

Republic of Latvia  
Cabinet  
Regulation No. 841  
Adopted 1 November 2011

## **Procedures for the Gathering and Compiling Information Regarding the Prices and Trading Volumes of Agricultural Products in a Specific Reporting Period**

*Issued pursuant to  
Section 13, Paragraph one of  
the Law On Agriculture and Rural Development*

### **I. General Provisions**

1. This Regulation prescribes the procedures for the gathering and compiling information regarding the prices and trading volumes of agricultural products in a specific reporting period.
2. Information regarding the prices and trading volumes of agricultural products shall be gathered and compiled by the Latvian State Institute of Agrarian Economics (hereinafter – Institute), the Rural Support Service (hereinafter – Service) and State agency “Agricultural Data Centre” (hereinafter – Centre).
3. The Institute, on the basis of data from the Central Statistical Bureau and the Food and Veterinary Service and taking into account the specialisation, economic size and trading volume of production, as well as in order to ensure the representation of information, shall include the following in the group of information providers:
  - 3.1. processors and traders of grain;
  - 3.2. importers and wholesale traders of bananas;
  - 3.3. producers of dairy products;
  - 3.4. producers of hen eggs;
  - 3.5. producers of poultry meat;
  - 3.6. slaughterhouses;
  - 3.7. pig breeders;
  - 3.8. processors and traders of fibre flax and hemp;
  - 3.9. producers of vegetables, fruits and berries.
4. The Service, on the basis of data from the Central Statistical Bureau and taking into account the economic size and specialisation of production, as well as in order to ensure the representation of information, shall include the following in the group of information providers:
  - 4.1. processors of grain;
  - 4.2. processors of potatoes;
  - 4.3. producers of meat products;
  - 4.4. producers of hen eggs.

5. Information regarding the prices and trading volume of imported fishery products shall be provided to the Institute by the Customs Board of the State Revenue Service on the basis of data included in customs declarations.

## **II. Content of Information and Procedures for Provision Thereof**

6. Each Tuesday by 17.00 the information indicated in Annexes 1, 2, 3, 4, 5, 6, 7 and 8 to this Regulation regarding the previous week shall be provided to the Institute by:

- 6.1. processors and traders of grain (Annex 1);
- 6.2. importers and wholesale traders of bananas (Annex 2);
- 6.3. producers of dairy products (Annexes 3 and 4);
- 6.4. pig breeders (Annex 5);
- 6.5. producers of hen eggs (Annex 6);
- 6.6. producers of poultry meat (Annex 7);
- 6.7. producers of vegetables, fruits and berries (Annex 8).

7. The information indicated in Annex 9 to this Regulation regarding the previous month shall be provided to the Institute by processors and traders of fibre flax and hemp each month by the seventh date.

8. Each year by 1 August the information indicated in Annexes 10 and 11 to this Regulation regarding the previous market year (1 July – 30 June) shall be provided to the Service by:

- 8.1. processors of grain (Annex 10);
- 8.2. processors of potatoes (Annex 11).

9. Each year by 1 February the information indicated in Annexes 12 and 13 to this Regulation regarding the previous calendar year shall be provided to the Service by:

- 9.1. producers of meat products (Annex 12);
- 9.2. producers of hen eggs (Annex 13).

10. The Customs Board of the State Revenue Service shall provide information regarding the prices and trading volumes of imported fishery products to the Institute within the following time periods:

10.1. regarding the time period from the first to fifteenth date of each month – up to the twenty second date of the same month or up to the first working day after the twenty second date;

10.2. regarding the time period from the sixteenth date of each month up to the end of the month – up to the seventh date of the next month or the first working day after the seventh date.

11. Slaughterhouses, which do not classify animal carcasses in accordance with the regulatory enactments regarding the treatment quality, classification and labelling of animal carcasses, as well as with the procedures by which the conformity of animal carcasses with the requirements for the treatment quality and classification is evaluated and information regarding prices of animal carcasses is gathered and compiled, shall, within 48 hours after slaughtering the animal, in addition to the information specified in the regulatory enactments regarding the procedures for registration of animals, livestock and holdings, as well as marking of animals shall provide the following data to the Centre regarding each bovine animal or pig slaughtered:

- 11.1. live weight, if such has been specified, and carcass weight;
- 11.2. value in lats (without value added tax).

12. The Centre shall provide the information referred to in Paragraph 11 of this Regulation regarding the previous week to the Institute each Wednesday by 17.00.

13. The Institute and the Service shall maintain a list of information providers and shall evaluate the group of information providers at least once a year.

14. The Institute and the Service shall inform the Central Statistical Bureau regarding such information providers who have not submitted the necessary information or have submitted incomplete information.

15. The Central Statistical Bureau shall, in accordance with the procedures specified in regulatory enactments, hold the information providers referred to in Paragraph 14 of this Regulation to administrative liability.

### **III. Compiling Information**

16. A month prior to commencing the compiling of information, the Institute and the Service shall inform an information provider in writing regarding the duty to provide information regarding specific agricultural products in accordance with this Regulation.

17. Information shall be provided by completing a questionnaire in writing in accordance with the relevant Annex to this Regulation and by sending such questionnaire or by telephone within the time period specified in this Regulation, except the information referred to in Paragraph 11 of this Regulation. The information provider shall store signed questionnaires (originals) for at least a year regardless of the way of providing the information (except the case referred to in Paragraph 11 of this Regulation).

18. Information provided by information providers shall be considered restricted access information, and publishing thereof shall be admissible only in the form of summary in accordance with the Freedom of Information Law.

19. The Institute shall compile and send the information gathered in accordance with the procedures specified in this Regulation, using electronic means, to the European Commission and the Ministry of Agriculture.

20. The Service shall compile and send the information gathered in accordance with the procedures specified in this Regulation, using electronic means, to the Ministry of Agriculture, the Central Statistical Bureau and the European Statistical Bureau EUROSTAT.

### **IV. Control of the Conformity of Information**

21. The Institute or an authorised person thereof (hereinafter – controller) shall perform control of the conformity of information in undertakings of the information providers referred to in Paragraphs 6 and 7 of this Regulation. The Food and Veterinary Service shall perform control of the conformity of information in undertakings of the information providers referred to in Paragraph 11 of this Regulation.

22. The controller and the Food and Veterinary Service has the right to visit an information provider without prior warning and to request all necessary information and documentation confirming the conformity of prices and trading volumes.

23. An information provider has a duty to provide the information requested by the controller and the Food and Veterinary Service regarding registration, compiling and notification of prices and trading volume.

#### **V. Closing Provision**

24. Cabinet Regulation No. 367 of 20 April 2004, *Procedures by which Information regarding the Prices and Trading Volumes of Agricultural Products shall be Gathered and Compiled* (*Latvijas Vēstnesis*, 2004, No. 69, 210; 2006, No. 172; 2008, No. 179), is repealed.

Prime Minister

V. Dombrovskis

Minister for Agriculture

L. Straujuma

### Questionnaire Regarding Grain

Year \_\_\_\_\_ Reporting week number \_\_\_\_\_  
Name \_\_\_\_\_  
Registration No. \_\_\_\_\_

#### Information Regarding the Procurement Prices and Volume of Grains in the Previous Week

No.	Type of grain	Average price without VAT (LVL/t)	Volume (t)
1.	Wheat for human consumption		
2.	Feed wheat		
3.	Malting barley		
4.	Feed barley		
5.	Rye for human consumption		
6.	Feed rye		
7.	Feed oats		
8.	Oats for human consumption		
9.	Buckwheat		

Information regarding the previous week shall be sent to the Latvian State Institute of Agrarian Economics each Tuesday by 17.00.

Date\* \_\_\_\_\_  
Telephone \_\_\_\_\_

The person who completed the questionnaire \_\_\_\_\_  
(given name, surname) (signature\*)

Note. \* The details of the document “date” and “signature” shall not be completed if the

electronic document has been prepared in accordance with the regulatory enactments regarding the drawing up of electronic documents.

**Questionnaire Regarding Bananas**

Year \_\_\_\_\_ Reporting week number \_\_\_\_\_  
Name \_\_\_\_\_  
Registration No. \_\_\_\_\_

**Information Regarding the Sales Price and Volume of Bananas in the Previous Week**

No.	Combined Nomenclature code	Average price without VAT (LVL/kg)	Volume (kg)	Country of origin

Information regarding the previous week shall be sent to the Latvian State Institute of Agrarian Economics each Tuesday by 17.00.

Date\* \_\_\_\_\_  
Telephone \_\_\_\_\_

The person who completed the questionnaire \_\_\_\_\_ (given name, surname) \_\_\_\_\_ (signature\*)

Note. \* The details of the document “date” and “signature” shall not be completed if the electronic document has been prepared in accordance with the regulatory enactments regarding the drawing up of electronic documents.

### Questionnaire Regarding Cheese

Year \_\_\_\_\_ Reporting week number \_\_\_\_\_  
Name \_\_\_\_\_  
Registration No. \_\_\_\_\_

#### Information Regarding the Sales Price and Volume of Types of Cheese in the Previous Week

No.	Type of cheese	Average price without VAT (LVL/kg)*	Volume (kg)

Information regarding the previous week shall be sent to the Latvian State Institute of Agrarian Economics each Tuesday by 17.00.

Date\*\* \_\_\_\_\_  
Telephone \_\_\_\_\_

The person who completed the questionnaire \_\_\_\_\_ (given name, surname) \_\_\_\_\_ (signature\*\*)

Notes.

- \* The price shall not include discounts granted to certain customers.
- \*\* The details of the document “date” and “signature” shall not be completed if the electronic document has been prepared in conformity with the regulatory enactments regarding the drawing up of electronic documents.

### Questionnaire Regarding Dairy Products

Year \_\_\_\_\_ Reporting week number \_\_\_\_\_  
Name \_\_\_\_\_  
Registration No. \_\_\_\_\_

#### Information Regarding the Sales Price and Volume of Dairy Products in the Previous Week

No.	Type of dairy products	Average price without VAT (LVL/kg)*	Volume (kg)

Information regarding the previous week shall be sent to the Latvian State Institute of Agrarian Economics each Tuesday by 17.00.

Date\*\* \_\_\_\_\_  
Telephone \_\_\_\_\_

The person who completed the questionnaire \_\_\_\_\_ (given name, surname) \_\_\_\_\_ (signature\*\*)

Notes.

- \* The price shall not include discounts granted to certain customers.
- \*\* The details of the document “date” and “signature” shall not be completed if the electronic document has been drawn up in conformity with the regulatory enactments regarding the drawing up of electronic documents.

### Questionnaire Regarding Piglets

Year \_\_\_\_\_ Reporting week number \_\_\_\_\_  
Name \_\_\_\_\_  
Registration No. \_\_\_\_\_

#### Information Regarding the Sales Price and Quantity of Live Piglets in the Previous Week

Average price without VAT (LVL/per unit)	Quantity (units)

Information regarding the previous week shall be sent to the Latvian State Institute of Agrarian Economics each Tuesday by 17.00.

Date\* \_\_\_\_\_  
Telephone \_\_\_\_\_

The person who completed the questionnaire \_\_\_\_\_  
(given name, surname) (signature\*)

Note. \* The details of the document “date” and “signature” shall not be completed if the electronic document has been prepared in accordance with the regulatory enactments regarding the drawing up of electronic documents.

### Questionnaire Regarding Hen Eggs

Year \_\_\_\_\_ Reporting week number \_\_\_\_\_  
Name \_\_\_\_\_  
Registration No. \_\_\_\_\_

#### Information Regarding the Sales Price and Quantity of Hen Eggs in the Previous Week

Size of hen eggs (Class A)	Average price without VAT (LVL/1000 units)*	Quantity (units)

Information regarding the previous week shall be sent to the Latvian State Institute of Agrarian Economics each Tuesday by 17.00.

Date\*\* \_\_\_\_\_  
Telephone \_\_\_\_\_

The person who completed the questionnaire \_\_\_\_\_ (given name, surname) \_\_\_\_\_ (signature\*\*)

#### Notes.

- \* The price shall not include compensation for transport costs from the place of egg packaging to the storage premises, as well as discounts granted to certain customers.
- \*\* The details of the document “date” and “signature” shall not be completed if the electronic document has been prepared in conformity with the regulatory enactments regarding the drawing up of electronic documents.

### Questionnaire Regarding Broiler Meat

Year \_\_\_\_\_ Reporting week number \_\_\_\_\_  
Name \_\_\_\_\_  
Registration No. \_\_\_\_\_

#### Information Regarding the Sales Price and Volume of Broiler Carcasses in the Previous Week

No.	Type of broiler meat	Average price without VAT (LVL/kg)*	Volume (kg)

Information regarding the previous week shall be sent to the Latvian State Institute of Agrarian Economics each Tuesday by 17.00.

Date\*\* \_\_\_\_\_

Telephone \_\_\_\_\_

The person who  
completed the  
questionnaire

\_\_\_\_\_ (given name, surname)

\_\_\_\_\_ (signature\*\*)

Notes.

- \* The price shall not include compensation for transport costs from the slaughterhouse to storage premises, as well as discounts granted to certain customers.
- \*\* The details of the document “date” and “signature” shall not be completed if the electronic document has been prepared in conformity with the regulatory enactments regarding the drawing up of electronic documents.

**Questionnaire Regarding Vegetables, Fruits and Berries**

Year \_\_\_\_\_ Reporting week number \_\_\_\_\_  
Name \_\_\_\_\_  
Registration No. \_\_\_\_\_

**Information Regarding the Sales Prices and Volume of Vegetables, Fruits and Berries in the Previous Week**

No.	Type of vegetables	Average price without VAT (LVL/kg)	Volume (kg)
1.	Long cucumbers		
2.	Short cucumbers		
3.	Tomatoes*		
4.	White cabbage		
5.	Onions		
6.	Carrots		
7.	Red beets		
8.	Chinese cabbage		
9.	Ware potatoes		
10.	Apples*		
11.	Cranberries		

Information regarding the previous week shall be sent to the Latvian State Institute of Agrarian Economics each Tuesday by 17.00.

Date\*\* \_\_\_\_\_  
Telephone \_\_\_\_\_

The person who completed the questionnaire \_\_\_\_\_ (given name, surname) \_\_\_\_\_ (signature\*\*)

Notes.

1. \* The sales price and volume of the first grade of products shall be indicated.
2. \*\* The details of the document “date” and “signature” shall not be completed if the electronic document has been prepared in conformity with the regulatory enactments regarding the drawing up of electronic documents.

**Questionnaire Regarding Fibre Flax and Hemp**

Year \_\_\_\_\_ Reporting month number \_\_\_\_\_  
Name \_\_\_\_\_  
Registration No. \_\_\_\_\_

**Information Regarding the Procurement Price and Volume of Fibre Flax and Hemp in the Previous Month**

No.	Type of fibre plant	Average price without VAT (LVL/kg)	Volume (kg)

Information regarding the previous month shall be sent to the Latvian State Institute of Agrarian Economics on the seventh date of each month by 17.00.

Date\* \_\_\_\_\_  
Telephone \_\_\_\_\_

The person who completed the questionnaire \_\_\_\_\_ (given name, surname) \_\_\_\_\_ (signature\*)

Note. \* The details of the document “date” and “signature” shall not be completed if the electronic document has been prepared in accordance with the regulatory enactments regarding the drawing up of electronic documents.

### Questionnaire Regarding Grain (2)

Reporting period from 1 July 20\_\_\_\_ until 30 June 20\_\_\_\_

Name \_\_\_\_\_

Registration No. \_\_\_\_\_

(in tonnes)

Code	Indicators	Wheat		Rye	Barley	Oats, mixed corn	Corn	Triticale	Millet	Buckwheat	Other grain (except rice)	In total
		soft	hard									
1.	Changes in stocks (1 July – 30 June)											
2.	Used for producing the products sold											
	including for:											
2.1.	food (flour, groats, flakes, etc.)											
2.2.	for animal feed											
2.3.	for production of industrial starch											
2.4.	for production of dextrine											
2.5.	for production of alcohol											
2.6.	for production of beer											
2.7.	for production of oil (corn)											
2.8.	for other non-food sectors											

3.	Waste												
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Date\*

Telephone

The person who  
completed the  
questionnaire

\_\_\_\_\_

(given name, surname)

\_\_\_\_\_

(signature\*)

Notes.

1. Products of grain processing shall be indicated, recalculating in the raw material – grain.
2. Information regarding the previous reporting period shall be sent to the Rural Support Service within a month after the end of the relevant reporting period.
3. \* The details of the document “date” and “signature” shall not be completed if the electronic document has been prepared in accordance with the regulatory enactments regarding the drawing up of electronic documents.

### Questionnaire Regarding Potatoes (2)

Reporting period from 1 July 20\_\_\_\_ until 30 June 20\_\_\_\_

Name \_\_\_\_\_

Registration No. \_\_\_\_\_

Code	Indicators	Early potatoes (harvest until 1 July)	Other potatoes	In total	Potato starch
1.	Changes in stocks (1 July – 30 June)				
2.	Produced potato starch	X	X	X	
2.1.	including potato starch sold	X	X	X	
3.	Used for producing the products sold				X
	including for:				X
3.1.	for animal feed				X
3.2.	for production of potato starch				X
3.3.	for production of dextrine				X
3.4.	for other non-food sectors				
4.	Waste				

Date\*

Telephone \_\_\_\_\_  
\_\_\_\_\_

The person who  
completed the  
questionnaire

\_\_\_\_\_ (given name, surname) \_\_\_\_\_ (signature\*)

Notes.

1. Products of potato processing shall be indicated, recalculating in the raw material – potatoes and potato starch.
2. Information regarding the previous reporting period shall be sent to the Rural Support Service within a month after the end of the relevant reporting period.
3. \* The details of the document “date” and “signature” shall not be completed if the electronic document has been prepared in accordance with the regulatory enactments regarding the drawing up of electronic documents.

### Questionnaire Regarding Meat (2)

Reporting period from 1 July 20\_\_\_\_ until 30 June 20\_\_\_\_

Name \_\_\_\_\_

Registration No. \_\_\_\_\_

(in tonnes, carcass weight)

Code	Indicators	Beef and veal	Pigmeat	Poultry meat	Mutton	Goatmeat	Horsemeat	Other meat	Sub-products
1.	Changes in stocks (1 July – 30 June) (finished products, recalculated in meat)								
2.	Used for producing the products sold – in total								
	including for:								
2.1.	human consumption								
2.2.	non-food sectors								
2.3.	other meat processing undertakings								
2.4.	animal feed								
3.	Waste								

Date\* \_\_\_\_\_

Telephone \_\_\_\_\_

The person who  
completed the  
questionnaire

\_\_\_\_\_

(given name, surname)

\_\_\_\_\_

(signature\*)

Notes.

1. Information regarding the previous reporting period shall be sent to the Rural Support Service within a month after the end of the relevant reporting period.
2. \* The details of the document “date” and “signature” shall not be completed if the electronic document has been prepared in accordance with the regulatory enactments regarding the drawing up of electronic documents.

**Questionnaire Regarding Hen Eggs (2)**

Reporting period from 1 July 20\_\_\_\_ until 30 June 20\_\_\_\_

Name \_\_\_\_\_

Registration No. \_\_\_\_\_

(millions of units)

Code	Indicators	Hen eggs	Other eggs (list what kind)
1.	Changes in stocks (1 July – 30 June)		
2.	Waste		
3.	Average weight of one egg (in grams)		

Date\* \_\_\_\_\_

Telephone \_\_\_\_\_  
\_\_\_\_\_

The person who  
completed the  
questionnaire

\_\_\_\_\_ (given name, surname)

\_\_\_\_\_ (signature\*)

Notes.

1. Information regarding the previous reporting period shall be sent to the Rural Support Service within a month after the end of the relevant reporting period.

2. \* The details of the document “date” and “signature” shall not be completed if the electronic document has been prepared in accordance with the regulatory enactments regarding the drawing up of electronic documents.

