Ontario Food Terminal Act

R.R.O. 1990, REGULATION 871

COMPOSITION AND PROCEDURE OF THE BOARD

Consolidation Period: From October 9, 1992 to the e-Laws currency date.

Last amendment: O. Reg. 628/92.

This is the English version of a bilingual regulation.

Meetings

1. The Board shall be composed of seven members. R.R.O. 1990, Reg. 871, s. 1.

2. Meetings of the Board may be called at any time by the chair or, in his or her absence, by the vice-chair. R.R.O. 1990, Reg. 871, s. 2.

3. Notice of all meetings of the Board shall be given to the office of each member of the Board at least twenty-four hours before the meeting, but no notice is necessary when all members of the Board, either before or after the meeting, sign a waiver of notice. R.R.O. 1990, Reg. 871, s. 3.

4. Four members of the Board constitute a quorum at any meeting of the Board. R.R.O. 1990, Reg. 871, s. 4.

Execution of Documents

5. All cheques, notes and orders for the payment of money shall be signed by,

(a) the chair or such other member of the Board as the Board by resolution appoints for the purpose of signing; and

(b) the secretary, treasurer, manager or such other person as the Board by resolution appoints for the purpose of signing. R.R.O. 1990, Reg. 871, s. 5.

6. Contracts, documents and instruments in writing requiring execution by the Board may be signed by the chair and the secretary, or the Board by resolution may appoint two persons, at least one of whom shall be a member of the Board, to sign contracts, documents and instruments in writing. R.R.O. 1990, Reg. 871, s. 6.

7. The seal of the Board shall be in the form of two concentric circles with the words “Ontario Food Terminal Board” inserted in the space between the two circles, and when used shall be authenticated as provided by section 6. R.R.O. 1990, Reg. 871, s. 7.

Officers

8. (1) There shall be a secretary of the Board. R.R.O. 1990, Reg. 871, s. 8 (1).

(2) There shall be a treasurer of the Board. R.R.O. 1990, Reg. 871, s. 8 (2).

(3) The same person may be appointed secretary and treasurer. R.R.O. 1990, Reg. 871, s. 8 (3).

9. The manager shall,

(a) enforce the Act and this Regulation and the rules made by the Board with respect to the operation of the Terminal; and

(b) make a report to the Board at each meeting of the Board showing,

(i) all alleged violations of the Act, this Regulation and the rules made by the Board, since the date of the meeting last held by the Board,

(ii) all accidents occurring at the Terminal reported to the manager since the date of the meeting last held by the Board,

(iii) particulars of changes in the tenancies at the Terminal,

(iv) all other matters that the manager deems to be of interest to the Board, and

(v) any other matter on which the Board or any member thereof requests a report or information. R.R.O. 1990, Reg, 871, s. 9.

10. The secretary shall,

(a) attend all meetings of the Board and keep true minutes thereof;

(b) conduct the correspondence of the Board;

(c) keep a record of all business transactions of the Board;

(d) assist the chair and vice-chair in carrying out their duties; and

(e) carry out such further duties as are assigned by the Board. R.R.O. 1990, Reg. 871, s. 10.

11. The treasurer shall,

(a) receive all money paid to the Board and forthwith deposit it to the credit of the Board in a bank listed in Schedule I or II to the Bank Act (Canada) or in a branch of The Province of Ontario Savings Office, as the Board may by resolution direct;

(b) keep the securities of the Board in safe custody;

(c) keep or cause to be kept proper books of account and make or cause to be made therein entries of all receipts and expenditures of the Board;

(d) prepare the annual financial statement of the Board; and

(e) prepare reports showing the financial position of the Board, as the Board from time to time directs. R.R.O. 1990, Reg. 871, s. 11.

12. (1) The treasurer shall be bonded by a bond of a guarantee company approved under the Guarantee Companies Securities Act in an amount satisfactory to the Board. R.R.O. 1990, Reg. 871, s. 12 (1).

(2) The Board shall pay the cost of the bond. R.R.O. 1990, Reg. 871, s. 12 (2).