

**Provision on the State Forestry Service
of the Kyrgyz Republic**

Approved by the decree of the President of the Kyrgyz Republic of January, 4, 2002 №3

**The Management Scheme of the State Forestry Service
of the Kyrgyz Republic**

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**Central body structure of the State Forestry Service
of the Kyrgyz Republic (see links)**

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Provision on the State Forestry Service of the Kyrgyz Republic

I. General provisions

1. The State Forestry Service of the Kyrgyz Republic (further State Forestry Service) is the state executive agency which is not included in the structure of the Government of the Kyrgyz Republic, in charge of uniform policy in the field of forests protection, forestry and hunting economy of the Kyrgyz Republic, formed with a view of development of national strategy and maintenance of ecological safety, preservation of a biological diversity (biodiversity), the further development of forestry complex, specially protected natural territories (SPNT) and effective hunting management of the republic.

2. The State Forestry Service is the specially authorized state agency to manage the forestry and hunting economies, and is in charge of executive, control, licensing, regulating and the other functions in the area of:

- Use, conservation, protection of forestry fund and reproduction of forests and flora;
- Development of the hunting economy and use of the hunting resources;
- SPNT development and biodiversity conservation;
- Protection, conservation, reproduction, control and regulation of use of objects of fauna and their dwelling environment.

The state Forestry Service is the assignee of the Ministry of Environment and Emergencies of the Kyrgyz Republic in the field of forests and hunting economies, SPNT development and biodiversity conservation.

3. The State Forestry Service is guided by the Constitution of the Kyrgyz Republic, laws of the Kyrgyz Republic, decrees and orders of the President of the Kyrgyz Republic, and other normative legal acts of the Kyrgyz Republic, and also the present Provision.

4. The State Forestry Service is accountable to the President of the Kyrgyz Republic and the Government of the Kyrgyz Republic.

5. The State Forestry Service is the republican state environment protection body of the Kyrgyz Republic in the field of protection, use and reproduction of objects of fauna and flora and executes the powers assigned directly and through its territorial units.

Territorial units of the State Forestry Service include province (oblast) forestry services, the state forestry units, national zapovedniks, the State and national natural parks, state zakazniks, the hunting economy, forestry and hunting logistic services and other enterprises, the organizations.

6. The State Forestry Service operates in cooperation with other state control authorities, institutions of local government, research, and also other establishments, associations, the enterprises, the organizations and citizens.

7. The State Forestry Service is a legal person, an agency, based on the right of operative management, has independent budget, accounts (including foreign) in the system of treasury of the Ministry of Finance of the Kyrgyz Republic and forestry, hunting funds and property. The State Forestry Service has the official seal with its name in state and Russian languages.

8. The official name of the State Forestry Service of the Kyrgyz Republic:

- In the Kyrgyz language: "Kyrgyz Respublikasynyn Mamlekettik tokoi kyzmaty";

- In Russian: "State Forestry Service of the Kyrgyz Republic".

9. The legal address of the State Forestry Service: Kyrgyz Republic, Bishkek city, Toktogula Street, 228.

II. Objectives and functions of the State Forestry Service

10. The primary goals assigned to the State Forestry Service, are:

- Realization of uniform forestry policy and the basic directions in the field of restoration, reproduction, protection, conservation and rational use of forests, fauna and flora, SPNT development and biodiversity conservation;

- Maintenance of the state control over restoration, reproduction, protection, conservation and use of forests, fauna and flora, SPNT development and biodiversity conservation;

- Expansion and increase in forest territories, increase in the amount of forests in the republic, restoration, reproduction, protection and conservation of forests, multi-purposed, rational use of forestry resources, the lands of forestry and hunting funds, preservation and strengthening of environment formation, protective, water-security, improving, sanitary-and-hygienic and other beneficial natural functions of forests with a view of sustainability and environment improvement maintenance;

- Provision of biodiversity and SPNT conservation, having special nature protection, scientific - educational, cultural - aesthetic and recreational value, and also protection of objects of flora, fauna and their dwelling environment;

- Improvement of the forestry legislation of the Kyrgyz Republic in the field of forestry, hunting, zapovedniks' science and biodiversity conservation;

- Increase of forestry and hunting activities efficiency, by use and development of advanced, innovative methods to increase the amount of forests, forestry and hunting resources;

- Development the order of selling prices formation in subordinated divisions, recommendations on the order of the prices application in forestry branch in the order established by the legislation;

- Wide introduction of forestry and hunting logistic and new scientifically proved methods of forestry, hunting and zapovedniks science;

- Participation and the organization of the realization of the international projects and obligations of the Kyrgyz Republic within the limits of its competence.

11. The State Forestry Service according to the assigned objectives in management of uniform state forestry and hunting funds of the Kyrgyz Republic carries out functions:

- Development in the established order drafts of laws and other normative legal acts of the Kyrgyz Republic on the issues within its competence;

- Development and endorsement in the established order departmental normative legal acts in the field of restoration, reproduction, protection, conservation and rational use of forests, fauna and flora, SPNT development and biodiversity conservation, obligatory for execution by all state control authorities, institutions of local government and other economic entities, irrespective to ownership forms, and by citizens as well;

- Development in the established order drafts of the state programs on reproduction, protection, conservation and use of forests, forestry and hunting funds and the organization of their realization;

- Management of territorial state control authorities activity on forestry and hunting, national zapovedniks, the state and national natural parks, and other subordinated organizations and enterprises managed by SFS;

- Revealing and conservation of a genofund of relic plantings of specially valuable species, the works organization on forestry selection, seed-growing, creations of nurseries, forestry schools, industrial plantations of fast-growing, nut, fruit and other species;

- Counting the state forestry fund in the established order;

- Conducting of activities on restoration of forests and maintenance of a sanitary status, realization of actions to increase the amount of forests and productivity of forests, arrangement of protective forestry plantings, as well as green zones around cities and settlements, industrial centers;

- Carrying out forestry and hunting logistics arrangements in territory of state forestry fund (SFF), the hunting fund (including on the territories of other hunting users) and the non-SFF forests, the endorsement of forestry and hunting logistics arrangement projects/drafts and other documents of forestry and hunting logistics arrangement;

- Realization in the established order the state control over a status, use, protection, conservation of forestry fund, forests, including non-SFF forests, wood and bush, located on other users lands;

- Tasks specification to forest users on fire-prevention actions and the endorsement the norms of fire extinguishing means in the established order;

- Forests protection from illegal cuttings and others forest breakings, protection of forests against wreckers and deceases, suppression of fires and their prevention;

- Realization of fire supervision in SFF and non-SFF forests;

- Development as agreed with institutions of local government of an action plan in involvement of the population, fire-prevention technical equipment and vehicles of enterprises and organizations for suppression of forest fires, including non-SFF forests and liquidation of their consequences;

- Formation of the state forestry protection of the Kyrgyz Republic, approval of the list of officials of the state forestry protection of the Kyrgyz Republic, their official signs of distinction and realization of their activities management;

- Development of proposals to determine specifications of charges for the state forestry protection of the Kyrgyz Republic, gamekeeper services, the control services, special state inspections on protection of territories of national zapovedniks, the state and national natural parks and for realization forestry restoration and management works, protection of forests from fires and forest breakings, protection against forestry wreckers and deceases;

- Realization of forest restoration and management works, cuttings according to the forestry code of the Kyrgyz Republic, protection of forests from fires and forestry breakings, protection against forestry wreckers and deceases;

- Determination, in the established order, the types of activity on maintenance of regulated tourism and rest in the territories of subordinated enterprises and organizations;

- Control, in the established order, over registration of contracts of community forestry, rent of forestry fund sites, natural objects, for realization of activity on regulated tourism and rest maintenance in the territories of leshoz (forestry entities), the state and national natural parks and other subordinated enterprises and organizations;

- Organization, in the established order, the purveyance and processing of wood and non wood products of forest, medicinal and technical raw material, manufacture of the consumer goods and developments of subsidiary farms;

- Determination of limit of collecting and purveyance of wild-growing medicinal and technical raw material;

- Determination, jointly with others specially authorized state bodies, of actions on protection, control and regulation of use of objects of fauna and their dwelling environment, the regulation order of number of objects of fauna in the territory of the Kyrgyz Republic;

- Organization of rest and tourism activities in the republic on a contractual basis in large forests and the hunting economies;

- Formation of leshoz, hunting economy, SPNT, other enterprises and organizations of the branch, approval in the established order their symbolics and names, coordination of its use;

- Organization of protection of objects of fauna and flora and their dwelling environment in the entire territory of the Kyrgyz Republic;

- Participation, in the established order, on behalf of the Kyrgyz Republic in the international contracts, conventions on forestry ecosystems, conservation of biodiversity, wild flora and fauna, SPNT development, and as well as coordination of activities on maintenance of fulfillment of their provisions;

- Organization of activities on defining and protection of unique natural objects: nature sanctuaries (relic trees, falls, rocks, caves, gardens, etc.), places of animals dwelling and plants growth, conducting state cadastre of SPNT;

- Control and coordination over correct research activities, maintenance of duly and qualitative development and performance of the planned subjects and sections, as well as biotechnical, conservation and ecological and educational activities;

- Organization of the number count of objects of fauna and flora in territories SPNT jointly with the National Academy of Sciences of

the Kyrgyz Republic and other interested organizations and establishments;

- Participation in state expert appraisal of the projects touching interests of SPNT;

- Conducting the hunting economy in the republic, the hunting sports, commercial hunting, purveyance of fur raw material and other products, hunting, shooting and catching of wild animals in the scientific, cultural and economic purposes, and allocation in the established order the hunting weapon and ammunition;

- Realization of the state control and hunting supervision inspection in hunting areas of the Kyrgyz Republic irrespective to the hunting users;

- Realization of the state control and hunting supervision inspection over hunting area use, organization of hunting, hunting sports development, observance of the established order of purveyance (purchase), processing and selling of hunting production in the Kyrgyz Republic;

- Organization of gamekeeper services and conducting the hunting economy along with forestry;

- Establishment of limits, norms and terms of using fauna resources related to objects of hunting, and also fixing and granting in the established order hunting areas to users;

- Development and endorsement in the established order the specifications and technical documentation on separate kinds of the consumer goods, forestry foodstuff and hunting production;

- Maintenance of science and manufacture communication coordination in the hunting economy, participation in designing objects of the hunting economy;

- Determination, jointly with scientific institutes, ways of catching of hunting and commercial kinds of wild animals and birds (except for the kinds brought in the Red book of the Kyrgyz Republic);

- Licensing the activity on commercial hunting and catching of birds in the Kyrgyz Republic;

- Organization and development of the hunting tourism, the hunting rounds for legal and physical persons (including foreign);

- Realization of the state control and hunting supervision inspection over the legal and physical persons activity in the territory of the Kyrgyz Republic, the hunting economy, protection, use and reproduction of resources of the hunting fund;

- Organization and realization of protection actions on state hunting fund objects, conservation of their dwelling environment, protection wood and bush plants in the rivers' bottomlands and other reservoirs coasts;

- Organization and realization of actions on hunting animals reproduction, game animal nurseries creation, reproduction bases, system of hunting zakazniks, reproductional sites and other territorial sites with a special using mode;

- Development, along with republican scientific institutes, of modern forms and methods of application practice of the hunting economy, protection and use of the hunting resources;

- Organization and conduct of monitoring of wild animals population and their dwelling environment;

- Purveyance and processing, in the established order, hunting production, fur raw material, development of souvenir and taxidermy manufacture;

- Assistance to development of sports and commercial hunting, the hunting tourism, rent principles for using hunting area; creation of

competitive (with various ownership forms) structures of the hunting users;

- Carrying out hunting logistic arrangements, works for state hunting fund count and reproduction;

- Fastening and granting, in the established order, users hunting areas;

- Development and endorsement, in the established order, the specifications and technical documentation on certification of hunting production and its products;

- Management of actions on regulation of parasitic wild animal number, as well as wild animals in the especially dangerous infections centers (furiosness, plague and others);

- Development and endorsement, in the established order, forms of the hunting certificates, licensing documents: hunting right permit, sanctions and shooting cards on the hunting resources using (including on wild animals catching), filling, count and storage rules;

- Issuance to physical persons - the hunting users the hunting certificates on the hunting right of uniform sample and their count;

- Issuance of licensing documents on the hunting right and the hunting resources using (except for those brought in the Red book of the Kyrgyz Republic) for the purposes of sport - amateur hunting, commercial purveyance of fur raw material and other hunting production, within the established limits, shooting and catching of wild hunting animals in the scientific, cultural and economic purposes;

- Assistance to revival and development of traditional hunting ways (including with hunting birds), development of the hunting dog breeding;

- Organization, in the established order, catching and realization of wild animals, including for zoos and nurseries of republic, and also for export;

- Gathering, analysis and generalization of reports on the hunting economy conduct, protection, use and reproduction of the hunting fund resources from all hunting users (irrespective to ownership forms), and the wild animals count related to hunting objects as well;

- Preparation, edition and distribution of methodical manuals, information and promotional materials about the hunting economy, natural diversity and tourist potential of the republic, including for distribution of these materials in the Internet and foreign countries;

- Creation and management of activity of public (free lance) hunting inspections on the hunting fund and hunting areas resources protection.

12. The State Forestry Service receives from official body of Hydrometeorology of the Kyrgyz Republic the daily hydrometeorological bulletin and the fire danger forecast in forests.

13. According to the Land Code of the Kyrgyz Republic the State Forestry Service is in charge of the count, transfer and acceptance of SFF lands for state and social needs, and controls forest logistic arrangements and their rational use, including the lands transferred for using.

III. Rights of the State Forestry Service

14. The State Forestry Service has the rights:

- To settle all issues related to forestry, hunting economy, SPNT and conservation of biodiversity, fauna and flora, is authorized to

charge separate issues settlement to the subordinated divisions, establishments, the enterprises and the organizations;

- To submit the Government of the Kyrgyz Republic, and, if necessary, the President of the Kyrgyz Republic the proposals on the legislation improvement in the field of forestry, hunting economy, SPNT and conservation of biodiversity, fauna and flora;

- To develop and approve statutory acts on forestry, hunting economy, SPNT and conservation of biodiversity, fauna and flora, obligatory for execution by all state control authorities, institutions of local government, and economic entities (including foreign) and citizens;

- To perform the state control, within its competence, over laws and by-laws of the Kyrgyz Republic execution on issues of forestry, hunting economy, SPNT and conservation of biodiversity, fauna and flora;

- To issue and cancel sanctions for forest rooted-cutting, finished woods, and collateral forests using as well;

- To raise a payment for licensing and other licensing documents, in the established order;

- To issues out the hunting certificates and permits on the hunting right (sport, commercial, amateur, and the scientific purposes as well, etc.);

- To involve science officers of the National Academy of Sciences of the Kyrgyz Republic, experts and specialists into the problems development related to forestry and hunting economy, carrying out expertise and participation in the international organizations activities on a forestry and hunting economy;

- To apply, according to the legislation of the Kyrgyz Republic, the official penalty measures and charge claims to heads and other officials of enterprises, organizations and establishments, and as well as to citizens (including to foreign physical and legal persons);

- To consider, in the established order, cases on administrative offences and to make official penalties;

- To forward materials on violence of forestry, hunting, environmental protection and other legislation of the Kyrgyz Republic to bodies of the Ministry of Internal Affairs, Office of Public Prosecutor, courts and arbitration courts, to charge on customs-free basis, in the order established by the law, to court and arbitration court, indemnification claims for damage caused to forestry, zapovednik and hunting fund;

- To accept from bodies of the Ministry of Internal Affairs of the Kyrgyz Republic, Office of Public Prosecutor, the State customs service, the Ministry of Environment and Emergencies of the Kyrgyz Republic and other state and public organizations, all detained, withdrawn or confiscated illegally obtained forestry and hunting production and its products, for storage, processing or realization in the established order;

- To forfeit the using right or to suspend sanctions of users of forestry, hunting economy, SPNT and conservation of biodiversity, in case of breaking the established using policy rules;

- To forbid, in necessary cases for the period of high fire danger in forests, visiting by citizens and entrance by vehicles, and conduct of the certain types of activities on specific sites of forestry and hunting funds and SPNT;

- To make hearings, at sessions of the State forestry service board, of information from representatives of the state bodies and economic entities, irrespective to ownership forms, bound by forests and hunting areas, or conducting activities in forests and hunting

areas, on issues related to protection and conservation of forests, conducting forestry and hunting economies, use of forestry and hunting resources;

- To request and receive from all state bodies and economic entity irrespective to ownership forms bound by the state forestry and hunting fund land rent and other persons conducting some activities, the statistical reporting and other materials on issues of forests restoration, protection and conservation of forests, conducting a forestry and hunting economies, forestry and hunting resources use, and SPNT maintenance and biodiversity conservation as well;

- To participate in the established order in the activities of the public and international organizations on issues limited by its mandate;

- To create, reorganize or liquidate, in the established order, subordinated enterprises and establishments, to approve or recognize become invalid their provisions (charters);

- To create establishments, organizations, associations, and the joint ventures engaged in purveyance, processing of forestry and hunting economies products, collateral using, development of subsidiary farms;

- To pay compensation to employees of the State Forestry Service system and other persons, identifying violation of environmental protection, forestry and hunting legislation in the established order;

- To assert departmental awards and to make rewarding to model forestry employees;

- To award employees of the State Forestry Service with breastplates of the established sample for 10, 20, 30, 40 and more years;

- To form according to the legislation Forestry Development Fund, Insurance Fund at the expense of payments for using forestry and hunting resources, and also the funds received as a result profitable activities of forestry bodies, depreciation charges, and other financial funds, including voluntary payments of legal and physical persons;

- To be the associated member of other interstate structures;

- To organize conduct of scientific researches, development and design and exploration activities in its fields of activity;

- To cooperate with mass media, public associations and citizens on the issues included in the mandate of the State Forestry Service;

- To carry out management of book keeping in subordinated enterprises and organizations, to make the summary accounting reporting and to submit it to the relevant bodies in the established order;

- To carry out refreshment activities to improve professional skills of the forestry sector staff.

The State Forestry Service has other rights implied from its functions, established by the legislation of the Kyrgyz Republic and the present Provision.

15. The State Forestry Service of the Kyrgyz Republic is obliged:

- To observe strictly the legislation of the Kyrgyz Republic;

- To undertake measures on the new national forestry policy realization providing ecological safety, preservation of the environment, increase in the amount of forests of the republic, restoration, reproduction, protection and conservation of forests, multi-purposed, rational use of forests, forestry and hunting funds lands, preservation and strengthening environment formation, protective, water-security, improving, sanitary-and-hygienic and other

useful natural forests functions, SPNT development and conservation of biodiversity, fauna and flora;

- To undertake measures on maintenance of healthy and safe working conditions, preparation and approval, in the established order, departmental normative legal acts on labor safety and safety precautions, to participate in investigation of failures, accidents, the analysis of the reasons of traumatism and occupational diseases in the sector and to take measures on their elimination;

- To conduct social policy directed on improvement of forestry employees lives and work, to participate in development of the conclusions and obse4vance of sectoral (tariff) agreements determining social and economic development of sector direction, conditions of payment and social guarantees for sector employees.

IV. The organization of the State Forestry Service activities

16. The State Forestry Service is headed by the chairman, appointed to a post by the President of the Kyrgyz Republic. Chairman also is the chief state forestry and hunting inspector of the Kyrgyz Republic.

17. Chairman of the State Forestry Service has one deputy - the chief forest officer appointed to the post and dismissed by the President of the Kyrgyz Republic, by submission of the chairman of the State Forestry Service.

The Chairman of the State Forestry Service:

- Manages the State Forestry Service activities and bears the personal responsibility for performance of the objectives assigned to it;

- Organizes and supervises over Board activity;

- Issues orders, and instructions, within the limits of his competence, obligatory for execution by all divisions of the State Forestry Service, organizes and supervises their execution;

- Determines structure of central body of the State Forestry Service within the limits of the established employees number, approves the central body staff list, structure and staff lists of all subordinated divisions, as well as its provisions (charters);

- Determines terms of reference of the deputy chairman and other Senior Staff of central body and defines objectives of structural divisions of the State Forestry Service;

- Appoints to the post and dismiss employees of the State Forestry Service system (except appointed by the President of the Kyrgyz Republic), concludes with contracts with them, and applies measures of encouragement and disciplinary influence;

- Cancels the acts of subordinated divisions conflicting to objectives of the State Forestry Service or the legislation of the Kyrgyz Republic;

- Determines objectives of structural and subordinated divisions of the State Forestry Service.

18. In the State Forestry Service the board in quantity 7 persons is formed. The structure of board includes a post chairman of the State Forestry Service and his deputy. The structure of other board members is defined by the chairman of the State Forestry Service as agreed with the Department of organizational operations and state policy of the President's administration of the Kyrgyz Republic.

19. The board considers, at its sessions, the basic issues related to activity of the State Forestry Service. Decisions of the board are made out by reports and orders and realized by orders of the State Forestry Service's Chairman .

20. The state forestry and hunting funds, premises, constructions and other real estate of the State Forestry Service, its territorial bodies, subordinated enterprises, organizations and establishments are the state ownership which is not a subject to privatization until a special notice of a authorized state body.

21. Employees of the State Forestry Service system wear uniform regimentals of the established sample and are provided with the service weapon in the order established by the legislation.

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The management scheme of the State Forestry Service of the Kyrgyz Republic

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State Forestry Service of the	
Kyrgyz Republic	
+-----+	
+-----+	+-----+
State control and fauna and flora protection Service	Osh province (oblast) Department + of forestry service (lezhos and enterprises)
+-----+	+-----+
State enterprises Department (wood processing plants products processing, subsidiary farms, nurseries hunting enterprises and etc.)	Jalal-Abad oblast Forestry + Service Department (leshos and other enterprises)
+-----+	+-----+
Chief Department of forestry logistic arrangement	National natural park + "Karakol" - head enterprise of forestry service in Issyk- Kul + oblast (lezhos and other enterprises)
+-----+	+-----+
Chief Department on protection and regulation of hunting resources using (Glavohota) (oblast level departments	Batken leshos - head + enterprise of forestry service + of Batken oblast (lezhos and other enterprises)
+-----+	+-----+
State zapovedniks, state and national natural parks	Naryn leshos - head + forestry service enterprise + Naryn oblast (lezhos and other enterprises)
+-----+	+-----+
	Talas leshos - head + forestry service enterprise Talas oblast (lezhos and other enterprises)
+-----+	+-----+
	Frunze leshos - head

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||forestry service enterprise of |
+|Chu oblast (Ileshoz and other |
|enterprises) |
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STRUCTURE
of State Forestry Service central body
of the Kyrgyz Republic

