

LAND SURVEYORS ACT
(CHAPTER 156, SECTION 40)
LAND SURVEYORS BOARD RULES

R 2

G.N. No. S 374/1991

REVISED EDITION 2002
(31st January 2002)

[30th August 1991]

Citation

1. These Rules may be cited as the Land Surveyors Board Rules.

Definition

2. In these Rules, “financial year” means the financial year of the Board which shall be a period of 12 months ending on 31st December in any year.

Meetings

3. The Registrar shall convene a meeting of the Board in accordance with section 5(1) of the Act.

Notice of meetings

4.

—(1) The Registrar shall give not less than 7 days’ notice of any meeting to each member of the Board, directed to such address as shall, from time to time, be furnished to the Registrar.

(2) Such notice shall specify the place, date and time of the meeting and the general nature of the business to be conducted at the meeting.

(3) Failure to receive any such notice by any member of the Board shall not invalidate the proceedings at such meeting.

Minutes

5.

—(1) Minutes of every meeting of the Board shall be taken and kept by the Registrar, and shall be duly entered in a book provided for the purpose.

(2) A draft of the minutes of a meeting of the Board shall be circulated to the members of the Board together with the notice of meeting at which the minutes are to be submitted for confirmation.

(3) Minutes of every meeting of the Board shall, if signed by the person presiding at the meeting at which they were confirmed, be evidence of the facts stated therein.

(4) The meeting to which such minutes relate shall, unless the contrary is proved, be deemed to have been properly convened and constituted.

Order of business

6. Unless the person presiding at the meeting of the Board on the ground of urgency or convenience otherwise directs, the following order of business shall be observed at each meeting of the Board:

(a)

confirmation of minutes of the previous meeting of the Board;

- matters arising; (b)
- statement of accounts; (c)
- applications for registration, practising certificates and licences; (d)
- business of which due notice has been given; and (e)
- such other matters as the Board may think fit to consider. (f)

Voting

7. Every question arising at a meeting of the Board shall be decided by voting on a show of hands by a majority of the members present and voting, except that any member may call for a division, in which case the names of the members for and against and those who abstained from voting shall be recorded in writing in the minutes.

Committees

8. Every committee appointed by the Board under section 7(2) of the Act shall report its proceedings and any recommendations which it may make to the Board.

Payments by Board

9.

—(1) Subject to paragraph (2), all payments made by or on behalf of the Board shall be made in the manner approved by any 2 of the following persons:

- the President; (a)
- the Registrar; (b)
- a member of the Board nominated in writing by the Board for this purpose. (c)

(2) No payment shall be made in cash by or on behalf of the Board where the sum to be paid exceeds \$150 or such lesser sum as the Board may from time to time determine.

(3) Where payment is to be made by cheque drawn on the account of the Board, the cheque shall be signed by any 2 of the following persons:

- the President; (a)
- the Registrar; (b)
- a member of the Board nominated in writing by the Board for this purpose. (c)

Presentation of accounts

10. At every meeting of the Board, the Registrar shall present to the Board a statement of accounts showing —

(a)

the receipts and expenditure by the Board for the current financial year up to the day immediately before such meeting; and

(b)

the balance, if any, standing to the credit of the Board as of that day.

Expenses of Board

11. The Registrar and such officers and employees as the Board may appoint shall receive such fees or remuneration as the Board may determine.

[G.N. Nos. S 374/91; S 200/2000]

LEGISLATIVE HISTORY

LAND SURVEYORS BOARD RULES (CHAPTER 156, R 2)

This Legislative History is provided for the convenience of users of the Land Surveyors Board Rules. It is not part of these Rules.

1. 1991 Revised Edition—Land Surveyors Board Rules

Date of operation : 25 March 1992

2. G. N. No. S 200/2000—Land Surveyors Board (Amendment) Rules 2000

Date of commencement : 15 April 2000

3. G. N. No. S 374/1991—Land Surveyors Board Rules 1991

Date of commencement : 31 January 2002

4. 2002 Revised Edition—Land Surveyors Board Rules

Date of operation : 31 January 2002

5. 1990 Revised Edition—Land Surveyors Board Rules 1990

Date of operation : Date not available.