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If a whole or part of a paragraph has been amended, the date of the amending regulation appears in square brackets at the end of the paragraph. If a whole paragraph or sub-paragraph has been deleted, the date of the deletion appears in square brackets beside the deleted paragraph or sub-paragraph.

Republic of Latvia

Cabinet

Regulation No. 556

Adopted 14 July 2008

Procedures for Granting, Administration and Supervision of the State and European Union Support for the Region Affected by Restructuring of the Sugar Industry

*Issued pursuant to
Section 5, Paragraphs four and seven of the
Law On Agriculture and Rural Development*

I. General Provisions

1. These Regulations prescribe the procedures for granting, administration and supervision of the State and European Union Support for the Regions affected by restructuring of the Sugar Industry (hereinafter – Support), in accordance with:

1.1. Article 6, Paragraph 1 of Council Regulation (EC) No. 320/2006 of 20 February 2006 establishing a temporary scheme for restructuring of the sugar industry in the Community and amending Regulation (EC) No. 1290/2005 on the financing of the common agricultural policy (hereinafter – Council Regulation No. 320/2006);

1.2. Article 52, Paragraph b(i) of Council Regulation (EC) No. 1689/2005 of 20 September 2005 on support for rural development by the European Agricultural Fund for Rural Development (EAFRD) (hereinafter – Council Regulation No. 1698/2005);

1.3. Commission Regulation (EC) No. 968/2006 of 27 June 2006 laying down detailed rules for the implementation of Council Regulation (EC) No. 320/2006 establishing a temporary scheme for the restructuring of the sugar industry in the Community (hereinafter – Commission Regulation No. 968/2006);

1.4. Article 55 of Commission Regulation (EC) No. 1974/2006 laying down detailed rules for the application of Council Regulation (EC) No. 1698/2005 on support for rural development by the European Agricultural Fund for Rural Development (EAFRD) (hereinafter – Commission Regulation No. 1974/2006).

2. The objective of the Support is to promote and support the prevention of environmental problems and damage to the infrastructure objects in the region affected by restructuring, the emergence of which is directly related to the activities of the sugar industry or cessation of activities, thereby creating an attractive environment for such economic activities that would replace the sugar sector and, in general, rehabilitating the environment.

3. Parish and County local governments (hereinafter – local government), in the territory of which in 2006 sugar beet was grown for processing into sugar in area of not less than one hectare, as well as cities, in which in 2006 sugar beets were processed into sugar, shall be included in the region affected by restructuring of the sugar industry.

4. Granting, administration and supervision of the support shall be performed by the Rural Support Service (hereinafter – Service).

5. The Service shall prepare and submit information to the Ministry of Agriculture and European Commission in accordance with the procedures specified in Article 24 of Commission Regulation No. 968/2006.

6. Support applicants shall be:

6.1. in the first round – the local governments referred to in Annex 1 and the city local governments referred to in Annex 2 to these Regulations;

6.2. in the second round – the local governments referred to in Annex 3 to these Regulations, which:

6.2.1. in implementing the project in the first round, did not apply for the support specified in Annex 1 to these Regulations or did not fully utilise it;

6.2.2. fully utilised the support amount specified in Annex 1 to these Regulations in implementing the project in the first round, however the total support amount for the relevant region has not been fully utilised, and the other local governments of the relevant regional administrative territory referred to in Sub-paragraph 6.2.1 of these Regulations have not applied for it.

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7. Support shall be granted to the following measures:

7.1. “Basic services to the economy and residents”;

7.2. “Support for cleaning up polluted locations”.

8. Activities connected with the construction or reconstruction of local government roads and streets shall be supported within the framework of the measure “Basic services to the economy and residents”.

9. Activities connected with renewal of the environmental situation affected by city local governments and putting water management objects into order shall be supported within the framework of the measure “Support for cleaning up polluted locations”.

10. The measures referred to in Paragraph 7 of these Regulations shall be implemented by 30 September 2010.

11. The support applicant shall be able to receive support if it complies to the following requirements for receiving public financing:

11.1. in implementing the project, the purpose of the respective support shall be achieved;

11.2. the current fixed assets shall not be replaced.

12. The following shall not be considered as a replacement of fixed assets:

12.1. the acquisition of supplementary fixed assets in addition to current fixed assets;

12.2. the acquisition of fixed assets which materially change the nature of the technology;

12.3. construction and reconstruction of new objects.

II. Type and Amount of Support

13. The amount of the support for the measures referred to in Paragraph 7 of these Regulations shall be 100% of the total amount of eligible costs.

14. Public financing for the first round:

14.1. for the measure referred to in Sub-paragraph 7.1 of these Regulations – LVL 3 412 018.55, including 25% or LVL 853 004.64 of State co-financing;

14.2. for the measure referred to in Sub-paragraph 7.2 of these Regulations – LVL 2 559 013.90.

15. For implementing a project in the first round:

15.1. local governments may receive support for implementing the activities referred to in Paragraph 8 of these Regulations, by constructing or reconstructing road and street sections in accordance with Annex 1 to these Regulations;

15.2. city local governments may receive support for implementing the activities referred to in Paragraph 9 of these Regulations.

16. If the available support is not fully acquired during the acceptance of submissions in the first round, it shall be transferred to the second round.

17. In the second round support shall be granted to the measure referred to in Sub-paragraph 7.1 of these Regulations.

18. Upon applying for the second round, the support applicant shall indicate the roads and street sections to be constructed and reconstructed using support resources. The road and street section to be implemented during the second round, as well as its length shall not be restricted in accordance with Annex 1 of these Regulations.

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19. A local government may submit one project submission for all the road and street sections, where it is planned to carry out construction or reconstruction, but for technical projects – a separate one for each section.

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20. Other project submissions shall not be submitted for receiving financing from European Union Funds or State support programmes in connection with the submitted support project.

III. Eligible and Ineligible Costs

21. For implementing a project in the first round:

21.1. the sum of the eligible costs of the projects for local governments is prescribed in Annex 1 to these Regulations;

21.2. the sum of the eligible costs of the projects for city local governments is prescribed in Annex 2 to these Regulations.

22. Within the framework of the measures referred to in Sub-paragraph 7.1 of these Regulations the following eligible cost categories have been determined:

22.1. road and street construction and reconstruction, field supervision and building supervision costs, based on contracts with third parties responsible for the performance of the work;

22.2. general costs – costs of technical design and drawing up of the project in accordance with contracts with third parties, including architect, engineer and consultant fees, legal services, costs for receiving technical economic substantiation and building permits which are directly associated with drawing up the project or implementation thereof and do not exceed 8% of the total sum of the eligible costs.

23. Within the framework of the measures referred to in Sub-paragraph 7.2 of these Regulations the following eligible cost categories have been determined:

23.1. construction, building supervision, demolition, reconstruction, field supervision, putting above-ground water objects into order, which is associated with improvement of the affected environment, including the following:

23.1.1. cleaning above-ground water objects at locations, where it is necessary due to the unfavourable effects produced as a consequence of sugar production;

23.1.2. construction and reconstruction of a hydrotechnical structures (for example, dams, pumping stations, drainage systems) at locations, where they are necessary for preventing the threat of flooding which has occurred as a result of restructuring of sugar production;

23.2. procurement of the equipment necessary for equipping the hydrotechnical structures for implementing the planned project activity – up to 30% of the total eligible costs of the project;

23.3. general costs – costs of technical design and drawing up of the project (preparation of an environmental impact study costs, costs for the research work) in accordance with contracts with third parties, including architect, engineer and consultant fees, legal services, costs for receiving technical economic substantiation and building permits, which are directly associated with drawing up of the project or implementation thereof and do not exceed 8% of the total sum of the eligible costs.

24. Only those construction project estimate positions and building materials are eligible, which are directly related with achieving the support objective.

25. Only such eligible costs are supported within the framework of a measure, which are directly related to the activities performed within the framework of the project and are commensurate and substantiated.

26. The following costs shall be ineligible costs within the framework of the project activities:

26.1. which have not been specified as eligible;

26.2. which are not directly connected with the project's measures;

- 26.3. which exceed the eligible cost amount approved in the project submission;
 - 26.4. which exceed the market price;
 - 26.5. which are connected with unfinished work;
 - 26.6. which are not substantiated with covering vouchers prescribed by an agreement regarding financing;
 - 26.7. which originated prior to entering into the contract with the Service, with the exception of the costs for drawing up of the project, which have been prescribed in Sub-paragraphs 22.2 and 23.3 of these Regulations, but which were not performed prior to 1 January 2007.
 - 26.8. services, supply of goods or work costs for purchases which were not bought in a purchase procedure in accordance with the regulatory enactments regarding public procurement and regarding purchases for the needs of providers of public services;
 - 26.9. preparation costs for procurement documents;
 - 26.10. bank interest payments, cost of financial transactions, payment of currency exchange commission and losses due to currency value fluctuations;
 - 26.11. fines, penalties and court costs;
 - 26.12. purchase or lease costs of immovable property;
 - 26.13. other costs which are not eligible in accordance with Council Regulation No. 1698/2005 and Commission Regulation No. 1974/2006;
 - 26.14. value added tax.
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IV. Application Conditions

27. Acceptance of the European Agricultural Guarantee Fund (EAGF) Restructuring of the Sugar Industry Fund Measure project applications (hereinafter – project application) (Annex 4) shall take place in two rounds. One month prior to the start of project application acceptance the Service, after coordination with the Ministry of Agriculture, shall advertise the starting date for accepting project applications, the final implementation term for the project and available public financing in the newspaper *Latvijas Vēstnesis* [official Gazette of the Government of Latvia].
28. After commencement of the acceptance of project applications, project applications shall be accepted:
- 28.1. from local governments – for two months;
 - 28.2. from city local governments – for five months.
29. In order to apply for receiving support, the support applicant shall personally submit the following to the Service (except in case if the application is submitted in accordance with the Electronic Documents Law):
- 29.1. two original copies of the project application and the electronic version thereof;
 - 29.2. a copy of the construction project approved in accordance with the procedures prescribed by the regulatory enactments regulating construction, which shall be submitted together with the project application or within three months after a contract has been entered into with the Service regarding the granting of support (hereinafter – contract);
 - 29.3. substantiation documents for the procurement procedure in accordance with the regulatory enactments regulating the application of the procurement procedure. Purchase documents shall be submitted together with the project application or within three months after a contract has been entered into with the Service;

29.4. a copy of the construction permit, which is submitted together with the documents referred to in Sub-paragraph 29.3 of these Regulations;

29.5. a copy of the value added taxpayer registration certificate, if the support applicant is a person liable to value added taxation;

29.6. a copy of the decision by the city local government or local government administrative body (council) regarding participation in the project and accepting all obligations associated with implementing the project, indicating the total costs of implementing the project and the financing sources of the project.

29.7. certification, that the support applicant has stable and available financial assets.

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30. A city local government shall submit the documents referred to in Paragraph 29 of these Regulations, as well as the following:

30.1. the final notification prescribed by the Law On Environmental Impact Assessment regarding environmental impact assessment and the State Environmental Monitoring Bureau opinion regarding the final notification, if an environmental impact assessment is necessary;

30.2. the decision by the State Environmental Monitoring Bureau not to require an environmental impact study and the relevant technical regulations of the relevant regional environmental board of the State Environmental Service, if initial environmental impact assessment of the project has been performed and the procedures for environmental impact assessment do not need to be applied;

30.3. the technical regulations issued by the relevant regional environmental board of the State Environmental Service for projects not requiring an environmental impact study.

31. Upon the request of the Service the State stock company “Latvian State Roads” shall submit information to the Service regarding the registered roads under the jurisdiction of a local government.

V. Project Evaluation and Selection

32. In the first round all the project applications submitted by the local governments referred to in Sub-paragraph 6.1 of these Regulations shall be evaluated, but in the second round – those submitted by the local governments referred to in Sub-paragraph 6.2 of these Regulations.

33. The second round project applications from local governments shall be evaluated, taking into account the total support sum for the relevant district. If the local governments do not obtain the relevant total district support sum prescribed in Annex 1 to these Regulations, the remaining portion of the sum shall be distributed among the project applications submitted proportionally to the total eligible costs of the project application.

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34. Project applications shall be evaluated by the Service in the following order:

34.1. conformity to the administrative evaluation criteria;

34.2. conformity to the conditions for receiving support in accordance with the relevant regulatory enactments.

35. The administrative criteria shall be the following:

35.1. the project application has been submitted within the specified term (if the project application has been submitted in accordance with the Electronic Documents Law, the moment of submission shall be considered to be the moment when it was sent, utilising electronic mail or a special on-line system at the disposal of the authority). If a dispute occurs, the support applicant shall prove that the project application was sent by the end of the term for submission of a project application;

35.2. the project submission has been drawn up in the Latvian language using a computer;

35.3. an identical electronic version of the project application has been appended to the project application (excluding project applications submitted in accordance with the Electronic Documents Law);

35.4. the original project application is bound by string (excluding project applications submitted in accordance with the Electronic Documents Law);

35.5. there are no unexplained corrections or additions to the project submission;

35.6. two copies of the project application have been submitted (excluding project applications submitted in accordance with the Electronic Documents Law);

35.7. the arithmetic cost calculation of the project application has been performed correctly;

35.8. the project budget is calculated in lats;

35.9. Project financing is calculated in accordance with the conditions of the measure;

35.10. the eligible costs included in the project application have been determined in accordance with the regulatory enactments regarding the granting of support to specific measures, as well as the market situation;

35.11. procurement of delivery, services or construction within the framework of the project has been performed in accordance with the regulatory enactments regulating the procurement procedure. Procurement documents shall be submitted together with the project or within three months from entering into the contract;

35.12. eligible costs and those ineligible costs, which are necessary for achieving the objectives of the project, are indicated in the project application;

35.13. the amount of the requested support in the project application in the first round shall not exceed:

35.13.1. for a local government – the maximum support amount referred to in Annex 1 to these Regulations;

35.13.1. for a city government – the maximum support amount referred to in Annex 2 to these Regulations;

35.14. the relationship to the sugar industry or its restructuring shall be described in the project application;

35.15. the city local government has registered a hydrotechnical construction or above-ground water object according to the procedures prescribed by regulatory enactments regarding land drainage cadastre;

35.16. the local government road is included in the Road Register of the State stock company “Latvian State Roads”;

35.17. the implementation term of the project is not longer than 30 September 2010;

35.18. the project submission has been signed by the responsible person who has the authority to sign.

36. If the project application does not comply with the administrative evaluation criteria, the Service shall make a one time request in writing for additional information in order to update or correct the project application. The support applicant shall submit the requested information within 10 days of receipt of the request. If the requested information is not

submitted, the Service shall take the decision referred to in Sub-paragraph 38.2 of these Regulations.

37. If, upon evaluating the compliance of the project with the conditions for receiving support, the information included in the project application is found to be unclear, the Service shall request in writing an explanation from the support applicant. The support applicant shall submit the requested information within 10 days of receipt of the request. If the requested information is not submitted, the Service shall take the decision referred to in Sub-paragraph 38.3 of these Regulations.

VI. Decision Taking, Entering into Contracts and Revoking a Project

38. After evaluation of the project applications the Service shall take a decision regarding:

38.1. the compliance of the project application with the administrative evaluation criteria, conditions for receiving support and approval of the project application;

38.2. the non-compliance of the project application with the administrative criteria and rejection of the project application;

38.3. the non-compliance of the project application with the conditions for receiving support and rejection of the project application;

38.4. the rejection of the project application due to lack of financing.

39. The Service shall take a decision regarding the approval or rejection of a project application within three months from the closing of the support round, in which the project application was submitted, and shall inform the support applicant thereof.

40. The support applicant shall enter into a contract within 10 working days of receipt of the information regarding approval of the project application.

41. If the support applicant, without giving a justified reason, does not arrive to enter into a contract after a repeated summons, the project application shall be considered as revoked.

42. A support applicant may retract a project application in the year of application until the time when the Service has taken the decision referred to in Sub-paragraph 38.1 of these Regulations.

43. If the support applicant retracts the project application during the liability period, the support received shall be repaid.

44. The Service decision referred to in Paragraph 38 of these Regulations may be contested in accordance with the procedures prescribed in the Law On Rural Support Service.

VII. Conditions for Implementation of the Project

45. The initial date of implementation of the project shall be considered to be the date when the contract was entered into.

46. It shall be possible to realise the project in no more than three stages.

47. If intermediate payments are requested by increments, the support applicant shall define the project stages, observing the following conditions:

47.1. the city local government in one section shall have carried out cleaning work of an above-ground water object or construction, reconstruction and equipping of a hydrotechnical structure;

47.2. the local governments in one section shall have completely finished one of the road reconstruction or construction sections.

48. If the project is implemented in stages, after the end of every stage or after complete implementation of the project the support beneficiary shall, within five working days after the final implementation term of the project specified in the contract, submit the following documents to the Service:

48.1. the project implementation report regarding the execution of the measure planned for in the project application in the relevant time period in accordance with the annexes to the contract. Any deviations from what was planned in the project application and actions carried out to correct them shall be indicated;

48.2. copies of supporting payment and transaction documents (producing the originals) of project implementation;

48.3. copies of the work transfer and acceptance deeds, certified by the support beneficiary (producing the originals);

48.4. the opinion of the relevant regional environmental board of the State Environmental Service regarding the execution of the technical regulation requirements (pertains to the measure referred to in Sub-paragraph 7.2 of these Regulations);

48.5. payment request in accordance with Annex 5 to these Regulations.

49. After complete implementation of the project the support beneficiary shall, within five working days after the final implementation term of the project specified in the contract, submit to the Service a copy of the acceptance into operation deed (producing the original).

50. If necessary, the Service shall request in writing an explanation regarding the submitted documents.

51. If the support beneficiary does not submit the documents referred to in Paragraphs 49 or 50 of these Regulations within the specified term, the Service shall send a reminder regarding submission of the documents within 10 working days from receipt of the notification. If the support beneficiary after receiving a notification has not submitted the documents within the specified time, the Service shall consider the termination of obligations with the support beneficiary in accordance with the contract procedures.

52. The support beneficiary, until 31 December 2020, shall store and produce for officials of the Service all the documentation and information associated with the project and its implementation and supervision, as well as ensure the possibility for representatives of the Service, the European Union and other competent institutions to carry out control before approval of the project application, during the period of project implementation and five years after receipt of the final payment.

VIII. Application for Support Financing

53. Support shall only be granted to the eligible costs referred to in Paragraphs 22 and 23 of these Regulations.

54. If the intended construction, reconstruction or cleaning of an above-ground water object costs for the relevant project exceed the prescribed support amount, the support beneficiary shall cover the cost difference.

55. The support beneficiary shall twice a year after completion of the project or one of its stages – by 15 January and 15 July – submit a payment request to the Service. The payment request shall be the request for the repayment of the actual expenditures of the support beneficiary. The support amount to be paid to the support beneficiary shall be determined by the Service, based on the specified support sum, the contract estimate cost and the supporting expenditure documents submitted.

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56. The project may be implemented in not more than three stages, but the support may be received by the beneficiary twice a year – in March and September. Intermediate payments shall be made after completion of the separate project section referred to in Paragraph 47 of these Regulations, if after implementation thereof an auditable value has been created (practically measurable result of the executed activity substantiated by bookkeeping documents). The final payment shall only be made after all the contract obligations have been met.

57. The Service shall examine payment requests within 60 working days after receipt thereof (if corrections are made or additional information has been requested, the examination period shall be extended by the relevant time period, when the corrections are being made or the additional information is requested) and:

57.1. if the expenditures included in the payment request comply with the regulatory enactments regarding the prescribed conditions for obtaining European Union financing, shall approve the sum of eligible costs, prepare and submit a payment order to the State Treasury regarding the repayment of actual expenditures in accordance with the proportion of the European Union financing and State budget financing determined in the contract and shall inform the support beneficiary thereof in writing;

57.2. if a portion of the expenditures included in the payment request does not comply with the requirements prescribed in the regulatory enactments regarding acquisition of European Union Funds financing, shall decrease the eligible costs sum approved for payment by the ineligible costs sum and inform the support beneficiary in writing thereof;

57.3. if the expenditures included in the payment request do not comply with the requirements prescribed in the regulatory enactments regarding the acquisition of European Union Funds financing, shall not approve the non-compliant expenditure sum and inform the support beneficiary in writing thereof.

58. Payments shall be made by non-cash settlements in accordance with Paragraph 17 of Commission Regulation No. 968/2006 to the bank account of the support beneficiary or authorised representative thereof. The Service shall submit the payment order to the State Treasury. The State Treasury shall perform the transfer to the support beneficiary's account within three days after receipt of the payment order.

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59. During the supervision period for the project – five years after the final payment – the support beneficiary shall ensure that the fixed assets procured by public financing are not:

59.1. alienated or lent out;

59.2. rented or leased.

IX. Closing Provisions

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60. If the acceptance of project applications is advertised till 30 June 2009, project applications shall be accepted for one month from when the acceptance of project applications commenced.

61. From 1 July 2009 the local governments referred to in Annex 1 to these Regulations or local governments, the territory of which includes the parishes referred to in Annex 1 to these Regulations and which did not apply for support or did not fully utilise it in the first round of project implementation may apply for support in the second round.

Prime Minister

I. Godmanis

Minister for Agriculture

M. Roze

Local Governments, Their Identified Road and Street Sections and Eligible Costs*

No.	Road (Street) name and number	Address of the Road (Street) section		Road (street) reconstruction or construction	Maximum length of the road (street) section	Eligible support costs for the Project, LVL
		from km	to km			
1.	Liepāja District, Durbe County					
1.1	Raiņa iela, No. 6407D035	2.19	2.72	street reconstruction	0.54	118043
2.	Total for the Liepāja District**					118043
3.	Tukums District, Džūkste Parish					
3.1	Bebru iela, No. 9i	0.08	0.83	street reconstruction	0.75	48632
4.	Tukums District, Irlava Parish					
4.1	Pētertāle-Kraujas, No. 24	0.00	1.50	road reconstruction	1.50	26238
5.	Tukums District, Jaunpils Parish					
5.1	Strutele's Shop-Induļi, No. 4	0.00	0.65	road reconstruction	0.65	62286
6.	Tukums District, Lestene Parish					
6.1	Baznīca-Līdumi, No. 4	0.30	0.85	road reconstruction	0.55	11996
7.	Total for the Tukums District**					149152
8.	Dobele District, Bēne Parish					
8.1	Garaiskalns-Ceplīši-Vētras, No. 14	0+00	14+86	road reconstruction	1.486	16461
9.	Dobele District, Penkule Parish					
9.1	Motorway P96-Sēju kalte	0.766	0.790	culvert reconstruction	0.024	74579
9.2	Laģi-Sietiņi	0.308	0.328	culvert reconstruction	0,020	
9.3	Zemgaļi-Māliņi	1.412	1.436	culvert reconstruction	0.024	
9.4	Purva Klauciņas-Mazjaunzemji	1.010	1.034	culvert reconstruction	0.024	
9.5	Dimzu kalte-Romji	0.134	0.149	culvert reconstruction	0.015	
9.6	Purva Klauciņas-Mazjaunzemji	0.290	0.314	culvert reconstruction	0.024	

* Has been determined by the relevant District Council in accordance with the maximum support amount available for the particular region.

No.	Road (Street) name and number	Address of the Road (Street) section		Road (street) reconstruction or construction	Maximum length of the road (street) section	Eligible support costs for the Project, LVL
		from km	to km			
10.	Dobele District, Tērvete County					
10.1	Augstkalne Parish, local government road No. Au 3 (Ķepene junction-junction with Road No. V 1078)	1.15	4.55	road reconstruction	3.40	306596
10.2	Bukaiši Parish, local government Road No. Bu 1 and No. Bu 3 (junction with Road No. V 1111-Īņķu pond)	0 2.90	1.39 3.57	road reconstruction	2.06	
10.3	Tērvete Parish, local government Road No. Te 21 (junction with Road No. Te 23-junction with Road V Nr. 1112)	0	2.55	road reconstruction	2.55	
10.4	Tērvete Parish, local government Road No. Te 55 (junction with Road No. Te 1122-junction with Road V No. 58)	0	4.33	road reconstruction	4.33	
11.	Dobele District, Dobele Parish					
11.1	Jaunlobas-Granti-Motorway P102, No. 4A	7.00	7.60	road reconstruction	0.60	72969
11.2	Lejasstrazdi-Fertiliser Warehouse, No. 9A	1.00	1.95	road reconstruction	0.95	
12.	Dobele District, Jaunbērze Parish					
12.1	Druvas-Saulstari, No. 36	0.00	0.50	road reconstruction	0.50	36975
13.	Dobele District, Bērze Parish					
13.1	Motorway P97-Mušas-Smiltnieki, No. 16	3.07	5.05	road reconstruction	1.98	77194
14.	Total for the Dobele District**					584774
15.	Jelgava District, Glūda Parish					
15.1	Dailes iela, No. 29	0.00	1.00	street reconstruction	1.00	116544
15.2	Zāģētava-Upes Kleišas-Ūdeļu iela, No. 40	0.00	0.30	street reconstruction	0.30	
16.	Jelgava District, Sidrabene Parish					
16.1	Horse Stables-Zvirbuli, No. 61	0.60	2.35	road reconstruction	1.75	46727
17.	Jelgava District, Zaļenieki Parish					
17.1	Motorway P95-Baloži	0.00	1.10	road reconstruction	1.10	97833
17.2	Abgunste Manor-Rožkalni-Zanderi	0.00	0.13	road reconstruction	0.13	
18.	Jelgava District, Sesava Parish					
18.1	Sesava Centre-Ūdri, No.9	0.00	1.30	road reconstruction	1.30	301723
18.2	Saulstaru iela (Bērvircava)-Robežnieku ceļš, No. 18	0.00	2.30	road reconstruction	2.30	
19.	Jelgava District, Vircava Parish					
19.1	Motorway V1054-Motorway V1083, No. 27	0.00	3.98	road reconstruction	3.98	144717

No.	Road (Street) name and number	Address of the Road (Street) section		Road (street) reconstruction or construction	Maximum length of the road (street) section	Eligible support costs for the Project, LVL
		from km	to km			
20.	Jelgava District, Eleja Parish					
20.1	Audruve-Staļģi-Motorway P103, No. A4	5.94	8.34	road reconstruction	2.40	79272
21.	Jelgava District, Jaunsvirslauka Parish					
21.1	Jaunsvirslauka Highway-Pērkonī-Ozoli, No. 104	0.60	2.95	road reconstruction	2.35	184111
21.2	Veži-Peskēni, No. 92	0.00	1.76	road reconstruction	1.76	
22.	Jelgava District, Svēte Parish					
22.1	Straumes iela-Imantas	0.00	0.15	road reconstruction	0.15	20093
23.	Jelgava District, Vilce Parish					
23.1	Ziedkalne junction-Tīļēni, No. 1	0.00	1.30	road reconstruction	1.30	89307
24.	Jelgava District, Platone Parish					
24.1	Zilēnu ceļš-Kubuliņi, No. 13	0.00	0.87	road reconstruction	0.87	42172
25.	Jelgava District, Lielplatone Parish					
25.1	Braņķi-Piķa dambis, No. 18	0.00	0.86	road reconstruction	0.86	48914
26.	Total for the Jelgava District**					1171413
27.	Bauska District, Code Parish					
27.1	Motorway A7-Rotkalni-Motorway A7	0.00	2.73	road reconstruction	2.73	117414
28.	Bauska District, Ceraukste Parish					
28.1	Motorway A7-Ziediņi-Kociņi-Motorway A7-Bērzaini, No. B1	3.20	3.40	road reconstruction	0.20	31489
29.	Bauska District, Dāviņi Parish					
29.1	Sīnuži-Lambārtes kalte, No. A3	3.87	3.89	culvert reconstruction	0.02	35064
30.	Bauska District, Gailīši Parish					
30.1	Šmuļi-Buku birzs-Uzvara, No. A3	0.00	1.75	road reconstruction	1.75	206481
31.	Bauska District, Īslīce Parish					
31.1	Pļavnieki-Melnupes-Mālnieki, No. B11	0.00	1.40	road reconstruction	1.40	221074
31.2	Vītolīņi-Lodēni, No. B22	0.00	1.53	road reconstruction	1.53	
31.3	Īslīces iela	0.00	0.62	street construction	0.62	
32.	Bauska District, Viesturi Parish					
32.1	Širvji-Viesturi, No. A1	0.00	1.10	road reconstruction	1.10	202891
33.	Bauska District, Vecsaule Parish					
33.1	Ozolaine-Kraukļi	0.00	0.31	road reconstruction	0.31	18594
34.	Bauska District, Mežotne Parish					
34.1	Katrīnas-Lāči, No. B43	6.20	8.86	road reconstruction	2.84	129233
35.	Bauska District, Rundāle Parish					
35.1	Upmalas iela	0.00	0.90	street reconstruction	0.90	207224
35.2	Saulītes-Mežotne-Senči, No. A026	0.00	0.50	road reconstruction	0.50	
35.3	A024, Saulaine-Sējēji	0.00	0.64	road reconstruction	0.64	
35.4	Mazrundāle-Vecrundāle, No. A022	1.90	2.20	road reconstruction	0.30	

No.	Road (Street) name and number	Address of the Road (Street) section		Road (street) reconstruction or construction	Maximum length of the road (street) section	Eligible support costs for the Project, LVL
		from km	to km			
36.	Bauska District, Svitene Parish					
36.1	Krustuļi-Cielavas-Dimanti, No. B16	0.00	0.79	road reconstruction	0.79	135740
36.2	Kukāri-Laimdotas, No. C27	0.00	0.72	road reconstruction	0.72	
37.	Total for the Bauska District**					1305204
38.	Saldus District, Pampāļi Parish					
38.1	Centre-Laipiņas	0.00 1.00	0.55 1.50	road reconstruction	1.05	83432
39.	Total for the Saldus District**					83432

Minister for Agriculture

M. Roze

** The maximum support amount available to the region is calculated in proportion to the sugar beet growing intensity in 2006 in parishes of the relevant district, utilising the following equation:

$A = (L \times Kv \times 0.5 + LV) \times Plp : Plk$, where

A – support to be received in lats;

L – the support rate for one sugar quota tonne (in lats) in accordance with Article 6, Paragraph 2 of Council Regulation No. 320/2006;

KV – total sugar production quota in tonnes waived by the State;

LV – Latvian co-financing in the amount of 25% of the diversification support in the regions affected by restructuring of the sugar industry, where in 2006 the sugar beets were grown for processing into sugar;

Plp – area (ha) in the parishes of the relevant region, where in 2006 sugar beets were grown for further processing into sugar (Annex 3);

Plk – total sugar beet area in the State, from which sugar beets were delivered to sugar refineries in accordance with contracts entered into in 2006 (Annex 3).

City Local Governments and Eligible Costs

No.	Local government	Eligible support costs for the Project, LVL*
1.	Jelgava	1 601 942.7
2.	Liepāja	957 071.2

Minister for Agriculture

M. Roze

* Support amount is calculated proportionally to the production quota of the sugar refinery situated in the relevant city, utilising the following equation:

$A = L \times K_v \times 0.5 \times K_{vf} : K_v$, where

A – support to be received in lats;

L – the support rate for one sugar quota tonne (in lats) in accordance with Article 6, Paragraph 2 of Council Regulation No. 320/2006;

K_v – total sugar production quota in tonnes waived by the State;

K_{vf} – total sugar production quota in tonnes waived by the relevant sugar refinery.

**The Local Governments and Areas Under Sugar Beet in Districts for Regions Affected
by the Restructuring of the Sugar Industry***

No.	Name of the local government	Area (ha) under sugar beet in 2006**
1.	Bauska District:	4352
1.1	Ceraukste Parish	
1.2	Code Parish	
1.3	Dāviņi Parish	
1.4	Gailīši Parish	
1.5	Īslīce Parish	
1.6	Mežotne Parish	
1.7	Rundāle Parish	
1.8	Svitene Parish	
1.9	Vecsaule Parish	
1.10	Viesturi parish	
2.	Dobele District:	1950
2.1	Auri Parish	
2.2	Bēne Parish	
2.3	Bērze Parish	
2.4	Dobele Parish	
2.5	Jaunbērze Parish	
2.6	Krimūna Parish	
2.7	Penkule Parish	
2.8	Tērvete County	
2.9	Ukri Parish	
2.10	Vītiņi Parish	
3.	Jelgava District:	3906
3.1	Eleja Parish	
3.2	Glūda Parish	
3.3	Jaunsvirlauka Parish	
3.4	Lielplatone Parish	
3.5	Līvbērze Parish	
3.6	Platone Parish	
3.7	Sesava Parish	
3.8	Sidrabene Parish	
3.9	Svēte Parish	
3.10	Vilce Parish	
3.11	Vircava Parish	

* According to the local administrative territorial division by local governments as of 10 September 2007.

** In accordance with the Rural Support Service information regarding the declared areas for the production of agricultural produce.

No.	Name of the local government	Area (ha) under sugar beet in 2006**
3.12	Zaļenieki Parish	
4.	Liepāja District:	394
4.1	Dunika Parish	
4.2	Durbe County	
4.3	Gramzda Parish	
4.4	Priekule Parish	
4.5	Vaiņode Parish	
5.	Saldus District:	278
5.1	Brocēni County	
5.2	Jaunlutriņi Parish	
5.3	Pampāļi Parish	
5.4	Ruba Parish	
5.5	Vadakste Parish	
5.6	Zaņa Parish	
5.7	Zirņi Parish	
6.	Tukums District:	497
6.1	Džūkste Parish	
6.2	Irlava Parish	
6.3	Jaunpils Parish	
6.4	Lestene Parish	
6.5	Slampe Parish	
In total		11377

Minister for Agriculture

M. Roze

[17 March 2009]

Annex 4
Cabinet Regulation No. 556
14 July 2008



European Agricultural Guarantee Fund (EAGF) Sugar Industry Restructuring Fund Measures

- [] "Basic services to the economy and residents"
- [] "Support to the cleaning-up of polluted locations"

Project Application	
Applicant for aid:	
Client Number:	
Project Application Number:	

Certificate Regarding Registration of the Project Application (to be completed by a RSS employee):

Client Number:	
Project Application Number.	
Project application registration date and time:	
given name, surname and signature of the RSS LRC employee	



A. GENERAL PART

A.1 General Information Regarding the Support Applicant

Full name of the applicant for aid:		Given name, surname of the manager:
Registration No.:		VAT Payer No.:

A.2 Contact Information for the Support Applicant

Statistical region:		
Legal address of the applicant for aid:		
Postal code:		Contact address (address for correspondence) of the applicant for aid:
Telephone number:		Fax:
E-mail address:		Internet home page:

A.3 Contact Person for the Applicant for Aid (Project Manager)

Given name of the employee:		Position held by the project manager
Telephone, fax		E-mail address:

A.4 To Be Completed by LRC employee:

Given name, surname of the project manager		Service LRC:
Surname of the employee:		Project registration date and time:

B. INFORMATION REGARDING THE APPLICANTS FOR AID

B.1 Description of the Activity – Connection with the Sugar Industry or Reconstruction

--

B.2 Characteristics of the Applicants for Aid

Number of residents, to whom the measure to be realised is available within the framework of the project (<i>number or not applicable</i>)	
Total length of the local government roads, km (<i>or not applicable</i>)	
Length of above-ground water objects, km (<i>or not applicable</i>)	
Existing hydrotechnical structures under the management of the local government (<i>number or not applicable</i>)	
Existing hydrotechnical facilities under the management of the local government (<i>number or not applicable</i>)	

B.3 Finances Received by the Applicant for Aid from European Union Funds and State Subsidised Investment Projects

Up to the Moment of Submission of this Project Application I Have Received Finances From European Union Funds and State Subsidised Projects:	
Yes	
No	

B.3.1 Realised Projects (SAPARD, EAGF, EAFRD, ERDF, State subsidised and local government financed projects, etc.), to be completed if financing has been received:

No.	Name of the fund, name of the aid institution	Project name and Project No.	Period of project implementation (month, year) – (month, year)	Public financing (LVL)	Is the project application associated with another realised project (<i>yes; no</i>)	The associated content of the associated project
<i>Projects financed by the EU</i>						
<i>Other projects (financed by local government, State subsidised projects, etc.)</i>						

B.4 Submitted Applications by the Applicant for Aid to European Union Funds, State Subsidised and local government financed programmes (information on projects, which have yet to be realised)

Up to the moment of submission of this project I have submitted a project application for receiving support from European Union Funds, State subsidised and local government financed projects	Yes	
	No	

B.4.1 Aid measures, within the framework of which project applications have been submitted for evaluation

No.	Name of the fund, name of the aid institution	Project name and Project No.	Implementation stage of the project (the project is presently being implemented; the project has been submitted for evaluation)	Period of project implementation (month, year) – (month, year)	Sum of eligible costs (LVL)	Public financing (LVL)	Is the project application associated with another project application submitted for evaluation (yes; no)	The associated content of the associated project
<i>Projects financed by the EU</i>								
<i>Other projects (financed by local government, State subsidised projects, etc.)</i>								

C. INFORMATION REGARDING THE PROJECT

C.1 Name of the Project

C.2 Project Objective

C.3 Description of the Project

C.4 Activities planned for the Project

These activities are planned to be implemented by the project:	Sum of eligible costs (LVL)
1. Road and street construction or reconstruction for a local government:	
2. Renewal of the affected environment and putting water treatment objects of a city local government into order:	

C.5 Period of Project Implementation

	date	month	year		date	month	year
Starting term of the project				Finishing term of the project			

C.5.1 If the Project is Implemented in Stages

Stage 1	Starting date		Final date	
	Tasks to be completed			
Stage 2	Starting date		Final date	
	Tasks to be completed			
Stage 3	Starting date		Final date	
	Tasks to be completed			

C.6 Project Implementation Location

Statistical region	
Implementation address	

C.7 Project Outcomes

Length of the constructed or reconstructed local government roads, km (<i>or not applicable</i>)	
Length of the cleaned-up above-ground water objects, km (<i>or not applicable</i>)	
Existing constructed or reconstructed hydraulic structures under the management of the local government (<i>number, cubic metres, or not applicable</i>)	
Installed hydraulic facilities (<i>number or not applicable</i>)	

C.8

Planned

Project

Measures

Construction or reconstruction of local government roads and streets, including

- local government road construction;
- local government road reconstruction;
- local government street construction;
- local government road reconstruction;

Renewal of the affected environment and putting a water treatment object of a city local government into order, including

renewal of the affected environment of a city local government (clean-up of an above-ground water object):
 putting a water treatment object into order (including a dam, pumping station and drainage system):
 hydraulic structure construction;
 hydraulic structure reconstruction;
 acquisition of the equipment necessary for equipping the hydraulic structure.

C.9 Accounting Table of Fixed Assets

No.	Fixed asset	number	The fixed asset which will supplement or replace the current one	number

C.10 It is Planned to Procure the Following Equipment During the Term of the Project

No .	Name, model or brand	Number	Power, capacity /Unit of measurement	Technological description
Equipment				

C.11 The new construction and reconstruction that shall occur during the project No.	Type of structures	Road and street*		Area, square metre/cubic metre/km	Cost per square metre/cubic metre/km	Total costs, LVL
		name and number	section address (from-to/km)			
1	2	3	4	5	6	7 = 5 x 6
<i>New construction</i>						
<i>Total costs for the new construction</i>						
<i>Reconstruction</i>						
<i>Total costs for reconstruction</i>						
<i>Total costs for new construction and reconstruction</i>						

C.12 Clean-up of above-ground water objects shall be performed during the project implementation

No.	Type of structures	Area, square metre/cubic metre/km	Cost per square metre/cubic metre/km	Total costs, LVL
<i>Clean-up of above-ground water objects</i>				

<i>Total costs for clean-up of the above-ground water objects</i>	
---	--

C.13 Total and Eligible Costs for the Project

Total costs						Eligible costs					
Cost positions divided according to the planned activities of the project and the project stages	Price per unit, LVL		Number of units	Total costs, LVL		Eligible costs, LVL	Time of implementation (indicate the relevant month/months of the relevant year)				
	(including VAT)	without VAT		(including VAT)	without VAT		0	1	2	3	4
1	2	3	4	5=2x4	6=3x4	7					
1. Procurement of New Facilities and Equipment											
<i>Total costs for the facilities and equipment</i>											
2. New Structures and Reconstruction, costs											
<i>Total costs for the new structures and reconstruction</i>											
3. Costs of Clean-up of an Above-ground Water Object											



<i>Total costs of clean-up of an above-ground water object</i>											
4. Miscellaneous Expenditure											
<i>Total miscellaneous expenditure</i>											
TOTAL											

C.14 Other Ineligible Costs

Ineligible cost positions divided according to the planned activities of the project, which are not reflected in Table C.16, but are associated with implementation of the project	Sum, LVL
TOTAL	

C.15 Project Financing

Project sum total, LVL		Total eligible costs for the project, LVL	
---------------------------	--	---	--

C.16 Pre-financing Sources for the Total Costs of the Project

Source of financial resources	Sum, LVL
1. Personal financial resources of the applicant for aid	
2. Borrowings	
3. Other resources	
TOTAL	

C.17 The Time Schedule for Submitting Payment Requests (for Eligible Project Costs)

No.	Eligible costs included in the payment request (divided over project stages)	Time for submitting payment requests		Sum, LVL
		month	year	
	<i>1. Advance (20% of the public financing amount)</i>			
	<i>2. Interim payments, final payment</i>			
TOTAL				

C.18 Report on the Project's Impact on the Environment

Description of the project's impact on the surrounding environment in accordance with the regulatory enactments of the Republic of Latvia

C.19 Effect on Gender Equality

What is the project's effect on gender equality? (<i>positive, indirect, neutral</i>)	
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C.20 Description of the Effect of the Project on Gender Equal Rights

Characterise the effect of the project on gender equality

--

C.21 Project Informative and Publicity Measures

Description

D. ACCOMPANYING DOCUMENTS

D.1 Documents to be submitted:

Documents to be submitted (if the form is being submitted in accordance with the requirements of the Electronic Documents Law, the accompanying documents shall also be submitted in conformity with the requirements of the referred to Law)			Completed by the applicant for aid			The be completed by an employee of the RSS				
			Mark the appropriate response with an X			Number of pages	Mark the appropriate response with an X			Number of pages
			Yes	No	Does not apply		Y e s	N o	Does not apply	
1.	Complete set in two copies of the project application and the electronic version (<i>not applicable if the form has been submitted in accordance with the requirements of the Electronic Documents Law</i>).	originals								
2.	The value added taxpayer registration certificate (if the project applicant is a person liable to value added taxation)	copy								
3.	A copy of the construction project approved in accordance with procedures prescribed by the regulatory enactments governing construction (to be submitted together with the project application or in three month's time after entering into the contract with the Service).	copy								
4.	A copy of the construction permit (<i>to be submitted with the project application or in three month's time after entering into the contract with the Service</i>).	copy								
6.	Substantiation documents for the procurement procedure in accordance with the applicable regulatory enactments governing the procurement procedure (<i>to be submitted with the project application or in three month's time after entering into the contract with the Service</i>).									
6.1	Technical specification of the procured item;	original								
6.2	An invitation to submit proposals published by the PMB	printout								
6.3	The notification published by the PMB regarding amendments to the procurement procedure documents;	printout								

Documents to be submitted (if the form is being submitted in accordance with the requirements of the Electronic Documents Law, the accompanying documents shall also be submitted in conformity with the requirements of the referred to Law)			Completed by the applicant for aid			The be completed by an employee of the RSS				
			Mark the appropriate response with an X			Number of pages	Mark the appropriate response with an X			Number of pages
			Yes	No	Does not apply		Y e s	N o	Does not apply	
6.4	The notification published by the PMB regarding taking of the decision;;	printout								
6.5	Winner's offer	copy**								
7.	City local governments shall submit:									
7.1	the final notification prescribed by the Law On Environmental Impact Assessment regarding environmental impact assessment and the State Environmental Monitoring Bureau opinion regarding the final notification, if an environmental impact assessment is necessary;	copy								
7.2	the decision by the State Environmental Monitoring Bureau regarding non-application of an environmental impact study and the relevant technical requirements of the regional environmental board of the State Environmental Service, if initial environmental impact assessment of the project has been performed, but the procedures for environmental impact assessment do not need to be applied;	copy								
7.3	the technical requirements issued by the relevant regional environmental board of the State Environmental Service for projects which do not require an environmental impact study;	copy								
8.	the decision by the city local government or local government administrative body (council) to participate in the project and all the undertaking for implementing the project, indicating the total costs for the project application and the financial sources for the project.	copy								

Documents to be submitted (if the form is being submitted in accordance with the requirements of the Electronic Documents Law, the accompanying documents shall also be submitted in conformity with the requirements of the referred to Law)			Completed by the applicant for aid			The be completed by an employee of the RSS				
			Mark the appropriate response with an X			Number of pages	Mark the appropriate response with an X			Number of pages
			Yes	No	Does not apply		Y e s	N o	Does not apply	
9.	Attestation confirming that the project applicant has stable and available financial assets.	copy								
<i>Other documents submitted</i>										
10.										
11.										
Total number of documents and pages submitted										

D.2 Note. *If the form is submitted in accordance with requirements of the Electronic Documents Law, these fields need not be completed*

All of the necessary documents have been submitted	All of the necessary documents have not been submitted
<p>1. I agree Aid applicant:** _____ (signature, full name, date)</p> <p>Signature of the official of the Regional Agricultural Administration: _____ (signature, full name, date)</p>	<p>2. I agree Aid applicant:** _____ (signature, full name, date)</p> <p>Signature of the official of the Regional Agricultural Administration: _____ (signature, full name, date)</p>

E. DECLARATION OF AN APPLICANT

I certify with my signature that:

- 1) the information in the project application form and other submitted documents is true;
- 2) there are no finances received from other European Union Funds or State support programmes included in the intended activities of this project application;
- 3) I have acquainted myself with all the conditions for receiving public finances, including Council Regulation No. 1698/2005, Council Regulation (EC) No. 1290/2005 of 21 June 2005 on the financing of the common agricultural policy, Commission Regulation No. 968/2006 and undertake to observe them during the process of implementing the project;
- 4) I undertake, until 31 December 2020, to store and produce for officials of the Service all the documentation and information associated with the project and its implementation and supervision, as well as to provide the possibility for the Service, European Union and representatives of other competent institutions to carry out control before approval of the project application, during the period of project implementation and five years after receipt of the final payment.
- 5) the implementation of intended measures of the project application shall not be commenced prior to entering into a contract with the Rural Support Service, excluding miscellaneous expenditure;
- 6) the project will be implemented within the term specified in the project submission;
- 7) for five years after receiving payment, I shall not undertake any activities without the written approval of the Rural Support Service, which may significantly change the conditions for implementing the project, objectives and co-financed investments;
- 8) I shall not make any changes to the project, prior to coordinating them in writing with the Rural Support Service;
- 9) I have performed the procurement procedure or shall perform it in accordance with the regulatory enactments of the Republic of Latvia;

- 10) while conducting the procurement procedure, there shall not be such circumstances due to which it might be considered that I have a personal interest or a conflict of interests may arise;
- 11) I and the participants of the procurement procedure are not mutually related persons within the meaning of the Law On Taxes and Fees;
- 12) I have not been declared insolvent, I am not in a liquidation process, my economic activity has not been stopped or interrupted, a court action has not been commenced regarding ceasing activity, insolvency or bankruptcy – if the aid applicant is subject to the Insolvency Law;
- 13) there does not exist a judgment in force with which I am proclaimed as guilty in fraudulent actions, bribery, commercial bribery, as well as being involved in criminal organisations or other illegal actions, as a result of which the financial interests of the Republic of Latvia or the European Union have been affected, and the criminal record has not been expunged or set aside;
- 14) violations of professional activity have not been determined and there does not exist a judgment in force with which I have been declared as guilty in an offence in relation to my professional activity;
- 15) I have not previously violated the provisions of the contract, in obtaining European Union financing;
- 16) I have not attempted to obtain restricted access (confidential) information or to influence the evaluation commission or the Rural Support Service by way of criminal or administratively punishable activities during the project application competition evaluation period;
- 17) I shall have at my disposal sufficient resources to completely execute the intended measures of the project application within the planned terms;
- 18) I as the aid beneficiary during the implementation period of the project (if this project application is approved and support is granted) shall ensure the publicity measures of the project in accordance with the requirements of the relevant regulatory enactments of the EU and the Republic of Latvia;

- 19) during the period of implementation of the project I shall observe the relevant regulatory enactments of the EU and the Republic of Latvia regarding effect on the environment and gender equality;
- 20) I have fulfilled all my obligations in connection with the payment of taxes arising from the legislation of the Republic of Latvia;
- 21) the EU financing requested for implementation of the project shall be utilised in accordance with the project application description.

The Project has been submitted***

	(year)		
--	--------	--	--

date
month

in 2 copies on _____ **pages with** _____ **(number) enclosed**
documents

Signature of applicant for aid _____
 (full name)

Notes:

* Only applies to local governments.

** On submitting the document copy, the support applicant certifies its conformity to the original in accordance with the regulations for preparing and drawing up of documents.

*** The document information “Date”, “Signature” and “Place for Seal” (z.v.) need not be completed, if the electronic document has been prepared in accordance with the requirements of the regulatory enactments regulating the drawing up of electronic documents.

Minister for Agriculture

M. Roze

REQUEST FOR PAYMENT

This form is to be submitted to the Rural Support Service in accordance with the conditions of the contract between the Rural Support Service and the aid beneficiary.

Payment requests will only be accepted in the following format. Forms containing corrections shall be considered as invalid

I. INFORMATION REGARDING THE REQUEST

Contract/project number

Request order number

Sum total of the request, LVL

Initial date of the reference period

Final date of the reference period

Is this the final request?

II. INFORMATION REGARDING THE PROJECT

Fund

Measure

Date of entering into the contract

Initial date of the project

Final date of the project

Revenue earned during implementation of the project

State budget pre-financing received

III. AID BENEFICIARY

Name
Registration No.
Address
Contact person for the project
Telephone
E-mail address
Institutional Sector Classification Code

IV. BANK INFORMATION

Bank account where payments are to be made (in accordance with the Rural Support Service Client Register):

to the aid beneficiary to the State budget

Account holder
Registration No.
Name of the bank
Bank account for making of payment
Bank code

Aid Beneficiary _____
(signature and full name)*

Date*: _____

To be completed by the Rural Support Service

In approving the payment request, I certify that activities are ensured (including examination of the additional information), which provide sufficient guarantee that the repayment sum has been calculated in compliance with the approved project application, European Community legislation and national regulatory enactments, and the contract with the aid beneficiary. Substantiation documents are available for examination; when performing supervision during the period of project implementation, irregularities have not been detected or, if detected, the eligible costs have been decreased.

Request received	Request rejected	Request re-submitted	Request approved
(date)			
(signature and full name)			

V. ELIGIBLE COSTS DECLARATION

No.	The estimate position in accordance with the contract**/contractor, supplier	1	2	3	4	5	6	7
		Eligible costs in accordance with the contract costs estimate** (LVL)	Eligible costs declared in previous requests (LVL)	Account No., date	Payment document No., date	Eligible costs declared in this request (LVL)	Total of all requests (6 = 2 + 5) (LVL)	Economic Classification Code***
1.						0.00	0.00	
2.						0.00	0.00	

No.	The estimate position in accordance with the contract**/contractor, supplier	1	2	3	4	5	6	7
		Eligible costs in accordance with the contract costs estimate**	Eligible costs declared in previous requests	Account No., date	Payment document No., date	Eligible costs declared in this request	Total of all requests (6 = 2 + 5)	Economic Classification Code***
		(LVL)	(LVL)			(LVL)	(LVL)	
3.						0.00	0.00	
Total expenditure		0.00	0.00	X	X	0.00	0.00	
Eligible costs – total****		0.00	0.00	X	X	0.00	0.00	
incl. public financing	%	0.00	0.00	X	X	0.00	0.00	
financing from local government resources	%	0.00	0.00	X	X	0.00	0.00	
other financing; and private financing	%	0.00	0.00	X	X	0.00	0.00	

Date*: _____

VI. ATTESTATION FOR CERIFYING COSTS

1. In accordance with the approved declared eligible costs of the payment request, I certify that:

1.1. the eligible costs of the project conform to the approved project application, European Community legislation and national regulatory enactments, and the annex “Project Cost Estimate” to the aid beneficiary and Rural Support Service contract. Eligible costs indicated in the payment request are covered, substantiating documents are available;

1.2. payments were made in the payment period specified by the contract

1.3. the conditions prescribed by the annex to the aid beneficiary and Rural Support Service contract and regulatory enactments of the European Commission regarding state support, public procurement, environmental protection and equal rights have been observed;

1.4. the publicity requirements have been observed, which are prescribed by the aid beneficiary and Rural Support Service contract and Article 58, Paragraph 3 (information and publicity) of Commission Regulation (EC) No. 1974/2006 of 15 December 2006 laying down detailed rules for the application of Council Regulation (EC) No. 1698/2005 on support for rural development by the European Agricultural Fund for Rural Development (EAFRD) or Articles 32 and 33 (information and publicity) of Commission Regulation (EC) No. 498/2007 of 26 March 2007 laying down detailed rules for the implementation of Council Regulation (EC) No. 1198/2006 on the European Fisheries Fund (hereinafter – Commission Regulation No. 498/2007);

1.5. to reflect all transactions associated with the project, a separate bookkeeping accounts system or relevant accountancy code has been introduced;

1.6. as far as possible, information regarding transactions has been electronically registered and is available upon request by competent Services;

1.7. audit traceability is ensured in accordance with Annex 1 to Commission Regulation (EC) No. 885/2006 of 21 June 2006 laying down detailed rules for the Application of Council Regulation (EC) No. 1290/2005 as regards the accreditation of paying agencies and other bodies and the clearance of the accounts of the EAGF and of the EAFRD (hereinafter – Commission Regulation 885/2006), or Articles 41 and 45 of Commission Regulation No. 498/2007;

1.8. in accordance with Article 9 of Commission Regulation No. 885/2006 or Article 87 of Council Regulation (EC) No. 1198/2006 of 27 July 2006 on the European Fisheries Fund all originals of the justification documents shall be kept until 31 December 2020.

2. I understand that the competent authorities may perform financial control. I undertake to repay the finances received from the European Union and State budget (if in accordance with the contract State budget resources have been received), if fraud has been determined, over payment has occurred or the project is not implemented in accordance with the approved project application and/or European Community legislation and national regulatory enactments.

Aid beneficiary*: _____
(signature and full name)

Date*: _____

Notes.

1. * Not to be completed if the electronic document has been prepared in accordance with the regulatory enactments regarding the drawing up of electronic documents.
2. ** When completing, amendments made by agreement that has been entered into in addition to the contract between the aid beneficiary and the Rural Support Service (if such exist) are taken into account. If a contract with the Rural Support Service is not concluded, the declaration is completed in accordance with the project application.
3. *** To be completed by the Rural Support Service.
4. **** May not exceed the sum total cost estimate for the project.

Minister for Agriculture

M. Roze