

NEPAL VETERINARY COUNCIL RULES, 2057 (2000)

In exercise of power conferred by Section 29 of the Nepal Veterinary Council Act, 2055 (2000), Nepal Veterinary Council has framed the following Rules.

CHAPTER 1

Preliminary

1. **Short Title and Commencement** : (1) These Rules may be called as "Nepal Veterinary Council Rules, 2057" (2000).

(2) These Rules shall come into force at once.

2. **Definitions** - In these Rules, unless the subject or context otherwise requires -

(A) "Act" means the "Nepal Veterinary Council Act, 2055 (1998)"

(B) "Basic Course" means the degree having obtained after the study of at least 4 (four) years of B.V.Sc. or B.V.Sc. and A.H. or D.V.M. or M.Sc. (Vet.) or course equivalent thereto in the Veterinary Science after getting passed I.Sc. or equivalent thereto.

CHAPTER - 2

Provisions Relating to the Registration of Name

3. **To Submit Application** : (1) An application shall have to submit before the Council to register the name of the Veterinary Doctor pursuant to sub-section (1) of Section 12 of the Act.

(2) In submitting of application pursuant to sub-rule (1) one shall have to set out any one of the below mentioned type of registration:-

- (a) Permanent Registration
- (b) Periodic Registration
- (c) Expert Registration

(3) In submitting of application pursuant to sub-rule (1), the same shall be submitted attaching therewith the following certificates along with the registration fee as mentioned in Rule 21.

- (a) Certificate of S.L.C. or equivalent thereto.
- (b) Certificate obtained for having passed I.Sc. or ten plus two or equivalent thereto courses with physics, chemistry and biology as main subjects .
- (c) Certificate of passing Basic Course.
- (d) Citizenship Certificate or duplicate copy of passport
- (e) Certified copies of other documents necessary to set out the division pursuant to Section 16 of the Act.

4. **Permanent Registration** : (1) The Veterinary Doctor conducting veterinary profession permanently within the Kingdom of Nepal shall have to submit an application before the Council in the format as mentioned in Schedule -1.

5. **Periodic Registration** : (1) Any non-Nepalese Veterinary Doctor, to work as a Veterinary Doctor in Veterinary hospitals, educational institutions or other organizations / institutions in the Kingdom of Nepal for a fixed period, shall have to submit an application before the Council in the format as mentioned in Schedule 2 for periodic registration.

(2) The Veterinary Doctor submitting the application pursuant to sub-rule (1) shall have to enclose the certificate of registration with Veterinary Council or equivalent other authorized agency, if any, in native or any other country and certificate of good character including the copies of passport and visa.

Provided that, in case of Indian Veterinary Doctor the copy of authorized identity card, showing the Indian nationality shall be submitted.

(3) The curriculum vitae and conditions for implementation of work provided by the institution proposing to work in the Kingdom of Nepal shall be enclosed with the application.

(4) In case the registered Veterinary Doctor has left or caused to leave the work before the prescribed period, such periodic registration shall be deemed to have been cancelled *ipso facto*.

(5) In case the Veterinary Doctor working in any institution by getting periodic registration with the Council left the institution or removed by the

institution prior to the validity time limit of such registration, the information thereof shall be given to the Council immediately.

(6) The time limit of the periodic registration, function and institution of work shall be as mentioned in the certificate issued by the Council.

Provided that the validity limit of period of such registration shall not exceed the period of six months at a time.

6. **Expert Registration** : (1) In case the permanently registered Veterinary Doctor desires to expert registration, he shall submit an application before the Council in the format as mentioned in Schedule -3.

(2) The criterion for expert registration shall be as determined by the Council.

7. **To Maintain Registration Book** : (1) For the purpose of registration of name of the Veterinary Doctor pursuant to Section 12 of the Act, the Registrar shall have to maintain registration book in the format as mentioned in Schedule 4.

(2) While maintaining the registration book pursuant to sub-rule (1), the same shall be maintained separately on the basis of the type of registration.

8. **Registration Certificate** : (1) The format of the certificate to be issued for the purpose of sub-Section (4) of Section 13 of the Act shall be as mentioned in the below mentioned form of Schedule -5 :

- | | | | | |
|-----|----------------------------|----|----|----------|
| (a) | For permanent registration | -- | -- | Form -1 |
| (b) | For periodic registration | -- | -- | Form - 2 |
| (c) | For expert registration | -- | -- | Form - 3 |

9. **To Submit Application for Recognition** : The format of application to be submitted for the purpose of sub-Section (1) of Section 17 of the Act shall be as mentioned in Schedule 6.

10. **To Recognize** : (1) While recognizing the educational institution to give veterinary education pursuant to part (F) of Section 9 of the Act, recognition shall be given on the basis of minimum curricula and infrastructure as determined by the Council.

(2) Other provisions relating to this matter shall be as mentioned in the bye-laws of the Council.

CHAPTER - 3

Provision Relating to Chairman, Member and Registrar

11 **Responsibility of the Chairman** : (1) Subject to these Rules and Act, the responsibility of the Chairman shall be as mentioned below:-

- (a) To determine the priority of agenda to be discussed in the meeting of the Council.
- (b) To evaluate or cause to evaluate and monitor the programmes, projects conducted by the Council and to give necessary direction to that effect.

(c) To give direction to the Registrar to implement the decision of the Council.

2. **Post of the Chairman** : The post of the Chairman shall be equivalent to special class officer of the Council.
13. **Facilities and Privileges of the Chairman** : The facilities and other privileges of the Chairman shall be as prescribed by the Council.
14. **Qualification and Post of the Registrar** : (1) While appointing the Registrar by His Majesty's Government pursuant to sub-Section (1) of Section 14 of the Act, appointment shall be made from amongst the Veterinary Doctor registered in 'A' class with the Council.

(2) The post of the Registrar shall be equivalent to the first class officer of the Council.
15. **Remuneration and Conditions of Service of the Registrar** : (1) The remuneration of the Registrar shall be equivalent to the remuneration of first class officer of the Council.

(2) The tenure of office of the Registrar shall be four years.
16. **Meeting Allowance and other Facility** : (1) For taking part in the meeting of the Council, the Chairman, Member and Registrar shall be given meeting allowance for every meeting as prescribed by the Council.

- 2) For taking part in the meeting of other committee to be constituted by the Council as per the Act, the Coordinator, Member and Registrar shall be given meeting allowance as mentioned in sub-rule (1).

(3) Other facilities to be received by the Chairman, Member and Registrar shall be as prescribed by the Council.

CHAPTER - 4

Fund of the Council and Operation of Account

17. **Fund of the Council and Operation of Account** : (1) The Registrar shall have to deposit the amount received to the Council by opening an account in the name of the Council in any commercial bank, as prescribed by the Council.

(2) The account of the Council shall be operated with the counter signature of Registrar and Account Chief of the Council.

(3) The account of the Council shall be kept in double entry book keeping system.

(4) The financial procedure of the Council shall be as prescribed by the Council in the bye-laws.

CHAPTER - 5

Procedure Relating to the Removal of Name

18. **Enquiry Committee** : (1) In case any suit, suggestion or complain through any means directed to cancel the certificate or remove the name of any registered Veterinary Doctor from the Registration Book of the Council, for the purpose of part (j) of Section 9 and of the Act, has been received to the Council,

the Council may constitute a three member enquiry committee in the convenorship of a member of the Council to submit a report upon conducting necessary inquiry to that effect.

(2) After the completion of enquiry, the enquiry committee shall have to submit its report to the Council.

19. **To Take Statement or Cause to Submit Material Evidence** : The enquiry Committee may take statement from the Veterinary Doctor accused of violating the code of conduct and cause him to submit material evidences against the accusation imposed on him.

20. **To give Opportunity to Defend** : (1) The Inquiry Committee constituted during the investigation of Veterinary Doctor accused of violating the code of conduct shall have to give an opportunity to defend himself and shall have to issue a time limit of atleast fifteen days to that effect mentioning the reason of taking action to such person.

(2) In giving opportunity to defend pursuant to sub-rule (1) the accusation imposed on such person shall be explicitly indicated and basis of the fact and reason for each accusation shall also be indicated.

(3) Where an opportunity to defend pursuant to sub-rule (1) has been given, the concerned person also shall have to provide his defense within the time limit.

21. **May be Suspended** : (1) The Veterinary Doctor accused of violating the code of conduct to be observed by a registered Veterinary Doctor or person accused of registration of any person in the register book by mistake or fraud, may be suspended from his profession from the date of initiating the inquiry by the Council.

(2) In suspending any Veterinary Doctor pursuant to sub-rule (1) such suspend generally shall not be made for more than two months. The judgment on the accusation imposed on the Veterinary Doctor shall be made and action shall be taken within the said time period. In case the Judgment and action can not be made and taken within the said period due to any extraordinary situation the period of suspension may be extended by the Council for one month in maximum.

(3) In case of suspension pursuant to sub-rule (1) or the period of such suspension has been extended pursuant to sub-rule (2) information thereof shall be given to the concerned Veterinary Doctor and also to such institution, if any, where the said Doctor has been working. After the information of such suspension to any Veterinary Doctor has been received the concerned institution shall have also to suspend the concerned Veterinary Doctor from the professional service of the institution.

CHAPTER - 6

Miscellaneous

22. **Registration Fee** : The below mentioned fee shall be deposited for the registration with the Council :-

- (a) Permanent Registration Rs. 2,500/- (Rupees two thousand five hundred).
- (b) Expert Registration Rs. 3000/- (Rupees three thousand)
- (c) Periodic Registration
 - (i) For countries within SAARC region - 80 (eighty) U.S. dollars for per period.
 - (ii) For countries out the SAARC region - 150 (one hundred and fifty) U.S. dollars for per period.

23. **To Certify** : All documents to be submitted for registration shall be certified by the Veterinary Doctor permanently registered with the Council or by the member of the Council.
24. **To Take Part in the Election** : The Veterinary Doctor permanently registered in the Council only may take part in the election of the Council.
25. **Delegation of Power** : Only same powers out of the managerial powers vested on the Council may be delegated to the Committee constituted by the Council itself or by the Chairman of the Council on owns responsibility.

Schedule - 1
(Related with sub-rule (1) of Rule - 4)

FORMAT OF APPLICATION TO BE SUBMITTED FOR
PERMANENT REGISTRATION OF NAME
WITH THE COUNCIL

To,
The Registrar,
Nepal Veterinary Council
Veterinary Complex,
Tripureshwar, Kathmandu.

Passport size
Photograph of
the applicant

Sir,

I hereby submit this application setting out the following details to register the name permanently in the register book of the Nepal Veterinary Council pursuant to sub-Section (1) of Section 12 of the Nepal Veterinary Council Act, 2055 (1998) and Rule 4 of the Nepal Veterinary Council Rules, 2057 (2000).

1. Full name and surname
(Full name in block letters)
2. Date of birth
3. Father's name
4. Grand Father's name
5. Name of Spouse, if married.....

6. Permanent Address :
 Zone.....District.....VDC/Municipality Ward
 No.....Tole.....Phone No..... Fax/e-mail.....
7. Temporary or Address for correspondence :
 Zone.....District..... VDC/ Municipality
Ward No.....Tole Phone No..... Fax / e-mail
8. In case of working in any institution :
 Name of the institution
 Address
9. Type of registration desired at present : Permanent Class
10. If registered with any professional Council before it , -
 Name of the Council
 Registration No.....
 Date :-
11. Details of academic qualifications or degree :-

(1) General

S.N.	Academic qualification or degree obtained	Institute	Year	Division	Remarks

(2) Professional

S.N.	Academic qualification or degree obtained	Institute	Year	Division	Remarks

The details written herein above are true and correct, if proved false I shall be liable to bear and pay accordingly.

Applicant's -

Signature

Full name and surname

Date

Note -The applicant shall have to submit along with the application three (3) copies of passport size photograph, citizenship certificate and original and two certified copies of the certificate of academic qualification or degree or certificate of training as mentioned in the application form.

Schedule - 2

(Related with sub-rule (1) of Rule - 4)

FORMAT OF APPLICATION TO BE SUBMITTED FOR
PERMANENT REGISTRATION OF NAME
WITH THE COUNCIL

To,
The Registrar,
Nepal Veterinary Council
Veterinary Complex,
Tripureshwar, Kathmandu.

Passport size
Photograph of
the applicant

Sir,

I hereby submit this application setting out the following details to register the name on periodic basis in the register book of the Nepal Veterinary Council pursuant to sub-Section (1) of Section 12 of the Nepal Veterinary Council Act, 2055 (1998) and Rule 5 of the Nepal Veterinary Council Rules, 2057 (2000).

1. Full name and surname
(Full name in block letters)
2. Date of birth
3. Father's name
4. Grand Father's name
5. Name of Spouse, if married.....

6. Permanent Address :
 Zone.....District.....VDC/Municipality Ward
 No.....Tole.....Phone No..... Fax/e-mail.....
7. Temporary or Address for correspondence :
 Zone.....District..... VDC/ Municipality
Ward No.....Tole Phone No..... Fax / e-mail
8. Name of Institution to be worked by getting affiliated
 Address
 Working place
9. Passport No and issuing country
10. Date of issuance of visa and validity thereof
11. If registered with any professional Council before it ,-
 Name of the Council
 Country
 Registration No.....
 Date :-
12. Details of academic qualifications or degree :-

(1) General

S.N.	Academic qualification or degree obtained	Institute	Year	Division	Remarks

(2) Professional

S.N.	Academic qualification or degree obtained	Institute	Year	Division	Remarks

The details written herein above are true and correct, if proved false I shall be liable to bear and pay accordingly.

Applicant's -

Signature

Full name and surname

Date

Note - The applicant shall have to submit along with the application three (3) copies of passport size photograph, citizenship certificate and original and two certified copies of the certificate of academic qualification or degree or certificate of training as mentioned in the application form.

Schedule - 3
(Related with Rule 6)

To,
The Registrar,
Nepal Veterinary Council
Veterinary Complex,
Tripureshwar, Kathmandu.

Passport size Photograph of the applicant

Sir,

I hereby submit this application setting out the following details to register the name as an expert in the expert register book of the Nepal Veterinary Council pursuant to sub-Section (1) of Section 12 of the Nepal Veterinary Council Act, 2055 (1998) and Rule 6 of Nepal Veterinary Council Rules, 2057 (2000).

1. Full name and surname:
(full name in block letters)
2. Permanent registration No. in the register book:
3. Address for correspondence :.....
4. In case of working in any institution, the name of the institution:
Address:
5. Subject of expertise desired to be registered :
6. If registered as an expert in other subject before it
Subject
Registration No. Date :
7. Details regarding to Qualification/ experience / degree obtained for the registration of expert:

S.N.	Obtained Qualification/ experience/ degree	Name and address of Institute	Year	Division	Subject of study

The details written herein above are true and correct, if proved false I shall be liable to bear and pay accordingly.

Applicant's -

Signature

Full name and surname

Date

Note - The applicant shall have to submit along with the application three (3) copies of passport size photograph, citizenship certificate and original and two certified copies of the certificate of academic qualification or degree or certificate of training as mentioned in the application form.

Schedule - 4
(Related with sub-rule (1) of Rule 7)

FORMAT OF REGISTRATION BOOK

Passport size
photograph of
registered
Veterinary Doctor

Registration No.

Name

Address

Father's name

Grand Father's name

Husband's / Wife's name

Institution of working

Address of working institutions

Academic qualifications:

(a) General

1.

2.

3.

4.

(b) Professional

- 1.
- 2.
- 3.
- 4.

Signature of certificate holder

Date of Registration

Council's decision date

Details filled up by-

Signature

.....

Name surname

Signature of Registrar

Designation

Additional details and alteration etc.

Date	Details	Filled up by	Signature of Registrar	Remarks

Schedule -5**(Related with Part (a) of Rule 8)****FORMAT OF REGISTRATION CERTIFICATE**

Passport size
photograph of
registered
Veterinary Doctor

NEPAL VETERINARY COUNCIL**Established pursuant to the Nepal Veterinary Council Act, 2055 (1998)****Certificate of Permanent Registration in the Nepal Veterinary Council**

Certificate No.

Date

This is to certify that undersigned Veterinary Doctor has been registered in the permanent register of the Nepal Veterinary Council pursuant to the Nepal Veterinary Council Act, 2055 (1998).

Name	Date of Birth	Permanent address	Academic qualification/ year

.....
Signature of certificate holder:

.....
Registrar

.....
Chairman

Schedule -5

(Related with Part (b) of Rule 8)

FORMAT OF REGISTRATION CERTIFICATE

Passport size
photograph of
registered
Veterinary Doctor

NEPAL VETERINARY COUNCIL**Established pursuant to the Nepal Veterinary Council Act, 2055 (1998)****Certificate of Periodic Registration in the Nepal Veterinary Council**

Certificate No.

Date

This is to certify that undersigned Veterinary Doctor has been registered in the periodic register of the Nepal Veterinary Council pursuant to the Nepal Veterinary Council Act, 2055 (1998).

Name	Date of Birth	Address	Name and address of the working organization	Academic qualification/ year

.....
Signature of certificate holder:

.....
Registrar

.....
Chairman

Note:

- * This certificate shall be valid for six months from the date of its issuance.
- * The certificate holder is allowed to render the professional service only in the organization as specified above, it is not allowed to perform private profession.

Schedule -6
(Related with Rule 9)

FORMAT OF FORM FOR RECOGNITION

Date:-

To,
The Registrar
Nepal Veterinary Council
Veterinary Complex
Tripureshwar, Kathmandu.

Sir,

I have obtained the degree in the Veterinary Science from college under University in the year Now, therefore, I have submitted this application attaching the following details to recognize this degree by the Nepal Veterinary Council.

Details:

1. 2 (two) copies of duplicate certificate and mark-sheet including the original of the obtained degree.
2. Curricula setting out the year.
3.
4.

Applicant's

Signature

Name surname

Address

Phone / Fax/ email