the Collegium of the Ministry of Agriculture and Water Resources and this Charter.
- 1.3 ATAS is a legal entity and possesses and administers state property transferred to it in the established order. ATAS has its own independent balance and estimates, settlement and other accounts in bank establishments and can exercise property and non-property rights, bear the responsibility and be the plaintiff before the court.
- 1.4 ATAS has its seal, stamp and forms with its title - ATAS in Kyrgyz, Russian and English.
- 1.5 The official name of ATAS - Sheep-Breeding Training and Extension Service of Sheep-Development Project under the Directorate of Livestock of the Ministry of Agriculture and Water Resources.

## **2. OBJECTIVES AND TARGETS OF ATAS**

- 2.1 ATAS jointly with the Directorate of Livestock shall provide the implementation of Sub-Component of Sheep-Breeding Project - Agricultural Training and Advisory Services.
- 2.2 The special target of the Sub-Component - Sheep-Breeding Extension Services shall be the increase of productivity in livestock-breeding and preparation for market system on the farm-level by providing support to private livestock producers as well as organisation of such a structure that ensures efficiency of services, taking into consideration a potential role of private sector in this field.

## **3. FUNCTIONS OF ATAS**

In accordance with the objects, ATAS shall perform the following functions:

- 3.1 Distribution of knowledge among producers to help them respond adequately to market changes.
- 3.2 Understanding of dynamics of development and methods of experimental and pilot farms and surveys conducted by ATAS staff in the field.
- 3.3 Efficient training in livestock-breeding methods emphasizing the importance of revealing production problems which may be unfamiliar to livestock-breeders.
- 3.4 Permanent training of ATAS staff.

- 3.5 Training and transfer of information and technologies to private sheep-breeders and members of the Kyrghyz Association of Sheep-Breeders.
- 3.6 Training of agents of oblast - and further of rayon - level as the services develop.
- 3.7 Training of young trainers by organizing probation courses in the countries abroad with the developed system of extension services.
- 3.8 Information for livestock-producers shall comprise:
- information about wool and meat markets (prices, auction schedule);
  - practical methods of pasture use and grazing system allowing to increase productivity of pastures;
  - practical methods of survey of winter pastures and combined fodder;
  - husbandry sheep-breeding, selection methods, rams;
  - sheep-shearing, wool processing, methods of sale or rules of wool distribution;
  - prevention of livestock diseases and disease control.

#### **4. RIGHTS OF ATAS**

- 4.1 ATAS jointly with the Head of Directorate of Livestock shall short list and hire local staff on the basis of terms of reference of Sheep-Development Project with interviewing of applicants and approving candidates by PIU.
- 4.2 ATAS jointly with PIU shall settle the issue on salary for every person employed.
- 4.3 ATAS in close collaboration with corresponding experts shall be subordinated to PIU in issues of planning, execution and exercising of control over all activities as provided for by Attachment A to the Agreement between the Directorate of Livestock and PIU.

#### **5. FINANCIAL AND ECONOMIC ACTIVITY OF ATAS**

- 5.1 ATAS shall keep accounts and make payments/disbursements in the established by the Project pattern and submit monthly financial reports to PIU not later than on the 5<sup>th</sup> day of each month.
- 5.2 ATAS shall submit reports on work done in accordance with the time-tables and patterns provided for by Attachment to this Agreement.
- 5.3 ATAS shall organise jointly with PIU English and Computer courses for the personnel to improve their abilities in these fields.
- 5.4 ATAS shall develop and revise (if required) annual working plans and budget for each fiscal year and submit them to PIU for approval. Annual working plans and budget for the coming year shall be provided to PIU for consideration in September of each year.

5.5 ATAS shall ensure more effective and economic use of transport, equipment, etc, just for the needs of the Project.

5.6 ATAS shall hire an interpreter with fluent English and computer skills.

5.7 With the objects of financing of different kinds of activity, ATAS shall use funds deposited as an advance of PIU to the account opened in a local bank.

5.8 ATAS shall make up an inventory of transport vehicles, equipment, furniture, etc. provided by the Project budget.

## **6. LIQUIDATION OR REORGANISATION OF ATAS**

The Ministry of Agriculture and Water Resources is entitled to liquidate or reorganise ATAS.