



Directives of the Department of Fisheries  
Re: Determination of Formats and Methods for Requesting Catch Certificates or Processing  
Statements for Aquatic Animal Products or Aquatic Animal Processing  
B.E. 2558 (A.D. 2015)

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By virtue of the provisions under section 93 of the Royal Ordinance on Fisheries, B.E. 2558 (A.D. 2015), the Director-General of the Department of Fisheries has hereby issued the following Directives:

Clause 1 In these Directives

“Catch certificate” means a document certifying that an aquatic animal and an aquatic animal product acquired are obtained from a legitimate form of fishery.

“Processing statement” means a document certifying that the product concerned contains an imported aquatic animal material caught by a non-Thai fishing vessel, which is obtained from a legitimate form of fishery.

Clause 2 Anyone wishing to request a catch certificate or a processing statement for the production of an aquatic animal product or the processing of an aquatic animal must operate a fisheries establishment included on the list approved by the Department of Fisheries.

In a case in which any such aquatic animal or aquatic animal product is exported to the European Union, any such fisheries establishment must be included on the list approved by the European Union.

Clause 3 Anyone wishing to request a catch certificate, or a processing statement for an aquatic animal product or aquatic animal processing shall lodge a request to the Director-General, or a person assigned by the Director-General together with documents and proofs as per the request form(s) attached hereto.

The lodging of a request as per paragraph one shall be implemented at the Fish Inspection and Quality Control Division (FIQD) of the Department of Fisheries, or the Songkhla Fish Inspection and Research Center in Songkhla Province prior to the exportation thereof by no less than 3 working days.

Clause 4 In a case in which, a catch certificate, or a processing statement for an aquatic animal product or aquatic animal processing, and supporting documents or proofs are correct and complete, the Director-General or a person assigned by the Director-General shall sign on a catch certificate, or a processing statement for an aquatic animal product or aquatic animal processing.

Clause 5 In a case in which, a catch certificate, or a processing statement for an aquatic animal product or aquatic animal processing and supporting documents or proofs are either not correct or complete, the competent officer shall inform person requesting such a license thereof so that he/she shall make alterations to the request as appropriate, or submit

any such document or proof correctly and completely within the timeframe stipulated by the competent officer.

In a case in which the person lodging any such request fails to make alterations thereto as appropriate, or fails to submit any such document or proof correctly and completely within the timeframe stipulated as per paragraph one, any such request shall be deemed cancelled as from the moment the dateline of any such period is over.

Clause 6 These Directives shall come into force after a period of thirty days has elapsed as from the date of its publication in the Government Gazette.

Issued on 29 of December, B.E. 2558 (A.D. 2015)

(Wimol Jantrarotai)  
Director General of the Department of Fisheries

## Catch Certificate Request Form

Date ....., Month. ...., Year

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Re: Requesting a catch certificate

Dear Director-General of the Department of Fisheries

..... Co, Ltd. wishes to request a catch certificate for use as a supporting document for the requested importation of ..... for exportation to..... name of a country ...... In this connection, the Company has hereto attached the following documents or proofs in support of the request thereof:

1. A completed Thai catch certificate together with 1 copy thereof, and appendix I (in a case involving more than 1 fishing vessel), together with 1 copy thereof in a case of an aquatic animal obtained from a fishing vessel of 20 gross tonnage or above.
2. A completed simplified catch certificate, together with 1 copy thereof in a case of an aquatic animal obtained from a fishing vessel of a size lower than 20 gross tonnage.
3. MCPD of the aquatic animal product batch to be exported, together with 1 certified copy thereof.
4. A document certifying the use of domestic aquatic animal material for the aquatic animal product batch to be exported.
5. Documents with details of the aquatic animal product batch to be exported;
6. A product label for the aquatic animal product batch to be exported.
7. A power of attorney together with a copy of the citizen identification card of the authorizing party and of the authorized party in a case in which the power of transaction is delegated to an authorized party.

We shall highly appreciate your deliberation upon the request for the issuance of a catch certificate as appropriate.

Sincerely yours,

(Name - Surname)

Position:

Company's Seal

**Processing Statement Request Form for the Production of Aquatic Animal Products or  
the Processing of Aquatic Animals**

Date ....., Month. ....,  
Year.....

Re: Requesting a processing statement

Dear Director-General of the Department of Fisheries

..... Co, Ltd. wishes to request a processing statement for use as a supporting document for the requested importation of ..... for exportation to ..... name of a country ...... In this connection, the Company has hereto attached the following documents or proofs in support of the request thereof:

1. A completed processing statement together with a copy thereof;
2. A document with details of the product(s) concerned, or a copy of the aquatic animal health certificate;
3. A copy of the catch certificate of the aquatic animal product batch to be exported with an IMD number issued by a Fish Inspect Office, the Department of Fisheries;
4. A copy of IMD of the aquatic animal product batch to be exported with a catch certificate number for the imported aquatic animals concerned identified by a fish inspection office, the Department of Fisheries;
5. A document certifying the use of imported aquatic animal materials for the aquatic animal product batch to be exported;
6. Documents with details of the aquatic animal product batch to be exported;
8. A power of attorney together with a copy of the citizen identification card of the authorizing party and of the authorized party in a case in which the power of transaction is delegated to an authorized party.

We shall highly appreciate your deliberation upon the request for the issuance of a processing statement as appropriate.

Sincerely yours,

(Name - Surname)

Position:

Company's Seal