

LAND SURVEYORS ACT  
(CHAPTER 156, SECTION 40)  
LAND SURVEYORS RULES

**R 1**

**G.N. No. S 199/2000**

**REVISED EDITION 2002**

(31st January 2002)

[15th April 2000]

**Citation**

1. These Rules may be cited as the Land Surveyors Rules.

**PART I**  
**REGISTRATION OF SURVEYORS**

**Form of application**

**2.**

—(1) An application for registration as a registered surveyor under section 12 of the Act shall be in Form 1 in the First Schedule.

(2) An application for registration under section 12(1)(a)(i) of the Act shall be accompanied by —  
(a)

evidence in writing as to age and good character of the applicant;

[S 182/2007 wef 02/05/2007]

(b)

a copy of the certificate of competency issued to the applicant under these Rules or the revoked Land Surveyors Rules (R 1, 1990 Ed.); and

[S 182/2007 wef 02/05/2007]

(c)

evidence in writing that the applicant has passed the professional interview conducted by the Board under section 12(1)(b) of the Act.

[S 182/2007 wef 02/05/2007]

(3) An application for registration under section 12(1)(a)(ii) of the Act shall be accompanied by —  
(a)

evidence in writing that the applicant has passed any professional examination set out in the Second Schedule;

(b)

evidence in writing as to age and good character of the applicant;

[S 182/2007 wef 02/05/2007]

(c)

evidence in writing of practical experience in surveying in Singapore; and

[S 182/2007 wef 02/05/2007]

(d)

evidence in writing that the applicant has passed the professional interview conducted by the Board under section 12(1)(b) of the Act.

[S 182/2007 wef 02/05/2007]

(4) An application for registration under section 12(1)(a)(iii) of the Act shall be accompanied by —

(a)

evidence in writing as to age and good character of the applicant;

[S 182/2007 wef 02/05/2007]

(b)

evidence in writing of practical experience in surveying in Singapore; and

*[S 182/2007 wef 02/05/2007]*

(c)

evidence in writing that the applicant has passed the professional interview conducted by the Board under section 12(1)(b) of the Act.

*[S 182/2007 wef 02/05/2007]*

### **Registration fee**

3. Every application for registration as a registered surveyor under section 12 of the Act shall be accompanied by a fee of \$100.

### **Professional examinations and practical experience**

4. For the purpose of section 12(1)(a)(ii) of the Act —

(a)

the professional examinations recognised by the Board are as set out in the Second Schedule;

(b)

the further examination shall be the examination conducted by the Board specified in rule 27(2); and

(c)

the practical experience in surveying shall comprise practical experience in surveying activities in Singapore at a professional level for not less than one year, obtained after the applicant has passed the professional examination referred to in paragraph (a).

### **Professional interview**

4A. For the purpose of section 12(1)(b) of the Act —

(a)

the applicant shall only apply to attend the professional interview after he has sat for and passed the relevant examination or examinations referred to in section 12(1)(a) of the Act; and

(b)

where an applicant is unsuccessful at a professional interview, he shall be entitled to apply to the Board to attend a subsequent professional interview after the expiry of such period as may be specified by the Board.

*[S 182/2007 wef 02/05/2007]*

### **Certificate of registration**

5.

—(1) A registered surveyor shall, on payment of a fee of \$100, be issued a certificate of registration duly signed by the Registrar.

(2) The certificate of registration shall be in Form 2 in the First Schedule.

### **Register of surveyors**

6. The register of surveyors shall be in Form 3 in the First Schedule.

### **Removal from register of surveyors**

7. An application by a registered surveyor under section 26 (2) of the Act to have his name removed from the register of surveyors shall be in Form 4 in the First Schedule.

*[S 158/2005 wef 31/03/2005]*

*[S 182/2007 wef 02/05/2007]*

PART II  
PRACTISING CERTIFICATES

**Form of application**

**8.**

—(1) An application for a practising certificate shall be in Form 5 in the First Schedule.

(2) An application under paragraph (1) by a registered surveyor subject to Part IIA shall be accompanied by a Continuing Professional Development Programme form evidencing that the applicant has complied with the continuing professional development requirements in that Part.

**Practising certificate fee**

9. For the purpose of section 15(3)(c) of the Act, a fee of \$300 shall be payable in respect of an application for a practising certificate.

*[S 158/2005 wef 31/03/2005]*

**Additional fee for late application**

**10.**

—(1) Where an application for a practising certificate authorising the holder thereof to engage in survey work during any year or part thereof is made on or after 1st January of that year or after 1st December of the previous year, a fee of \$50 in addition to the fee specified in rule 9 shall be payable in respect of that application.

(2) Paragraph (1) shall not apply to any first application for a practising certificate after registration under the Act or the repealed Land Surveyors Act (Cap. 156, 1985 Ed.).

**Evidence**

11. The Board may require a statutory declaration or such other evidence and particulars as it thinks fit to determine whether an applicant shall be issued a practising certificate.

**Form of practising certificate**

12. A practising certificate shall be in Form 6 in the First Schedule.

**Register of practitioners**

13. The annual register of practitioners shall be in Form 7 in the First Schedule.

PART IIA  
CONTINUING PROFESSIONAL DEVELOPMENT

**Definitions of this Part**

13A. In this Part —

“continuing professional development unit” means a continuing professional development unit which a registered surveyor obtains by successfully completing any survey related activity or non-survey related activity;

“non-survey related activity” means any activity, course or programme identified under rule 13E(1) or (2) as a non-survey related activity;

“qualifying period”, in relation to a registered surveyor, means a period of 12 months immediately preceding the date he applies for a practising certificate;

“requisite continuing professional development units”, in relation to a registered surveyor, means the number of continuing professional development units he is required to obtain under rule 13C(1);

“survey related activity” means any activity, course or programme identified under rule 13E(1) or (2) as a survey related activity.

### **Application of this Part**

**13B.** This Part shall apply to every registered surveyor who applies on or after 1st January 2006 for a renewal of his practising certificate authorising him to engage in survey work in Singapore after 31st December 2006.

### **Requirements as to continuing professional development**

#### **13C.**

—(1) For the purposes of section 15(3)(b)(ii) of the Act, the requisite continuing professional development units that a registered surveyor is required to obtain during the qualifying period is at least 20 continuing professional development units, of which —

(a)  
at least 10 continuing professional development units shall be obtained from successfully completing one or more survey-related activities; and

(b)  
the remainder shall be obtained from successfully completing one or more survey related activities or non-survey related activities, or both.

(2) The Board may issue a practising certificate to a registered surveyor notwithstanding that he has failed to obtain the requisite continuing professional development units during the qualifying period if the registered surveyor gives an undertaking that he will obtain the shortfall in the requisite continuing professional development units within 12 months immediately following the last day of the qualifying period.

(3) Any continuing professional development units obtained by the registered surveyor in the circumstances referred to in paragraph (2) shall be disregarded for the purpose of any subsequent application by the registered surveyor for a practising certificate.

(4) Notwithstanding paragraphs (1) and (2), the Board may, in such special circumstances as it may determine, issue a practising certificate to a registered surveyor who has obtained such lower number of continuing professional development units during the qualifying period as the Board may allow.

### **Board may appoint managing agent**

#### **13D.**

—(1) The Board may appoint a managing agent to administer and implement the continuing professional development programme.

(2) For the avoidance of doubt, the managing agent shall have no powers in relation to the issuing of practising certificates under Part V of the Act or rule 13C.

### **List of activities, etc., with continuing professional development units**

#### **13E.**

—(1) The Board or its duly appointed managing agent shall, for the purposes of this Part, publish on either or both of their Internet websites —

(a)  
the list of activities, courses and programmes under the continuing professional development programme;

(b)  
the number of continuing professional development units a registered surveyor will obtain if he successfully completes each of the activities, courses and programmes; and

(c)

whether each of the activities, courses and programmes is a survey related activity or a non-survey related activity.

(2) Notwithstanding paragraph (1), a registered surveyor may, at any time, apply to the Board for any particular activity, course or programme to be recognised as a survey related activity or non-survey related activity for which a registered surveyor will obtain a specified number of continuing professional development units if he successfully completes it.

### **Issue of guidelines and directives**

**13F.** For the purposes of rules 13C and 13E, the Board may issue such guidelines and directives, not inconsistent with the provisions of these Rules, as the Board considers necessary.

### **Special provision for applicants for practising certificate for 2007**

**13G.** Where —

(a)  
a registered surveyor applies on or after 1st January 2006 for a renewal of his practising certificate authorising him to engage in survey work in Singapore in the year 2007; and

(b)  
he has, at any time before 1st January 2006, successfully completed any activity, course or programme that —

(i)  
is published on the Internet website of the Board or its duly appointed managing agent, and identified therein as an activity, a course or a programme for which a registered surveyor will obtain a specified number of continuing professional development units if he successfully completes it; or

(ii)  
is otherwise recognised by the Board as a survey related activity or a non-survey related activity for which a registered surveyor will obtain a specified number of continuing professional development units if he successfully completes it,

the registered surveyor shall be regarded as having obtained those continuing professional development units during the qualifying period for that application.

## **PART III LICENCES**

### **Form of application**

**14.** An application for a licence to supply survey services in Singapore shall be in Form 8 in the First Schedule.

### **Licence fee**

**15.**

—(1) Every application for a licence shall be accompanied by a fee of \$500.

*[S 158/2005 wef 31/03/2005]*

(2) The fee referred to in paragraph (1) shall not be refundable.

### **Evidence**

**16.**

—(1) An application by a corporation for a licence shall be accompanied by —

(a)  
a certified true copy of the memorandum and articles of association of the corporation;

(b)  
a list of the members and directors of the corporation containing particulars as to whether they are registered surveyors, allied professionals or otherwise, and such other particulars as the Board may require;

(c)  
a certified true copy of any policy insuring the corporation against professional liability in accordance with the Act for such period as the corporation is licensed to supply survey services;

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(d)  
a certified true copy of the certificate of incorporation issued in respect of the corporation under section 19 of the Companies Act (Cap. 50); and

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(e)  
a certified true copy of the resolution passed by the board of directors of the corporation under section 17(1)(d)(ii) or (2) (c) (iii) of the Act.

[S 182/2007 wef 02/05/2007]

(2) An application for a licence by a partnership not comprising wholly of registered surveyors shall be accompanied by —

(a)  
a copy of the agreement establishing the partnership; and

(b)  
a list of the partners of the partnership containing particulars as to whether they are registered surveyors, allied professionals or otherwise, and such other particulars as the Board may require.

(3) For the purpose of section 17(4)(b) of the Act, the type of limited liability partnership which may apply for a licence is one where at least one of its partners is a registered surveyor who has in force a practising certificate and the other partner or each of the other partners is —

(a)  
a registered surveyor or an allied professional who has in force a practising certificate;

(b)  
a limited corporation which has in force a licence issued under section 17(1) of the Act, section 20(1) of the Professional Engineers Act (Cap. 253) or section 20(1) of the Architects Act (Cap. 12);

(c)  
an unlimited corporation which has in force a licence issued under section 17(2) of the Act, section 20(2) of the Professional Engineers Act or section 20(2) of the Architects Act; or

(d)  
a limited liability partnership which has in force a licence issued under section 17(4) of the Act, section 20(4) of the Professional Engineers Act or section 20(4) of the Architects Act.

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(4) An application for a licence by a limited liability partnership shall be accompanied by —

(a)  
a certified true copy of the statement lodged by the partners of the limited liability partnership with the Registrar of Limited Liability Partnerships under section 15(1) of the Limited Liability Partnerships Act (Cap. 163A);

(b)  
a certified true copy of the resolution passed by the partners of the limited liability partnership under section 17(4)(d)(ii) of the Act;

(c)  
a list of the partners of the limited liability partnership containing particulars as to whether the partners are registered surveyors, allied professionals, licensed corporations or licensed limited liability partnerships, and such other particulars as the Board may require; and

(d)  
a certified true copy of any policy insuring the limited liability partnership in accordance with section 21 of the Act for the period the limited liability partnership is licensed to supply the survey services.

[S 182/2007 wef 02/05/2007]

(5) The Board may require an applicant for a licence to furnish a statutory declaration to support any facts or particulars contained in his application or such other evidence or particulars as the Board considers necessary to determine whether to issue a licence.

*[S 182/2007 wef 02/05/2007]*

#### **Validity of licence**

17. Every licence shall be valid for a period of 12 months from the date of its issue.

#### **Form of licence**

18. A licence to supply survey services in Singapore shall be in Form 9 in the First Schedule.

#### **Appeal**

19. An appeal under section 17(8) or 18(4) of the Act against any decision of the Board to refuse to grant a licence or to impose any condition on a licence, as the case may be, shall —

- (a) be made not more than 30 days after the decision of the Board has been notified to the appellant;
- (b) be addressed to the Permanent Secretary, Ministry of Law;
- (c) set out the grounds of appeal; and
- (d) be accompanied by a copy of the following documents:
  - (i) the decision of the Board and the reasons therefor;
  - (ii) the application for the licence and all documents accompanying that application; and
  - (iii) any other correspondence between the Board and the appellant in relation to the refusal to grant the licence or the conditions of the licence, as the case may be.

#### **Register of licensees**

20. The register of licensees shall be in Form 10 in the First Schedule.

### PART IV EXAMINATIONS

#### **Conduct of examinations**

21.

—(1) Examinations conducted by the Board for the purpose of section 12(1)(a) of the Act shall be held at least once a year.

*[S 182/2007 wef 02/05/2007]*

(2) The Board shall appoint examiners and supervisors for such examinations.

### **Date of examination**

22. The Board shall circulate a notice of the date, time and place at which each examination will be held in such form and manner as the Board sees fit, the date of the examination being a date at least 3 months from the date of the notice.

### **Application to sit for examination**

23.

—(1) An application to sit for an examination in any subject shall be in writing and lodged with the Registrar not later than the date by which such applications must be received, as the Board may determine.

(2) Every application to sit for an examination in any subject shall be accompanied by —

evidence of having passed any examination set out in the Second Schedule; and (a)

an examination fee of \$150 for each subject to be taken in the examination. (b)

*[S 158/2005 wef 31/03/2005]*

### **Withdrawal of application**

24.

—(1) The Board may, for sufficient cause, permit any candidate to withdraw his application for an examination and may refund the whole or part of any fees paid by him.

(2) For the purpose of paragraph (1), the candidate shall notify the Board in writing of his intention to withdraw his application at least 2 weeks before the date of the examination.

*[S 158/2005 wef 31/03/2005]*

### **Refund of fees**

25. If the Board refuses to permit any candidate to present himself for examination, the Board shall refund any fees paid by such candidate for the examination.

### **Examination number**

26. Every candidate taking written examinations shall be allotted an index number, with which he shall mark each page of the workings and papers submitted by him but he shall not otherwise reveal his identity thereon.

### **Examination subjects**

27.

—(1) Subject to paragraph (3), for the purpose of section 12(1)(a)(i) of the Act, the prescribed examination shall consist of the following:

the examinations conducted before 9th December 1999 by the Singapore Polytechnic for its Advanced Diploma in Land Surveying; and (a)

the oral and practical examinations conducted by the Board in the following subjects: (b)

Open Lot Survey; (i)

Built on Lot Survey; (ii)

- Strata Survey; (iii)
- Levelling; (iv)
- Engineering Survey; (v)
- Topographical Survey; and (vi)
- Land Development. (vii)

(2) For the purpose of section 12 (1) (a) (ii) of the Act, the further examination shall consist of the following:

(a) in the case of a person who has, before 1st September 2005, passed the examination in Open Lot Survey or Built on Lot Survey or both subjects, and has not completed the further examination —

(i) the written examination conducted by the Board in the subject Cadastral Law; and

(ii) the oral and practical examinations conducted by the Board in the following subjects:

(A) Open Lot Survey;

(B) Built on Lot Survey; and

(C) Strata Survey; and

(b) in all other cases —

(i) the written examination conducted by the Board in the subject Cadastral Law; and

(ii) the oral and practical examinations conducted by the Board in the following subjects:

(A) Land Lot Survey; and

(B) Strata Survey.

(3) Paragraph (1) shall cease to apply upon the expiry of 7 years from 15th April 2000.

### **Original plans**

#### **28.**

—(1) A candidate for an examination in the subjects referred to in rule 27(1)(b)(i), (ii) and (iii) and (2)(a)(ii) and (b)(ii) shall, in addition to the evidence and fees specified in rule 23(2) —

(a) submit to the Board his original field notes, relevant calculations and plans drawn therefrom of —

(i) in respect of the open lot survey, the survey of one or more lots, 2 of the boundaries of which shall coincide with and be reinstated from previous surveys;

(ii)  
in respect of the built on lot survey, the survey of lots with buildings on or near the boundaries and involving exact fixation of party wall and other walls;

(iii)  
in respect of the strata survey, the strata survey of a building;

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(iv)  
in respect of the land lot survey —

(A)  
the survey of one or more lots, 2 of the boundaries of which shall coincide with and be reinstated from previous surveys; and

(B)  
the survey of lots with buildings on or near the boundaries and involving exact fixation of party wall and other walls; and

(b)  
give to the Board such additional information as it may require in regard to his professional service, field notes and plans.

(2) Each plan to be submitted under paragraph (1)(a) shall bear the following certificate signed by the candidate:

“

I hereby certify that this survey was made by me personally between the ..... day of ..... 20 ..... and the ..... day of ..... 20 ....., and that this plan and the accompanying field notes are entirely my own work.

.....

Date

.....

Date Signature of candidate

”

### Passing of examinations

#### 29.

—(1) No person shall be regarded as having passed the examination required for the purpose of section 12 (1)(a)(i) of the Act unless he —

(a)  
successfully completed the Advanced Diploma in Land Surveying course with the Singapore Polytechnic and obtained his Diploma before 9th December 1999; and

(b)  
obtains at least 60% of the marks in every subject specified in rule 27(1).

(2) No person shall be regarded as having passed the further examination for the purpose of section 12(1)(a) (ii) of the Act unless —

(a)  
he obtains at least 60% of the marks in every subject specified in rule 27(2)(a) or (b); and

(b)  
except where the Board for special reason directs otherwise in respect of any particular person, he does so within 7 years from the date he was first notified by the Registrar, whether before, on or after 31st March 2005, that he has passed any subject in the further examination, regardless when his application to sit for any subject in the further examination was made.

### **Misconduct in relation to examination**

#### **30.**

—(1) The supervisor of an examination may refuse to allow a candidate to continue with the examination if the candidate has misconducted himself in relation to the examination.

(2) Where the supervisor refuses to allow a candidate to continue with the examination under paragraph (1), the supervisor shall report the candidate and his reasons for the refusal to the Board.

(3) If the Board is of the opinion that the conduct of the candidate during such examination warrants his exclusion from all subsequent examinations to be conducted by the Board for one year from the time the supervisor refused to allow the candidate to continue with the examination, the Board may exclude the candidate from those examinations during that year.

### **Appeal for review of paper**

#### **31.**

—(1) Any candidate who has received a notification from the Registrar advising him that he has failed in any subject at the examination may, within 2 weeks from the date of that notification, appeal to the Board to review his paper in that subject, and the Board shall, upon the receipt of a fee of \$100 for each subject to be reviewed, allow such a review.

(2) In the event the candidate succeeds in his appeal, the Board shall refund the fee paid to the candidate.

### **Certificate of competency**

**32.** A certificate of competency shall —

be in Form 11 in the First Schedule; and

(a)

be issued to each candidate who passes the examination specified in rule 27(1).

(b)

## **PART V MISCELLANEOUS**

**33.** *[Deleted by S 158/2005 wef 31/03/2005]*

**34.** *[Deleted by S 158/2005 wef 31/03/2005]*

### **Inspection of register**

**35.** A fee of \$10 shall be payable to the Board in respect of each inspection of the register of surveyors, an annual register of practitioners or the register of licensees.

FIRST SCHEDULE

FORM 1

Rule 2(1)

LAND SURVEYORS ACT  
(CHAPTER 156)

LAND SURVEYORS  
RULES

APPLICATION FOR REGISTRATION

To: The Registrar  
Land Surveyors Board  
Singapore

1. I wish to apply to be registered as a surveyor under the Land Surveyors Act and to have my name entered in the Register of Surveyors.

**PERSONAL PARTICULARS**

Full Name		
NRIC No.	Passport No.	
Office Address		
Office Tel.	E-mail Address	
Home Address		
Home Tel.	Mobile Tel.	
Date of Birth	Place of Birth	
Nationality		

2. I declare that I am fully aware of the duties and responsibilities of a registered surveyor as stipulated in the Land Surveyors Act and Rules, and all other laws pertaining to surveying practice.

3. (a) I submit a summary of my practical experience, including the names of employers, positions held and period of employment with each employer.
  - (b) I also submit photocopies of result notifications for professional interview(s) conducted by the Board and examination(s), documentary evidence of my qualifications and official transcripts of my results and 2 testimonials as to my character and information regarding my experience and standing as a surveyor.
  - (c) I authorise the Land Surveyors Board to seek verification on the information submitted in such manner and by such means as it deems fit and proper.
4. The application fee is enclosed.

Date

Signature

FOR OFFICIAL USE

**RESULT OF APPLICATION**

The application was considered at a meeting of the Land Surveyors Board held on \_\_\_\_\_ at which the following members were present:

Mr/Ms/Dr	Mr/Ms/Dr
Mr/Ms/Dr	Mr/Ms/Dr
Mr/Ms/Dr	Mr/Ms/Dr
Mr/Ms/Dr	

The application was \*approved/disapproved.

\_\_\_\_\_  
 President  
 Land Surveyors Board  
 Singapore.

\_\_\_\_\_  
 Registrar  
 Land Surveyors Board  
 Singapore.

\*Delete where applicable.

*[S 182/2007 wef 02/05/2007]*

FORM 2

Rule 5(2)

LAND SURVEYORS ACT  
(CHAPTER 156)

LAND SURVEYORS  
RULES

CERTIFICATE OF REGISTRATION

This is to certify that

*(name)*

Registration No: \_\_\_\_\_

having complied with the requirements of section 12  
of the Land Surveyors Act, was on

*(date)*

registered as a surveyor and  
his name accordingly entered in the Register of Surveyors.

*(Seal of the Board)*

Dated this \_\_\_\_ day of \_\_\_\_\_.

Registrar  
Land Surveyors Board  
Singapore.

*[S 182/2007 wef 02/05/2007]*

FORM 3

Rule 6

LAND SURVEYORS ACT  
(CHAPTER 156)

LAND SURVEYORS RULES

REGISTER OF SURVEYORS

Name:	
Registration No.:	
Identity Card/Passport No.:	
Office Address:	
Home Address:	
Date and Place of Birth:	
Nationality:	
Qualifications:	
Date of issue of certificate of registration:	
Remarks:	

FORM 4

Rule 7

LAND SURVEYORS ACT  
(CHAPTER 156)

LAND SURVEYORS RULES

To: The Registrar,  
Land Surveyors Board,  
Singapore.

I, ....., apply under section 31(2) of the Land Surveyors Act to have my name removed from the Register of Surveyors. My affidavit for this application is attached.

2. There is neither any disciplinary action pending against me, nor is my conduct the subject of inquiry or investigation by an Investigation Committee.

3. I return the following certificates for cancellation:

- (a) Certificate of Registration No. ....; and
- (b) Practising Certificate No. .... (if any).

4. I hereby declare that the statements made in this form are true and correct.

.....  
Date

.....  
Signature of Applicant  
[S 158/2005 wef 31/03/2005]

FORM 5

Rule 8

LAND SURVEYORS ACT  
(CHAPTER 156)

LAND SURVEYORS  
RULES

APPLICATION FOR PRACTISING CERTIFICATE

To: The Registrar  
Land Surveyors Board  
Singapore

1. I wish to apply for a practising certificate (PC) which authorises me to engage in survey work in Singapore during the year ending 31st December \_\_\_\_.
2. \*I attach the duly completed and signed Continuing Professional Development (CPD) Programme form on my participation in CPD activities.

**PERSONAL RECORD**

Expiry date  
of last PC

Full Name

Date of Registration  Registration No.

NRIC/Passport No.  Nationality

Name of Practice/  
Employer\*\*

Address of Practice/  
Employer\*\*

E-mail Address

Office Tel. No.  Fax No.

Home Address

Home Tel. No.

Moblie Phone No.

3. I declare that:

- (a) I am not an undischarged bankrupt and there is no bankruptcy order in force against me;
- (b) I will inform the Board if a bankruptcy order is made against me during the currency of the practising certificate; and
- (c) The particulars contained in this form are true and correct.

4. The application fee is enclosed.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

\*Not applicable for 1st time application.

\*\*Delete where applicable.

*[S 182/2007 wef 02/05/2007]*

FORM 6

Rule 12

LAND SURVEYORS ACT  
(CHAPTER 156)

LAND SURVEYORS  
RULES

PRACTISING CERTIFICATE

(name)

Registration No: \_\_\_\_\_

having duly made application  
and satisfied the requirements of the Land Surveyors Act,  
is hereby authorised to engage in survey work in Singapore  
during the year ending 31st December \_\_\_\_\_.

Address of practice:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Issued on: \_\_\_\_\_

Practising Certificate No: \_\_\_\_\_

(Seal of the Board)

Registrar  
Land Surveyors Board  
Singapore.

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FORM 7

Rule 13

LAND SURVEYORS ACT  
(CHAPTER 156)

LAND SURVEYORS RULES

ANNUAL REGISTER OF PRACTITIONERS FOR THE YEAR .....

Name:	
Practising Certificate No.:	
Date of Issue:	
Addresses of Places of Practice:	
Name of Practice/Employer:	
Remarks:	

FORM 8

Rule 14

LAND SURVEYORS ACT  
(CHAPTER 156)

LAND SURVEYORS  
RULES

APPLICATION FOR LICENCE

To: The Registrar  
Land Surveyors Board  
Singapore

Name of \*corporation/partnership/limited liability partnership: \_\_\_\_\_

\_\_\_\_\_

Place of Business: \_\_\_\_\_

\_\_\_\_\_

**PART 1**

(Not applicable if Applicant is a partnership/limited liability partnership)

**1. Board of Directors**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Occupation: \_\_\_\_\_

\*\*Certificate of Registration No.  
(if any): \_\_\_\_\_ \*\*Certificate of Registration No.  
(if any): \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Occupation: \_\_\_\_\_

\*\*Certificate of Registration No.  
(if any): \_\_\_\_\_ \*\*Certificate of Registration No.  
(if any): \_\_\_\_\_

(If space provided is insufficient to set out the particulars of all the directors of the corporation, please continue on a separate sheet.)

**2. Share capital**

	<b>Ordinary</b>	<b>Preference</b>	<b>Others</b>
Issued and paid up share capital:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

**3. List of Shareholders/Members**

Name: _____	Name: _____
Address: _____	Address: _____
Occupation: _____	Occupation: _____
**Certificate of Registration No. (if any): _____	**Certificate of Registration No. (if any): _____
Number and class of shares owned: _____	Number and class of shares owned: _____

Name: _____	Name: _____
Address: _____	Address: _____
Occupation: _____	Occupation: _____
**Certificate of Registration No. (if any): _____	**Certificate of Registration No. (if any): _____
Number and class of shares owned: _____	Number and class of shares owned: _____

(If space provided is insufficient to set out the particulars of all the shareholders/ members of the corporation, please continue on a separate sheet.)

**4. List of services proposed to be offered by applicant**

\_\_\_\_\_  
\_\_\_\_\_

**5. Information about employees**

- (a) No. of registered surveyors: \_\_\_\_\_  
(b) No. of sub-professional staff: \_\_\_\_\_  
(c) No. of clerical staff: \_\_\_\_\_  
(d) Others: \_\_\_\_\_

**6. Particulars of Supervising Director**

Name: \_\_\_\_\_  
Practising Certificate No: \_\_\_\_\_  
Residential Address: \_\_\_\_\_  
Number and class of shares owned: \_\_\_\_\_

**7. Particulars of Insurance**

Name of Insurance Co.: \_\_\_\_\_  
Address: \_\_\_\_\_  
Limit of Indemnity: \_\_\_\_\_  
Scope of Indemnity: \_\_\_\_\_  
Term of Policy: \_\_\_\_\_

**8. Registered Address of Corporation**

\_\_\_\_\_  
\_\_\_\_\_

**9. The application fee is enclosed.**

**10. A certified true copy of each of the following documents is attached to this application:**

- (a) Memorandum and Articles of Association
- (b) Professional Liability Insurance Policy
- (c) Certificate of Incorporation
- (d) Resolution passed by the board of directors under section 17 (1) (d) (ii) or 17 (2) (c) (iii) of the Land Surveyors Act.

**Signatures of all directors**

\_\_\_\_\_  
Name, Signature of Director and Date

(If space provided is insufficient, please continue on a separate sheet.)

\*Delete where applicable.

\*\*To specify whether certificate is issued under the Architects Act/the Land Surveyors Act/the Professional Engineers Act.

**PART 2**

(Not applicable if Applicant is a corporation)

**1. Partners**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\*Occupation: \_\_\_\_\_

\*\*Certificate of Registration No.: \_\_\_\_\_

\*\* Practising Certificate No.: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\*Occupation: \_\_\_\_\_

\*\*Certificate of Registration No.: \_\_\_\_\_

\*\* Practising Certificate No.: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\*Occupation: \_\_\_\_\_

\*\*Certificate of Registration No.: \_\_\_\_\_

\*\* Practising Certificate No.: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\*Occupation: \_\_\_\_\_

\*\*Certificate of Registration No.: \_\_\_\_\_

\*\* Practising Certificate No.: \_\_\_\_\_

*For corporations:*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\*\*Licence No.: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\*\*Licence No.: \_\_\_\_\_

(If space provided is insufficient to set out the particulars of all the partners in the partnership/limited liability partnership, please continue on a separate sheet.)

**2. Particulars of Supervising Partner**

Name: \_\_\_\_\_

Practising Certificate No.: \_\_\_\_\_

Residential Address: \_\_\_\_\_

**3. General Nature of Business**

\_\_\_\_\_  
\_\_\_\_\_

**4. The application fee is enclosed.**

5.—(1) Where the applicant is a partnership, a certified true copy of the agreement establishing the partnership is attached to this application.

(2) Where the applicant is a limited liability partnership, a certified true copy of each of the following documents are attached to this application:

- (a) the statement lodged by the partners of the limited liability partnership with the Registrar of Limited Liability Partnerships under section 15 (1) of the Limited Liability Partnerships Act;
- (b) resolution passed by the partners of the limited liability partnership under section 17 (4) (d) (ii) of the Land Surveyors Act;
- (c) Professional Liability Insurance Policy.

**Signatures of all partners**

Name, Authorised Signature/ Common Seal* of Partner and Date	Name, Authorised Signature/ Common Seal* of Partner and Date
Name, Authorised Signature/ Common Seal* of Partner and Date	Name, Authorised Signature/ Common Seal* of Partner and Date

(If space provided is insufficient, please continue on a separate sheet.)

\*Delete where applicable.

\*\*To specify whether certificate is issued under the Architects Act/the Land Surveyors Act/the Professional Engineers Act.

*[S 182/2007 wef 02/05/2007]*

LAND SURVEYORS ACT  
(CHAPTER 156)

LAND SURVEYORS  
RULES

LICENCE TO SUPPLY SURVEY SERVICES

*(name of licensee)*

having its place of business at

*(address)*

is issued a licence to supply survey services in Singapore subject to the following conditions:

1. The licensee shall supply survey services in Singapore under the control and management of a registered surveyor who has in force a practicing certificate authorising him to engage in survey work in Singapore and who —
  - (a) where the licensee is a limited corporation, is a director thereof and is authorised under a resolution of the board of directors of the corporation to make all final survey decisions on behalf of the corporation with respect to the requirements of the Land Surveyors Act, the rules made under the Act and any other law relating to the supply of survey services by the corporation;
  - (b) where the licensee is an unlimited corporation, is a director and member thereof or a registered owner of at least one share therein, and is authorised under a resolution of the board of directors of the corporation to make all final survey decisions on behalf of the corporation with respect to the requirements of the Land Surveyors Act, the rules made under the Act and any other law relating to the supply of survey services by the corporation;
  - (c) where the licensee is a partnership, is a partner thereof; or
  - (d) where the licensee is a limited liability partnership, is a partner thereof and is authorised under a resolution of the partners of the limited liability partnership to make all final survey decisions on behalf of the limited liability partnership with respect to the requirements of the Land Surveyors Act, the rules made under the Act and any other law relating to the supply of survey services by the limited liability partnership.

2. Where the licensee is a limited corporation or a limited liability partnership, the licensee shall not supply survey services in Singapore unless the licensee is insured in respect of professional liability in accordance with the Land Surveyors Act.

This licence shall be valid from the date of issue below  
and shall expire on

(date)

Licence issued on:

Licence No:

(Seal of the Board)

Registrar  
Land Surveyors Board  
Singapore.

[S 182/2007 wef 02/05/2007]

FORM 10

Rule 20

LAND SURVEYORS ACT  
(CHAPTER 156)

LAND SURVEYORS RULES

REGISTER OF LICENSEE

Licence No.:	
Name of Business:	
Registered Address:	
Date of Issue:	
Name of Directors/Partners:	
Name of Supervising Director/Partner:	
Practising Certificate No. of Supervising Director/Partner:	
Remarks:	

FORM 11

Rule 32

LAND SURVEYORS ACT  
(CHAPTER 156)

LAND SURVEYORS RULES

## CERTIFICATE OF COMPETENCY

Certificate No. ....

This is to certify that ..... has duly passed the examination prescribed by the Land Surveyors Board for registration under the Land Surveyors Act.

Dated this ..... day of .....

(Seal of the Board)

*Registrar,  
Land Surveyors Board,  
Singapore.*

### SECOND SCHEDULE

Rules 2(3), 4 and 23(2)

#### RECOGNISED PROFESSIONAL EXAMINATIONS

1. Final examination leading to a Degree of Bachelor of Surveying, Bachelor of Geomatics and Bachelor of Land Information conferred by a recognised university.

2. Any other examination regarded by the Board as an equivalent to the examinations specified in paragraph 1.

*[G.N. No.S199/2000]*

#### LEGISLATIVE HISTORY

##### LAND SURVEYORS RULES (CHAPTER 156, R 1)

This Legislative History is provided for the convenience of users of the Land Surveyors Rules. It is not part of these Rules.

**1. G. N. No. S 373/1991—Land Surveyors Rules 1991**

Date of commencement : 30 August 1991

**2. 1991 Revised Edition—Land Surveyors Rules**

Date of operation : 25 March 1992

**3. G. N. No. S 412/1996**

Date of commencement : Date not available

**4. G. N. No. S 199/2000—Land Surveyors Rules 2000**

Date of commencement : 15 April 2000

**5. 2002 Revised Edition—Land Surveyors Rules**

Date of operation : 31 January 2002

**6. G. N. No. S 158/2005—Land Surveyors (Amendment) Rules 2005**

Date of commencement : 31 March 2005

**7. G. N. No. S 182/2007—Land Surveyors (Amendment) Rules 2007**

Date of commencement : 2 May 2007